

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JANUARY 4, 2021**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, January 4, 2021. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Also present were Scott Jensen, Tyler Jensen, Chelsea Weig, Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Coisman to approve the minutes of the December 21, 2020 meeting.

Building Permits: none

Public Hearing to Vacate Streets and Alleys: After no public comment or discussion the following action was taken:

Resolution 2021-01: Coisman/Treftz to approve the resolution.

RESOLUTION 2021-01

BE IT RESOLVED that on January 4, 2021 at 7:00 p.m., at the Ipswich City Office, Ipswich, South Dakota, the City Council of the City of Ipswich approved the Petition to Vacate Streets and Alleys which was filed on November 19, 2020 by Scott and Tyler Jensen, and which said resolution herein vacates:

1. All portions of the alley that runs north and south between Lots 1 through 12, Block 3, Hubbard's Addition.
2. All portions of the alley that runs north and south between Lots 1 through 12, Block 6, Hubbard's Addition.
3. The portion of Main Street that runs north and south between Lots 7 through 12, Block 3, Hubbard's Addition and Lots One(1) and Two(2), Hillside Addition to Ipswich.
4. The portion of Third Street that runs north and south between Lots 1 through 6, Block 3, Hubbard's Addition; Lots 1 through 6, Block 6, Hubbard's Addition and Lot Four (4) in the SW Quarter (SW1/4) of Section Twenty-seven (27), Township One Hundred Twenty-Three (123) North, Range Sixty-eight (68), West of the 5th P.M., Edmunds County, South Dakota.
5. The portion of Maple Avenue that runs east and west between Lots 6 and 7, Block 3, Hubbard's Addition and Lots 1 through 12, Block 6, Hubbard's Addition.

APPROVED, this 4th day of January, 2021 by the Ipswich City council in regular session at the Ipswich City Office, Ipswich, SD.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

New Business:

Recognize Rosters for Volunteer Fire Fighters and Ambulance Personnel: Gillick/Steen to recognize the 2021 Fire Department and Ambulance Rosters. The City of Ipswich will provide worker's compensation coverage for these volunteers.

Treftz/Gilbert to enter executive session at 7:04 p.m. Executive session ended at 7:26 p.m.

Personnel – Ambulance Director: Coisman/Gillick to hire Kelsey Holien as full-time Ambulance Director at a salary of \$30,000. All voted aye except for Hammrich who abstained. Gilbert/Coisman to hire Kelsey Holien as Pool Manager at a salary of \$4,000. All voted aye except for Treftz who voted nay and Hammrich who abstained.

Public Works: Schlosser reported that the axle on the skid steer will need to be replaced, and the estimated cost is \$3,600.

Office Report:

December Financial Reports – Expenditure and Revenue Guideline, Checking, Savings and Cemetery Account Reconciliation, Sales and Municipal Tax Comparison:

Hammrich/Gilbert to approve the financial reports. Bank account balances are as follows: Checking -\$1,088,355.75; Savings-\$797,038.53; Cemetery-\$25,430.97

Bills for approval: Treftz/Steen to approve the following bills: A-1 Sanitation-\$346.60/garbage services; Agtegra-\$384.20/fuel/supplies; American Solutions for Business-\$85.56/office supplies; Ameripride Services, Inc-\$182.19/mat/mop exchange; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; City of Ipswich-\$260.78/water billing all accounts; CNH Capital America LLC-\$119.00/snow removal supplies; Dollar General-\$45.51/office/cleaning supplies; DRN-\$129.80/computer backup/antivirus; FEM Electric Association Inc.-\$76.69/Rubble Site utilities; FEM Electric Association Inc.-\$47.20/outlet repair; GovOffice LLC-\$630.00/annual website hosting fee; Ipswich Lumber & Hardware, LLC-\$58.80/tools/supplies; Kens Food Fair-\$176.20/Fuel; Life-Assist, Inc.-\$763.11/ambulance supplies; Northeast Council of Govt.-\$1,664.68/annual dues; Oban Construction-\$7,172.15/granite chips (200.06 ton); Tiffany Hannasch-\$238.22/travel to Pierre; US Bank-\$294.96/parks supplies; US Post Office-\$195.00/postage (1 regular, 4 postcard); Valley Telecommunications-\$351.37/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-approved bills: January 4, 2021 Payroll: Council-\$5,850.00; Administration-\$3,304.14; Streets-\$2,320.88; Sanitation-\$232.09; Ambulance-\$5,289.99; Library-\$1,760.00; Water-\$1,170.12; Sewer-\$1,312.20; Wellmark Health Plans-\$985.11/group health insurance premium; Ipswich State Bank-\$4,259.38/payroll taxes; Payment Services Network-\$86.25/gateway/transaction fee

Public Comments: Participants and topics included: none

Salaries for Officers and Employees 2021: Paid Annually: Mayor LeRoy Kilber-\$5,000.00; Council Members: Mike Hammrich-\$3,000.00; Jon Gilbert-\$3,000.00; Barb Gillick-\$3,000.00; David Coisman-\$3,000.00; Mike Steen-\$3,000.00; Susie Treftz-\$3,000.00; \$50.00 per special meeting; Finance Officer (Amy Jaenisch)-\$48,000.00; Assistant Finance Officer (Tiffany Hannasch)-

\$36,424.09; Public Works Supervisor (Brian Schlosser)-\$66,402.00; Maintenance Technician (Landon Thayer)-\$45,000.00 **Paid Hourly**; Librarian (Ruby Bosanko)-\$20.00; Assistant Librarian-\$16.00; Parks Summer Help \$12.00 and returning increase by 50 cents/hour; Lifeguards \$12.00 and returning increase by 50 cents/hour.

Adjournment: At 7:39 p.m., Hammrich/Gilbert to adjourn the meeting.

Amy Jaenisch
Finance Officer
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