

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, DECEMBER 2, 2019**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, December 2, 2019. Members present were Mike Steen, Mike Hamrlich, David Coisman and Barb Gillick. Mayor LeRoy Kilber, Susie Treftz, and Jon Gilbert were absent. Also present were Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

**Call the meeting to order:** Council Vice-President Steen called the meeting to order at 7:02 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Coisman/Hamrlich to approve the minutes of the November 18, 2019 meeting.

**Building Permits:** none

**New Business:**

**Annual review of Fidelity Bond per SDCL 9-14-6.1:** Hamrlich/Gillick to continue the coverage with the following amounts: Finance Officer-\$100,000; Assistant Finance Officer-\$50,000; Water Ambulance Clerk-\$10,000; all other employees-\$2,500

**Municipal Government Day at the Legislature:** Municipal Government Day at the Legislature is February 4<sup>th</sup> and 5<sup>th</sup>. Council members need to notify Jaenisch if they plan to attend by January 3, 2020.

**Bills for Approval:** Gillick/Coisman to approve the following bills: Agtegra-\$671.63/fuel/supplies; Amazon Business-\$111.29/library books/office supplies; Ameripride-\$105.72/mat/mop exchange; Banyon Data Systems, Inc.-\$795.00/Payroll Annual Fee; Beverly Jones-\$150.00/office cleaning; Brian Schlosser-\$108.05/reimburse work clothing; C&B Operations, LLC-\$6,500.00/snow blower attachment for skid steer; FEM Electric Association, Inc.-\$56.39/Rubble Site utilities; Gibson Publishing-\$446.70/publishing/envelopes; ImageTrend, Inc-\$824.00/EMS Elite field annual fee; Insight Public Sector, Inc-\$4,330.60/Panasonic Toughbook 33 (laptop); Ipswich Lumber & Hardware, LLC-\$79.98/supplies; Ipswich State Bank-\$131.69/petty cash postage; Life-Assist, Inc.-\$289.60/ambulance supplies; Menards-\$255.01/Christmas lights/supplies; Runnings Supply Inc.-\$890.45/tools/supplies; SD Department of Health-\$401.00/water/wastewater testing; US Post Office-\$325.00/postage (4 regular, 3 postcard); Valley Telecommunications Inc.-\$334.68/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

**Pre-approved Bills: December 2, 2019 payroll:** Administration-\$3,078.99; Streets-\$2,148.35; Sanitation-\$214.84; Ambulance-\$4,389.99; Library-\$1,260.00; Water-\$1,003.80; Sewer-\$1,308.62; Ipswich State Bank-\$2,857.75/payroll taxes; Wellmark Health Plans-\$1,004.44/group health insurance premium

**Public Comments:** Participants and topics included: Schlosser – snow removal

**Adjournment:** At 7:11 p.m., Hammrich/Coisman to adjourn the meeting.

Amy Jaenisch  
Finance Officer  
12/11