

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, NOVEMBER 8, 2021**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, November 8, 2021. Members present were Mayor LeRoy Kilber, Erica Larson, David Coisman, Mike Hammrich, Christopher Gillick and Jon Gilbert. Mike Steen was absent. Also present was Amy Jaenisch.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Gillick to approve the minutes of the October 20, 2021 meeting.

Building Permits: Hammrich/Coisman to approve the following permit: Brent and Blake Holland – 30'x36' attached garage

Ongoing Business:

Park Project Phase 1 – Final Pay Request: Gillick/Larson to approve the final pay request in the amount of \$16,451.74.

Stockwell Engineers – Project Report: The project report was reviewed.

Second Reading and Adoption Ordinance 2021-06: An Ordinance Adopting Chapter 7-5 Licensing Provisions for Cannabis Establishments in the City of Ipswich:

Hammrich/Gilbert to approve Ordinance 2021-06.

New Business:

Resolution to Adopt the Edmunds County Hazard Mitigation Plan: Gilbert/Gillick to approve Resolution.

Letter of Support for Brownfields Program: DANR is trying to identify potential Brownfields sites, which are abandoned and/or potentially contaminated sites in need of clean up, in our region. The city's role, with assistance from NECOG, would be to help identify potential sites. Hammrich/Coisman to authorize Mayor Kilber to sign the letter of support.

Liquor License Renewals: Ipswich Golf Club, Burgers Place, Ipswich Trail Days Inc, Kens Food Fair, Smokey River LLC, 1922 LLC, Dollar General: Gillick/Gilbert to approve the renewals.

First Reading of Ordinance 2021-07: Supplemental Appropriation: Coisman/Larson to approve the first reading.

Sprinkler System Estimate: Tabled

Office Report:

October Financial Reports: Expenditure & Revenue Guideline, Checking and Savings Account Reconciliation and Sales Tax & Municipal Tax Comparison: Hammrich/Gilbert to approve the financial report. Bank account balances are: Checking-\$1,167,916.26; Savings-\$797,755.70.

Bills for approval: Gilbert/Gillick to approve the following bills: Agtegra-\$881.76/fuel/supplies/chemical; Amazon Capital Services-\$56.98/shop supplies; American Solutions for Business-\$101.84/office supplies; Aramark-\$140.57/mat/mop exchange; Banyon Data Systems, Inc.-\$1,590.00/support fees for utility billing and payroll software; Beck Law Office-\$125.00/legal services; Buffalo Station-\$173.88/fuel; City of Ipswich-\$937.58/water billing all accounts; DRN-\$194.69/computer backup/antivirus; Dustin Pitz-\$30.00/Ambulance EVOC (1); FEM Electric Assn. Inc.-\$63.32/Rubble Site utilities; Gibson Publishing-\$315.90/publishing/envelopes; Ipswich Lumber & Hardware, LLC-\$99.19/parks supplies; Kens Food Fair-\$173.70/fuel; Menards-\$25.56/parks supplies; Oban Construction-\$16,451.74/Park Project Phase 1 final pay request; Physicians Claims Company-\$1,135.01/10% ambulance billing fee; Runnings Supply Inc.-\$132.82/shop/parks supplies; School of EMS-\$17,238.54/Paramedic class tuition (Kelsey Holien, Lori Gillick); US Post Office-\$120.00/postage (3 postcard); Valley Telecommunications-\$294.13/phone/internet services; Verizon Wireless-\$40.03/ambulance mobile data plan

Pre-Approved Bills: November 1, 2021 Payroll: Administration-\$3,304.14; Streets-\$2,090.00; Sanitation- \$200.00; Ambulance-\$6,425.00; Library-\$2,720.00; Water-\$951.77; Sewer- \$1,151.76; Ipswich State Bank-\$3,585.47/Payroll Taxes November; Payment Services Network-\$89.25/gateway/transaction fee; WEB Water Development-\$13,183.90/water purchase; Wellmark Health Plans-\$988.45/group health insurance premium

Public Comment: Participants and topics included: Gillick-investments

Adjournment: Gilbert/Gillick to adjourn the meeting at 7:39 p.m.

Amy Jaenisch
Finance Officer
11/17