

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, January 23, 2023

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, January 23, 2023. Members present were Mayor LeRoy Kilber, Mike Heinz, Mike Steen, Mike Hammrich, David Coisman, Christopher Gillick and Erica Larson. Also present was Amanda Metzinger, Brian Schlosser, Kelsey Holien and 5 community members.

Call the meeting to order: LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Gillick to approve the minutes of the January 9, 2023.

Building Permits: Rob Vetch – 36’ x 36’ Garage Build – Gillick/Larson to Approve

Ongoing Business:

- a. **Discuss Uniform Assessment Policy-** 2023-02 Uniform Assessment Policy Resolution Heinz/Larson to Approve – Heinz-aye; Steen-aye; Hammrich-aye; Coisman-nay; Gillick-aye; Larson-aye. Motion Carried

New Business:

- a. **Consideration for Project Bids-** Sanitary Sewer Force Main – Hammrich/Coisman to accept B&B bid Motion Carried.
 1. B&B Contracting – \$646,967.37
 2. H&W Contracting - \$714,261.70
 3. Dahme Construction - \$814,118.00
- b. Schedule of Rates – Overall review, and Ambulance Charges – Want to check on costs and will discuss at next meeting.
- c. Election Date – Choose date if changing from 4-11-23. Steen/Hammrich to approve keeping the standard date 4-11-23.

Ambulance:

- a. **DEA License** – Ambulance is applying for a DEA license to allow our paramedics to carry pain medications in ambulance for a cost of \$888.00. Steen/Hammrich to approve

Bills to Approve: Gillick/Heinz Approve the following bills: Montana Dakota Utilities-Utilities All Departments-\$5,437.48; Aramark-Mat/Mop Exchange-\$182.25; Brian Schlosser-Travel To Pierre For Water Conference-\$230.87; Jarret Morales-Travel To Pierre For Water Conference-\$64.00; Amazon Business-2022 W-2 Forms-\$37.08; Anderson Baking Company-Cookies For Hometown Holiday-\$114.00; Attachments Direct-Quick Sweep Attachment for Skid Steer-\$8,243.00; Auto Value Parts Store-Filters-\$122.22; Linde Gas & Equipment-Welding Supplies, Oxygen Cylinders-\$504.58; Stockwell Engineers, Inc.-Engineer Fees-\$2,012.65; Avera St. Luke S-Med Supplies-\$3.15; Dakota Pump & Control-Machinery & Equip-\$1,099.77; Ipswich Lumber & Hardware, LLC- Joint Compound, Lumber, Utility Knife Blades, Sanding Sponge-\$166.44; Physicians Claims Company-10% Ambulance Billing Fee-\$387.23; Verizon Wireless-Ambulance Mobile Data Plan-\$80.02; Pitney Bowes-Postage For Water Bills - \$208.99; Sd One Call Systems, Inc- Message Fees-\$1.05; A-1 Sanitation-Garbage Services-\$5,098.13-Sd Governmental Finance Office-Annual Dues-\$40.00; Sd Human Resource Association-Annual Dues-\$25.00; Runnings Supply Inc.-Ice Melt And Hydraulic Oil-\$193.39; Code Enforcement Specialists-Code Enforcement Retainer Fee-\$1,500.00; Titan Machinery-Arctic Snow And Ice Snow Blade-\$19,000.00; Sd Street Maintenance Assoc-Annual Dues-\$35.00

Pre-approved bills: January 18th, 2023, Payroll: Administration-\$2416.67; Streets-\$3267.72; Sanitation- \$326.77; Sewer-\$1633.85; Water-\$1371.18; Ambulance-\$1250.00; Ipswich State Bank - \$2507.10 – Payroll Taxes; Ipswich State Bank - \$10.00 - Payroll Ach Fee; SDRS-2792.76-Retirement

Public Comments: Charlotte Baker asked a question if the assessment rate included the sidewalk cost, and it was explained that it did. Les Braun had a question on the upcoming surcharge and thought the council had passed the

resolution twice and that was explained that one resolution was for the surcharge and the 2nd one was for the funding. Loel Hoyle commented that he liked the more detailed minutes. Snow gates for plowing, it was covered that the attachments needed are very costly, they do not make them to fit our current machinery so not only would we have to buy the snow gates we would have to buy new equipment. At this time snow gates are not an option for the city of Ipswich

Executive Session per SDCL 1-25-2(1) – Hammrich/Steen to enter Executive session at 7:43 p.m. Executive session ended at 8:18 p.m.

Coisman/Larson to approve the following Salaries for Officers and Employees for 2023: Paid Annually: Mayor LeRoy Kilber-\$7,500.00; Council Members: Mike Hammrich-\$3,000.00; Erica Larson-\$3,000.00; Mike Steen-\$3,000.00; David Coisman \$3,000.00; Michael Heinz-\$3,000.00; Christopher Gillick-\$3,000.00; \$50.00 per special meeting; Finance Officer (Amanda Metzinger)-\$54,400.00; Assistant Finance Officer/Ambulance Director (Kelsey Holien)-\$44,000.00; Public Works Supervisor (Brian Schlosser)-\$68,355.00; Maintenance Technician (Jarret Morales)-\$49,250.00; Maintenance Technician (Laramie Knoll)-\$49,250.00; Paid Hourly: Librarian (Ruby Bosanko)-\$20.00; Assistant Librarian-\$16.00; Parks Summer Help \$12.00 and returning increase by 50 cents/hour; Lifeguards \$12.00 and returning increase by 50 cents/hour.

Adjournment: Larson/Steen to adjourn the meeting at 8:22 p.m.

Amanda Metzinger
Finance Officer
1/26/23