

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, November 18, 2024

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, November 18, 2024. Members present were Mayor Mike Steen, Tracy Huston, David Coisman, Erica Larson, Mike Hammrich, Kayla Hartwell and Mike Heinz. Also present were Amanda Metzinger and 8 community members.

Call the meeting to order: Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Hutson/Coisman to approve the minutes of the November 4, 2024 regular meeting.

Building Permits:

Coisman/Heinz to approve the new Edmunds County Jail.

Demolition Permits:

Hutson/Heinz to approve the demolition permit for S & S rentals at 216 1st Avenue.

Ongoing Business:

Code Enforcement: Council approved sending out code enforcement letters.

Pool: Leak Investigators tested the pool, everything tested good, they made some suggestions to silicon some areas and using different plugs.

Public Comments:

Participants and Topics Included: None

New Business:

High Tunnels: The council will request anyone constructing a high tunnel for gardening to get a building permit for approval.

Resolution 2024-09 Automatic Budget Supplement: Hammrich/Hutson to Resolution 2024-09 Automatic Budget Supplement.

CITY OF IPSWICH

RESOLUTION 2024-09

A RESOLUTION FOR AN AUTOMATIC BUDGET SUPPLEMENT REGARDING FEDERAL AND STATE GRANT FUNDING

WHEREAS, the City of Ipswich has received State and Federal Grant funding in the amount of \$1,042,759.30:

NOW THEREFORE, BE IT RESOLVED, that the budget be supplemented as follows:

Revenue:

| | |
|--|---------------------|
| 101-33400 State Grants (Ambulance Grant) | \$48,743.70 |
| 604-33100 Federal Grants (Storm Sewer) | <u>\$994,015.60</u> |
| \$1,042,759.30 | |

Expenditures:

| | |
|--|-----------------------|
| 101-44600-43400 Machinery & Equipment | \$16,000.00 |
| 101-44600-42600 Supplies & Materials | \$32,743.70 |
| 604-43250-42200 Professional Services & Fees | \$91,326.00 |
| 604-43250-43700 Capital Improvement | <u>\$902,689.60</u> |
| | \$1,042,759.30 |

Dated this 18th Day of November 2024 for immediate passage:

Signed: Mike Steen, Mayor

Attest: Amanda Metzinger, Finance Officer

Resolution 2024-10 Petition to Vacate Street: Coisman/Hutson to deny Rob Vetch's request to vacate street Roll call vote Mike Hammrich-Aye, Erica Larson-Aye, Kayla Hartwell-Aye, Tracy Hutson-Aye, David Coisman-Aye Mike Heinz-Nay, Motion Passed.

Well on 5th Street: The city is going to work with the property owner to try to find someone who can work on it, as well as trying to drain the water away.

December 23rd council meeting: Discussed the meeting since it is so close to the holiday, all council agreed to leave it on the originally scheduled date.

Bills for Approval:

Hartwell/Heinz to Approve the Following Bills: Us Bank/Hotel Costs For SDML, Fuel Cost For Travel To Conference, Commercial Club Meal, Supplies/\$618.42; Web Water Development Assoc/Water Purchase/\$20,175.85; Amazon Business /Paper, Employee Clothing Allowance/\$169.98; Wellmark Health Plans/Group Health Insurance Premium/\$3,172.11; SDML Workers Compensation Fund/Workman's Comp/\$8,210.00; Banyon Data Systems, Inc/Banyon UB And Payroll/\$1,680.00Sd Municipal League; 2025 Annual Membership/\$1,309.00; B & B Contracting/SW Drainage /\$902,689.60; Foerster Testing Limited/SW Drainage Improvement Testing/\$8,025.00; Stockwell Engineers, Inc/SW Area Improvement, Channel Cleaning, Railroad Drainage Improvements, Storm Sewer Facility Plan Update/\$36,391.82; Heier S Body Shop/Welding Gas/\$57.46; Kens Food Fair/Commercial Club Meal, Batteries, Bleach, Fuel/\$219.60; One Call Systems, Inc/Message Fees/\$28.35; Menards/Chalk Reel, Driveway Markers, Antifreeze, Blower Vac/\$209.98; Jensen Rock & Sand Inc/33,552 Sq Yards Chip Seal/\$78,847.20; Gibson Publishing/Newspaper Add, Registration & Due Cards/\$59.25; A & B Business Inc/Copy Machine Contract/\$112.15; Montana Dakota Utilities/Utilities All Departments/\$3,527.74; Beck Law Office/Monthly Retainer/\$125.00; Payment Services Network/Gateway & Transaction Fee/\$183.70; Leak Investigators/Pool Testing Fees/\$1,134.00; Verizon Wireless/Ambulance Mobile Data Plan/\$80.02; Linde Gas & Equipment/Oxygen Rental Costs/\$401.30; Pitney Bowes/Postage/\$214.99; Dollar General/Dawn Soap, Halloween Supplies & Toilet /\$66.45.

Pre-Approved Bills:

November 15th Payroll: Administration \$2,671.50; Streets \$3,564.70; Sanitation- \$356.47; Sewer- \$1,782.34; Water \$1,620.20; Ambulance-\$1,457.50; Library- \$1,159.33; Ipswich State Bank -\$3,094.84- Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; SD Retirement System-\$3,418.34; Rural Development-\$6,099.00-water loan payment; Rural Development-\$12,301.00-sewer loan payment; Rural Development-\$3,710.00-street loan payment; Department of Revenue - \$321.42

Adjournment: Hammrich/Hutson to adjourn the meeting at 7:36 p.m.

Amanda Metzinger
Finance Officer
11/19/24