

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, DECEMBER 17, 2018**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, December 17, 2018. Members present were Mayor LeRoy Kilber, Mike Steen, Susie Treftz, Tom Schaefer, Mike Hammrich and Barb Gillick. Jon Gilbert was absent. Also present were Amy Jaenisch and Tiffany Hannasch.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Hammrich/Steen to approve the regular meeting minutes of December 6, 2018.

**Building Permits:** Gilbert/Treftz to approve the following permit: Agtegra - pouring cement and putting roof on oil tote at 511 Alma Avenue; Dave & Kathy Bauer - remodeling basement bathroom and replacing carpet.

**Donation Request - Ipswich Commercial Club:** Tabled

**Ongoing Business:**

**Annual Review of Fidelity Bond per SDCL 9-14-6.1:** Tabled

**New Business:**

**Review of pre-approved bills for 2019:** Hammrich/Schaefer to approve the following bills as pre-approved for payment: Rural Development Loan Payments, State Revolving Fund Loan Payment, Montana-Dakota Utilities, Employee Payroll, South Dakota Retirement, FICA Taxes, Department of Revenue Sales Tax, US Post Office, Ipswich State Bank, Valley Telecommunications, WEB Water, FEM Electric, Payment Services Network and Wellmark Health Plans. All pre-approved bills will be reported at the next regular Council meeting.

**2019 Municipal Government Day at the Legislature:** Gillick/Schaefer to allow any interested council members to attend.

**LWCF Grant Application:** The application for funding for a new pool house in the amount of \$64,000.00 is pending final approval from the National Park Service.

**Christmas Lights:** Steen and Gilbert will research new decorations to be placed on Highway 12.

**Tiger Post:** Discussion was held about donating funds to a new Tiger Post building. The council would like to wait for more information on the project before committing any funds.

**Resolution 2018-09 Contingency Transfer:** Tabled

**Bills for Approval:** Treftz/Steen to approve the following bills: A & B Business Solutions, Inc.- \$55.92/copier contract; American Solutions for Business-\$157.39/office supplies/whiteboard;

Bound Tree-\$212.73/ambulance supplies; Brian Schlosser-\$144.93/reimbursement for work clothing; Butler Machinery Company-\$15,654.00/14 foot snow plow and pallet forks; City of Ipswich-\$397.09/water billing all accounts; Dakota Doors Incorporated-\$496.53/repair overhead door at the Firehall; Deb Gillick-\$63.99/reimburse library supplies; Goodwill of the Great Plains-\$357.50/document shredding; Heartland Waste Management-\$4,312.50/garbage service; Ipswich Lumber & Hardware, LLC-\$102.29/supplies/ice melt; Kens Food Fair-\$213.07/Fuel; Life-Assist, Inc.-\$592.65/ambulance supplies; Matheson Tri-Gas Inc.-\$45.05/oxygen cylinders; Montana Dakota Utilities-\$4,332.79/utilities all departments; North Star Energy-\$106.67/serviced boiler in city shop; Perry Rye-\$113.27/reimbursement for work clothing; Physicians Claims Company-\$1,453.49/10% ambulance billing fee; Runnings Supply Inc.-\$29.98/tools; SD Association of Rural Water-\$450.00/water conference registration fee; SD Department of Environmental & Natural Resources-\$36.00/operator certification renewals; Share Corporation-\$2,261.22/sewer chemical

**Pre-approved Bills:** December 17, 2018 Payroll: Administration-\$2,955.33; Streets-\$2,123.40; Sanitation-\$42.08; Water-\$989.61; Sewer-\$1,372.19; Ipswich State Bank-\$1,734.39/payroll taxes/direct deposit fees; Rural Development-\$3,710.00/street loan payment; Rural Development-\$6,099.00/water loan payment; Rural Development-\$12,301.00/sewer loan payment; SD Retirement System-\$1,999.72/December retirement contributions

**Public Comments:** Participants and topics included: none

**Adjournment:** At 7:42 p.m., Hammrich/Treftz to adjourn the meeting.

Amy Jaenisch  
Finance Officer  
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