

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
Monday, December 18, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, December 18, 2023. The members present were LeRoy Kilber, Christopher Gillick, Mike Steen, David Coisman, Mike Hammrich, and Mike Heinz. Erica Larson was absent. Also, present were Amanda Metzinger, 4 community members.

**Call the meeting to order:** Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Hammrich/Coisman to approve the minutes of the December 4, 2023.

**Building Permits:**

None

**Ongoing Business:**

**B & B Application for Payment:** Coisman/Gillick to approve B & B pay application for sanitary force main, 75,275.34.

**New Business:**

**Resolution 2023-05 Automatic Budget Supplement:** Hammrich/Heinz to Approve.

**CITY OF IPSWICH**

**RESOLUTION 2023-05**

**A RESOLUTION FOR AN AUTOMATIC BUDGET SUPPLEMENT REGARDING FEDERAL AND STATE GRANT FUNDING**

**WHEREAS,** the City of Ipswich has received State and Federal Grant funding in the amount of \$4,045.00:

**NOW THEREFORE, BE IT RESOLVED,** that the budge be supplemented as follows:

**Revenue:**

<b>602-36900 State Grants</b> (Rooster Rush Promo)	500.00
<b>101-33400 State Grants</b> (Mosquito Control)	<u>\$3,545.00</u>
	<b>\$4,045.00</b>

**Expenditures:**

<b>101-41400-42600</b> Administration Supplies	500.00
<b>101-44100-42600</b> Health	<u>\$3,545.00</u>
	<b>\$4,045.00</b>

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Dated this 18th Day of December 2023 for immediate passage:

Signed: LeRoy Kilber, Mayor

Attest: Amanda Metzinger, Finance Officer

**Annual review of Fidelity Bond per SDCL 9-14.6.1:** Heinz/Gillick to accept the current fidelity bond coverage.

**Annual review of water project surcharge:** Hammrich/Steen to accept the current surcharge.

**2024 Pre-Approved Bills:** Heinz/Gillick to approve the pre-approved bills.

**Historical Society:** Tom Hammrich spoke for the historical society about increased costs and asked for \$3,000.00 Hammrich/Heinz to approve this donation amount.

**Ipswich City Website:** Gillick/Steen to approve 1 year contract for \$970.00.

**Library Updates:** Library is running well, trialing new hours.

**Building Permits:** Council is looking into updating building permit requirements.

**Bills for Approval:**

Heinz/Steen to approve the following bills: A & B Business Solutions/Copier Contract/\$78.78; Payment Services Network/Gateway/Transaction Fee/\$239.85; Runnings Supply Inc/Shop Supplies/\$158.70; Dakota Fluid Power Inc/Cylinder Repair/\$6,835.35; Amazon Business/Air Conditioner Covers/\$93.27; Avera St. Luke S/Ambulance Medications/\$12.03; Sd One Call Systems, Inc/Message Fees/\$10.50; Linde Gas & Equipment/Ambulance Oxygen/\$439.21; Physicians Claims Company/10% Ambulance Billing Fee/\$1,536.43; Menards/Seafoam, Dawn Soap, Antifreeze, Led Light/\$806.48; Brian Schlosser/Work Clothing Reimburse/\$172.42; Jarret Morales/Work Clothing Reimburse/\$300.00; Pitney Bowes/\$429.04; Montana Dakota Utilities/Utilities All Departments/\$4,347.65; Verizon Wireless/Ambulance Mobile Data Plan/\$40.01; Oban Construction/Crushed Rock, Wireless Headset/\$351.47; Amanda Metzinger/Clothing Allowance Reimbursement/\$150.00

**Pre-Approved Bills:**

December 15th Payroll: Administration-\$2,541.67; Streets-\$3,476.15; Sanitation-\$347.61; Water-\$1,573.80; Sewer-\$1,738.07; Ambulance-\$1,375.00; Ipswich State Bank-\$2,665.95/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees; Rural Development-\$6,099.00/water loan payment; Rural Development-\$12,301.00/sewer loan payment; Rural Development-\$3,710.00/street loan payment

**Public Comments:**

Participants and Topics included: Betty Hoyle – Library, Loel Hoyle - Library

**Adjournment:**

Gillick/Heinz to adjourn at 7:36 pm.

Amanda Metzinger

Finance Officer

12/19/23