

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, OCTOBER 4, 2021**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, October 4, 2021. Members present were Mike Steen, Erica Larson, David Coisman, Mike Hammrich and Christopher Gillick. Mayor Kilber and Jon Gilbert were absent. Also present were Amy Jaenisch, Tiffany Hannasch, Jack Olson, Tom Hammrich, Lori Gillick and Landon Thayer.

**Call the meeting to order:** Council President Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Coisman/Gillick to approve the minutes of the September 20, 2021 meeting.

**Demolition Permit:** Hammrich/Larson to approve the following permit: Lee Morris – remove 16'x30' garage at 601 4<sup>th</sup> Avenue.

**Building Permits:** Gillick/Hammrich to approve the following permits: Troy Hofer-flooring, drywall, kitchen remodel, add bathroom, new steps at 309 6<sup>th</sup> Street; Lynette Kraft-re-shingle house; Lee Morris-new residence at 601 4<sup>th</sup> Avenue

**Ongoing Business:**

**Park Project Phase 1:** Hammrich/Coisman to approve **Pay Request #2** for \$30,574.76. Gillick/Larson to approve **Change Order #1** for \$13,672.22.

**Second Reading and Adoption Ordinance 2021-03: An Ordinance adopting Chapter 3-7 Fowl in City Within the City limits of the City of Ipswich:** Hammrich/Coisman to approve Ordinance 2021-03.

**New Business:**

**Ambulance Roster:** Coisman/Larson to approve the updated roster.

**First Reading Ordinance 2021-06: An Ordinance Adopting Chapter 7-5 Licensing Provisions for Cannabis Establishments in the City of Ipswich:** Gillick/Hammrich to approve the first reading.

**Donation Request J.W. Parmley Historical Home Society:** Hammrich/Coisman to approve the request for \$2,500.00

**Resolution 2021-11: Adjusting Water Rates:** Coisman/Gillick to approve the resolution.

**CITY OF IPSWICH  
RESOLUTION 2021-11  
A RESOLUTION ADJUSTING WATER RATES FOR THE CITY OF IPSWICH**

**WHEREAS**, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

**WHEREAS**, adjustments are needed because of the increase of rates from WEB Water;

**NOW THEREFORE BE IT RESOLVED THAT** the City of Ipswich hereby establishes the following fees and other designations effective October 5, 2021;

Water:

Base Rate.....	\$24.70
Water Debt Surcharge .....	\$3.30
Usage.....	\$.0063/gallon
Late Fee.....	\$25
Turn Water On.....	\$25
Turn Water Off.....	\$25
Excavation Permit .....	\$500
Tapping Fee.....	\$150
Water Deposit .....	\$100
Paper Bill Fee.....	\$.50

Dated this 4<sup>th</sup> day of October, 2021.

Signed: Mike Steen, Council President

Attest: Amy Jaenisch, Finance Officer

**Public Works:** Thayer advised asphalt patching is completed.

**Quote for new Pick-up:** A quote was received from Billion Auto. The council requested an additional quote from Beadle Auto.

**Office Report:**

**September Financial Reports: Expenditure & Revenue Guideline, Checking and Savings Account Reconciliation and Sales Tax & Municipal Tax Comparison:** Larson/Coisman to approve the financial report. Bank account balances are: Checking-\$1,305,260.29; Savings-\$797,621.76.

**Bills for approval:** Hammrich/Gillick to approve the following bills: A & B Business Solutions, Inc.-\$104.78/copier contract; American Solutions for Business-\$46.95/office supplies; Aramark-\$176.43/mat/mop exchange; Beck Law Office-\$825.00/legal services; Bound Tree-\$267.33/ambulance supplies; Bruce Toay-\$185.00/reimburse EMS Conference fee; City of Ipswich-\$794.77/water billing all accounts; Cole Bukaske-\$197.00/reimburse lifeguard training fee; DRN-\$179.80/computer backup/antivirus; FEM Electric Assn. Inc.-\$61.39/Rubble Site utilities; Ferguson Waterworks-\$180.00/water meters (2, pro-rated); Gibson Publishing-\$188.22/publishing; Ipswich Lumber & Hardware, LLC-\$37.80/supplies; Kens Food Fair-\$338.68/fuel; Landon Thayer-\$20.00/reimbursement for travel; Menards-\$33.30/office/cleaning supplies; Oban Construction-\$160.81/rubble site sign; Physicians Claims Company-\$799.62/10% ambulance billing fee; Sanitation Products Inc.-\$601.65/parts for street sweeper; Public Health Laboratory-\$315.00/water testing; Tammy Pitz-\$185.00/reimburse EMS Conference fee; US Bank-\$280.35/postage/Zoom fee/certification fee; Valley Telecommunications-\$324.75/phone/internet services; Oban Construction-\$30,574.76/Park project Phase 1 pay request #2

**Pre-Approved Bills:** October 1, 2021 Payroll: Council-\$6,100.00; Administration-\$3,304.14; Streets-\$2,000.00; Sanitation- \$200.00; Ambulance-\$5,603.00; Parks-\$337.50; Library-\$1,760.00; Water-\$1,041.77; Sewer- \$1,151.76; Payment Services Network-\$92.00/gateway/transaction fee; Ipswich State Bank- \$4,287.38/payroll taxes; Wellmark Health Plans-\$988.45/group health insurance premium; WEB Water Development-\$13,106.81

**Personnel: Ambulance:** Coisman/Gillick to change Kelsey Holien's contract to read that her salary covers 21 on-call shifts per month.

**Public Comment:** Participants and topics included: T. Hammrich-theatre on Main Street

**Adjournment:** Hammrich/Coisman to adjourn the meeting at 7:40 p.m.

Amy Jaenisch  
Finance Officer  
10/13