

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, NOVEMBER 9, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, November 9, 2020. Members present were Mayor LeRoy Kilber, David Coisman, Mike Hammrich, Jon Gilbert, Mike Steen, Susie Treftz and Barb Gillick. Also present were Keith Lunders, Amy Jaenisch, Tiffany Hannasch and Brian Schlosser. Harold Lance and Brian Osowski-AMKO Advisors attended via teleconference.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Coisman/Gillick to approve the minutes of the October 19, 2020 meeting.

**Building Permits:** Hammrich/Steen to approve the following permit: Keith Lunders-replace shingles with tin

**AMKO Advisors – USDA Loans:** Osowski spoke to the council about refinancing the street project loan through US Department of Agriculture Rural Development. AMKO will bring bids back for the council to consider.

**New Business:**

**Ambulance Roster:** Coisman/Treftz to approve the updated roster.

**Liquor License Renewals: Buffalo Station, Ipswich Golf Club, Burgers Place, Ipswich Trail Days Inc, Dollar General and Ken’s Food Fair:** Treftz/Coisman to approve the renewals.

**Public Works:** no update

**Office Report:**

**October Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison:** Gillick/Gilbert to approve the financial report. Bank Account balances are as follows: Checking - \$855,281.10; Money Market - \$796,835.49

**Christmas at the Capitol:** Jaenisch stated the City of Ipswich was selected for a tree at the capitol and will be going to Pierre to decorate on Friday, November 20<sup>th</sup>.

**Bills for approval:** Treftz/Steen to approve the following bills: A-1 Sanitation-\$426.16/garbage services; Agtegra-\$776.25/fuel/supplies; Amazon Business-\$232.95/laptop cases/whiteboard; Ameripride-\$121.46/mat/mop exchange; Avera Occupational Medicine-\$31.50/pre-work screen; Avera St. Luke's-\$80.00/pre-work screen; Banyon Data Systems, Inc.-\$1,590.00/support fees for utility billing and payroll software; Beck Law Office-\$387.50/legal services; Beverly Jones-\$150.00/office cleaning; Bruce Toay-\$100.00/reimburse SDEMESA conference registration fee; Buffalo Station-\$301.55/fuel; Butler Machinery Company-\$398.90/cutting edges; City of Ipswich-\$623.74/water billing all accounts; CNH Capital-\$357.00/parts; Dakota Supply Group-

\$690.93/curb stop parts; DRN-\$6,197.40/computer antivirus/backup/video conferencing equipment; FEM Electric Association Inc.-\$60.67/Rubble Site utilities; Gibson Publishing-\$215.36/publishing; Ipswich Lumber & Hardware, LLC-\$212.12/parts/supplies; John Deere Financial-\$17.79/parts for Gator; Kens Food Fair-\$160.88/fuel; Lori Gillick-\$100.00/reimburse SDEMESA conference registration fee; Menards-\$153.72/Christmas lights/supplies; Mike Hammrich-\$135.00/reimburse SDEMESA conference registration fee; PB Metal Fab LLC-\$1,000.00/snow shoe skids; Physicians Claims Company-\$1,362.15/10% ambulance billing fee; Red Bobbin Sewing Salon-\$100.00/water deposit refund; SD Department of Health-\$181.00/water testing; SDML Workers Compensation Fund-\$6,506.00/Worker's Compensation Insurance premium; Stockwell Engineers, Inc.-\$12,478.75/engineering fees for pool house/park project; Tammy Pitz-\$135.00/reimburse SDEMESA conference registration fee; Truenorth Steel-\$575.76/culverts; US Bank-\$292.68/office supplies/Christmas decorations; Valley Telecommunications Inc.-\$294.13/phone/internet services; Van Diest Supply Company-\$1,927.00/herbicide/mosquito spraying chemicals

**Pre-approved bills: November 2, 2020 Payroll:** Administration-\$3,187.00; Streets-\$2,383.75; Sanitation-\$229.38; Ambulance-\$4,297.99; Library-\$1,449.00; Water-\$1,066.29; Sewer-\$1,295.67; Ipswich State Bank-\$2,859.95/payroll taxes; Payment Services Network-\$83.25/gateway/transaction fee; WEB Water Development-\$11,008.86/water purchase

**Public Comments:** Participants and topics included: Coisman-code enforcement

At 7:52 p.m., Hammrich/Coisman to enter executive session to discuss personnel per SDCL 1-25-2(3). Executive session ended at 8:10 p.m.

**Adjournment:** Steen/Hammrich to adjourn the meeting at 8:10 p.m.

Amy Jaenisch  
Finance Officer  
11/18