

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, December 4, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, December 4, 2023. The members present were LeRoy Kilber, Christopher Gillick, Mike Steen, David Coisman, Mike Hammrich, Erica Larson, and Mike Heinz. Also present were Amanda Metzinger, 2 community members.

**Call the meeting to order:** Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Coisman/Steen to approve the minutes of the November 20, 2023.

**Building Permits:**

None

**Ongoing Business:**

**Stray Cat Contract Review:** Contract reviewed, and some revisions need to be made. Will review on December 18<sup>th</sup> meeting.

**New Business:**

**NECOG Joint Cooperative Agreement for 2024:** Hammrich/Larson to approve NECOG Joint Cooperative Agreement for 2024.

**Rubble Site:** Gillick/Heinz to advertise for bids for the scrap metal pile at the Rubble Site.

**Office Report:**

**November Financial Reports: Expenditure and Revenue Guideline, Checking and Saving Account Reconciliation, Sales, and Municipal Tax comparison:** Heinz/Coisman to approve the financial reports. Bank account balances are as follows: Checking - \$297,413.84; Savings - \$802,146.57.

**Bills for Approval:**

Coisman/Gillick to approve the following bills: Agtegra/Fuel Costs, Fuel Line, Steel T Post, Diesel Treatment/\$1,173.07; Auto Value Parts Store/Filter And Oil/\$59.98; DRN/Computer Backup, Antivirus/\$106.90; Fem Electric Assn, Inc./Rubble Site Utilities/\$65.64; Beck Law Office/Legal Services/\$125.00; Kens Food Fair/Hometown Holiday Supplies/\$15.28; Best Western Ramkota Hotel/Hotel Costs For Ems Conference/\$646.35; Aramark/Mat, Mop Exchange/\$201.27; Valley Telecommunications Inc./Phone, Internet Services/\$546.54; Butler Machinery Company/Cutting Blades For Snowplow/\$1,534.16; Hase Plumbing Heating & Air/Water Tower Leak Repair/\$728.64; Banyon Data Systems, Inc./Banyon UB And Payroll Support/\$1,680.00; Us Bank/Ems Conference Costs, Ambulance Supplies/\$2,184.01; City Of Ipswich/Water Billing All Accounts/\$499.52; Verizon Wireless/Ambulance Mobile Data Plan/\$80.02; Ipswich Lumber & Hardware, LLC/Wall Plate, Screw Eye/\$4.38; SDLM Workers Compensation Fund/SDML 2024 Municipal Membership Dues/\$1,245.17; John Deere Financial/Tractor Clutch Repair And Tire Replacement/\$2,393.75; Avera St. Lukes/Meds For Ambulance/\$5.98; Stockwell Engineers, Inc/Engineer Costs/\$26,808.85; Wellmark Health Plans/Group Health Insurance Premium/\$2,785.47; Oban Construction/Chip Seal Material/ \$20,907.12; Eilers/Park Sprinkler Winterization/\$285.00; Amazon Business/Library Supplies, Air Conditioner Covers/\$110.28; Web Water Development Assoc. Inc/Water Purchase/\$15,683.74

**Pre-Approved Bills:**

December 1st Payroll: Administration-\$2,641.67; Streets-\$3,576.15; Sanitation-\$392.61; Water-\$1,673.80; Sewer-\$1,783.07; Ambulance-\$6,119.99; Library-\$2028.00; Ipswich State Bank-\$3,987.14/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees; Department of Revenue-\$303.66/Sales tax payment

**Public Comments:**

None

**Executive Session per SDCL 1-25-2(3):**

Gillick/Heinz to enter executive session at 7:15 p.m. Executive Session ended at 7:27 p.m.

**Adjournment:**

Gillick/Steen to adjourn at 7:28 pm.

Amanda Metzinger

Finance Officer

12/5/23