

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Tuesday, October 10, 2023

The Ipswich City Council met in regular session at 7:00 p.m. on Tuesday, October 10, 2023. The members present were Mayor LeRoy Kilber, Erica Larson, Christopher Gillick, Mike Steen, Mike Hammrich, David Coisman and Mike Heinz. Also present were Amanda Metzinger, Brian Schlosser, Kelsey Holien, Joe Whitlock, Jon Brown, Adam Hutchings and 5 community members.

Call the meeting to order: LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Gillick/Heinz to approve the minutes of the September 18, 2023 and Coisman/Steen to Approve the minutes of the special meeting on September 28, 2023.

Building Permits:

Hammrich/Larson to approve the Building Permit Extension for David Coisman to build entry way between garages. Gillick/Heinz to Approve Jean and Tracy Hutson to move in two storage buildings. Hammrich/Gillick to approve Keith Lunders Building Permit Extension for 30 days to finish pole barn. Heinz/Steen to approve LeRoy Linderman to shingle house. Hammrich/Coisman to approve Lynette Kraft to replace a door and siding. Larson/Coisman to approve S&S Rentals to replace driveway at 920 2nd Ave.

Ongoing Business:

Stray Cats: Ongoing problem with stray cats in town. The council is looking into a change in ordinances to assist with the problem. Will check into hiring someone to trap stray cats in town.

Channel Cleaning: Heinz/Hammrich to approve a change order to the dates of substantial completion to November 25th, 2023, for the first set of channels, and November 25th, 2024, for the second set of channels.

New Business:

Microphone/Speaker System: Hammrich/Gillick to approve Pauer sound to install microphone/speaker system in the office/council area to help with sound.

Web Water Rates: Coisman/Larson to approve the adjustment of the water rates due to web water increasing the cities rates. The new base rate will be \$25.00 and the new per gallon cost will be \$.008.

Office Report:

September Financial Report: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax Comparison: Heinz/Gillick to approve the financial reports. Bank account balances are as follows: Checking - \$178,558.48: Savings - \$802,648.65.

Bills for Approval:

Heinz/Hammrich To Approve The Following Bills: Ipswich State Bank-Petty Cash/Pool Supplies, Postage Fees For Water Testing, Postage, Wastewater Testing Postage/\$165.10; Gibson Publishing/Publishing Costs/\$177.09; Sd Dept Of Health/Water Testing Fees/\$589.00; Stockwell Engineers, Inc./Southwest Area Improvement Project, 7th Street & 3rd Ave Area Improvements/\$15,068.90; Verizon Wireless/Ambulance Mobile Data Plan/\$80.02; Avera@Home/Meds For Ambulance/\$339.57' Amazon Business/Engine Heater For Firehall Generator, Halloween Treats, Rooster Rush Supplies, Trunk Or Treat Supplies/\$313.79; City Of Ipswich/Water Billing All Accounts/\$684.08; Amanda Metzinger/SDML Conference Mileage Reimbursement/ 501.62; Lori Gillick/Sd Ems Association Membership Renewal Reimbursement/\$40.00; Tammy Pitz/Sd Ems Association Membership Renewal & Conference Reimbursement/\$215.00; Innovative Office Solutions/1000 Laser Checks/\$212.56; Beck Law Office/Monthly Retainer Fee/\$125.00; Fem Electric Assn, Inc./Rubble Site Utilities/\$65.53; DRN/Computer Backup/Antivirus/\$106.90; Ipswich Lumber & Hardware, LLC/Mineral Spirits,

Paint Thinner, Thread Lock/\$55.96; Payment Services Network/Gateway-Transaction Fee/\$146.15; Web Water Development Assc.Inc/Water Purchase/\$17,650.30; Us Bank/Connecteam And Zoom Fees, Mosquito Spraying Class And License Fees, Office Supplies/\$1,308.99; A & B Business Solutions /Copier Contract/\$83.07; Runnings Supply Inc/Live Traps, Gloves/\$221.94; Oban Construction/Black Dirt/\$363.96; Sd One Call Systems, Inc/Message Fees/\$9.45; Valley Telecommunications Inc./Phone/Internet Services/\$452.11; Aramark/Mat-Mop Exchange/\$179.53; Montana Dakota Utilities/Utilities All Departments/\$3,773.48; Agtegra/Gloves For Rooster Rush, Key Stock, Hydraulic Crimp Ends, Fuel/\$1,413.23; Pitney Bowes/Postage Costs/\$940.51.

Pre-Approved Bills:

October 4th Payroll; Council-\$6,575.00; Administration-\$2,641.67; Streets-\$3,521.15; Sanitation-\$447.61; Water-\$1,673.80; Sewer-\$1,783.07; Ambulance-\$7,534.99; Library-\$1760.00. Ipswich State Bank-\$5,262.44/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees; Department of Revenue-\$530.28/Sales Tax Payment

Public Comments:

None

Executive Session Per SDCL 1-25-2(3):

Gillick/Heinz to enter executive session at 7:23 p.m. Executive Session ended at 7:36p.m.

Adjournment:

Steen/Gillick to adjourn at 7:37 pm.

Amanda Metzinger
Finance Officer
10/12/23