

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, October 7, 2024

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, October 7, 2024. Members present were Mayor Mike Steen, Mike Heinz, David Coisman, Erica Larson, Mike Hammrich and Tracy Hutson, Kayla Hartwell was absent. Also present were Amanda Metzinger, Jesse Knittel and 3 community members.

Call the meeting to order: Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Heinz/Coisman to approve the minutes of the September 23, 2024 regular meeting.

Building Permits:

None

Demolition Permit:

Hammrich/Hutson to approve Lee Morris to remove single stall garage from 601 4th Avenue

Variance Application:

Hutson/Heinz to approve Edmunds County Courthouse to install a concrete pad 0 feet from the lot line

Ongoing Business:

Code Enforcement: The Council reviewed a code enforcement policy, will make changes and review again.

Public Comments: Meredith Schumacher – Code Enforcement, Tod Gohl – Public Comment 3 Minute Rule

New Business:

Stockwell Agreement Amendment: Tabled

B & B Pay Application (SW Drainage Improvement) # 4: Hammrich/Heinz to approve pay application #4 for \$531,042.28

B & B Change Order (Force Main) #3: Hutson/Heinz to approve Change order for the force main project. Roll call vote Mike Hammrich-Aye, Erica Larson-Aye, Mike Heinz-Aye, Tracy Hutson-Aye, David Coisman-Nay, Motion Passed.

B & B Pay Application (Force Main) #5 & Final: Heinz/Larson to approve #5(Final) Pay application to B & B for the force main project. Roll call vote Mike Hammrich-Aye, Erica Larson-Aye, Mike Heinz-Aye, Tracy Hutson-Aye, David Coisman-Nay, Motion Passed.

Public Works:

2025 Chip Sealing Proposal: Heinz/Hutson to purchase chip sealing equipment to chip seal roads in 2025, chip spreader \$10,150.00, Oiler for \$50,735.00 and Tandem axel truck for \$42,000.00

Public Works Updates: Jesse Knittel attended wastewater class and tested, will be attending holding ponds and municipal water. And working on winterizing throughout the town.

Office Report:

September Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account

Reconciliation, Sales, and Municipal Tax Comparison: Hutson/Coisman to approve the Financial Report. Bank account balances are as follows: Checking-\$98,492.29; Savings-\$805,840.80.

Bills for Approval:

Hutson/Heinz to Approve The Following Bills: Fem Electric Assn, Inc/Rubble Site Utilities/\$69.06; American Solutions For Business/Toilet Paper For Library/\$141.67; Lien Transportation Co/Flared End Pipe/\$550.00; Oban Construction/Washed Pea Rock/\$1,458.81; Verizon Wireless/Ambulance Mobile Data Plan/\$80.02; Amazon Business/Calendars, Office Supplies, Door Knob, Storage Box, Dawn Dish Soap, Tissues For Library/\$378.34; Wellmark Health Plans/Group Health Insurance Premium/\$3,717.39; Life-Assist, Inc/Training Supplies For Ambulance/\$691.10; Eide Bailly/2023 Audit Costs/\$17,637.20; Us Bank/Connect Team Annual Renewal, Parade Candy For Ambulance, Water Testing Postage Fee/\$1,110.46; Brown County Landfill/Fall Cleanup Disposal Costs/\$537.96; Ipswich Lumber & Hardware,

Llc/Garden Hose, Padlocks, Hooks/\$134.44; City Of Ipswich/Water Billing All Accounts/\$1,169.08; Lori Gillick/Ems Membership Reimbursement/\$40.00; Agtegra/Gloves, Fuel/\$901.73; Beck Law Office/Monthly Retainer/\$125.00; Valley Telecommunications Inc/Phone & Internet Services/\$429.71; Kens Food Fair/Shop Supplies, Dawn Soap, Fuel/\$485.32; Linde Gas & Equipment/Ambulance Oxygen/\$414.61; Jesse Knittel/Sewer Certification Training Reimbursement/\$140.00; A & B Business Inc/Copier Contract/\$143.57; Gibson Publishing/Publishing Costs/\$123.40; Vestis/Mat & Mop Exchange/\$169.10; A-1 Sanitation/Garbage Services/\$5,071.57

Pre-Approved Bills:

October 1st Payroll: Council \$7,075.00; Administration \$2,816.50; Streets \$3,764.70; Sanitation- \$366.47; Sewer-\$1,932.34; Water \$1,705.20; Ambulance-\$5,207.50; Library- \$1,447.07; Ipswich State Bank - \$4,977.60-Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee

Executive Session Per SDCL 1-25-2 (3):

Coisman/Hutson to enter executive session at 7:50 p.m. Executive session ended at 8:19 p.m.

Adjournment: Hutson/Heinz to adjourn the meeting at 8:20 p.m.

Amanda Metzinger

Finance Officer

10/08/24