

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, OCTOBER 7, 2019**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, October 7, 2019. Members present were Mayor LeRoy Kilber, Mike Steen, Mike Hammrich, Jon Gilbert, David Coisman, Susie Treftz and Barb Gillick. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser and John Hoyle.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Steen to approve the minutes of the September 23, 2019 meeting.

Building Permits: Hammrich/Gillick to approve the following permits: Avantara Senior Care—remove and replace concrete; BNSF-120' tower and 8'x8' shelter, in railroad right-of-way; Scott & Beth Moore—replace siding and windows at 714 4th Street
The following permit for John Hoyle was tabled pending consultation with the code enforcement officer: replace shingles, replace siding on east side and fix garage door at 722 Alma Avenue

Ongoing Business:

Second Reading: Ordinance 2019-03: Improper Dumping at the Rubble Site:

Coisman/Treftz to approve the first reading of Ordinance 2019-03.

Code Enforcement: A follow up report was reviewed by the council.

New Business:

Edmunds County Hazard Mitigation Plan – Gilbert/Hammrich to authorize Mayor Kilber to sign the letter of commitment for the Edmunds County Hazard Mitigation Plan.

Surplus Property – Gillick/Gilbert to declare the 2014 Caterpillar 924K Wheel Loader as surplus and advertise for sealed bids.

Park Project – A concept plan for park improvements to the area south of the swimming pool and south of the baseball field was presented. The concept plan and cost estimate were submitted to NECOG for a LWCF grant application.

Office Report:

September Financial Reports: Expenditure and Revenue Guideline, Checking, Savings and Cemetery Account Reconciliation, Sales and Municipal Tax comparison:

Hammrich/Coisman to approve the financial report. Bank account balances are:
Checking-\$761,385.25; Savings-\$795,525.06; Cemetery-\$24,599.51

Bills for approval: Gillick/Steen to approve the following bills: Aberdeen Advanced Care Ambulance Service-\$941.80/40% of intercept payments; Agtegra-\$581.29/Fuel/supplies; Amazon Business-\$308.60/library books; Ameripride-\$105.73/mat/mop exchange; Avera St. Luke's-\$22.55/ambulance supplies; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; City of Ipswich-\$743.18/water billing all accounts; Code Enforcement Specialists-\$672.15/code enforcement fees; DRN-\$87.88/computer backup/antivirus; FEM Electric Association-\$59.65/Rubble Site utilities; Gibson Publishing-\$152.37/publishing; Interstate Power System-\$100.88/block heater for generator; Ipswich State Bank-\$63.73/petty cash postage; John Deere Financial-\$195.78/parks supplies; JV Corp-\$365.75/sewer work at lift station; Ken's Food Fair-\$247.49/fuel; Lori Gillick-\$31.25/reimburse EMS membership fee; Matheson Tri-Gas Inc.-\$50.16/oxygen cylinders; Menards-\$268.79/parts/supplies; Oban Construction-\$146.80/battery for skid steer; Praxair-\$46.50/CO2 for mosquito spraying; Sewer Duck-\$502.50/video and main line cleaning; US Bank-\$657.91/tires/shipping; US Post Office-\$215.00/postage (2 regular, 3 postcard); Valley Telecommunications, Inc.-\$292.63/phone/internet services; Van Deist Supply Company-\$1,267.00/mosquito spraying supplies; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-Approved Bills: October 1, 2019 Payroll: Council-\$5,950.00; Administration-\$3,078.99; Streets-\$2,148.35; Sanitation-\$214.84; Ambulance-\$3,601.99; Library-\$1,200.00; Water-\$1,093.80; Sewer-\$1,218.62; Ipswich State Bank-\$4,461.29/payroll taxes; Department of Revenue-\$312.27/sales tax payment; Wellmark Health Plans-\$958.05/group health insurance premium; Payment Services Network-\$79.00/gateway/transaction fee; WEB Water Development-\$10,094.29/water purchase

Public Comments: Participants and topics included: none

Adjournment: At 8:01 p.m., Steen/Gilbert to adjourn the meeting.

Amy Jaenisch
Finance Officer
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