

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, December 19, 2022

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, December 19, 2022. Members present were Mike Steen, Mike Hammrich, David Coisman, Christopher Gillick and Erica Larson, Mike Heinz arrived at 7:02pm. Mayor LeRoy Kilber was absent. Also present was Amanda Metzinger, Brian Schlosser and 2 community members.

Call the meeting to order: Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Larson to approve the minutes of the December 5, 2022.

Building Permits: None

Demolition Permits: None

Ongoing Business:

- a. **Brownfields Program-** Obtained more information on this program, council has decided to pass on participation.
- b. **Resolution 2022-09** – Supplemental Appropriation Ordinance 2nd Reading Hammrich/Heinz to approve

New Business:

- a. **Resolution 2022-11-**Contingency Transfer-Heinz/Hammrich to approve
- b. **Annual Review of Fidelity Bond Per SDCL 9-14.6.1-** Coisman/Larson to Approve the following bond amounts: Finance Officer -\$100,000; Assistant Finance Officer-\$50,000; Water & Ambulance Clerk-\$10,000; All other Employees \$2,500
- c. **Annual Review of water project surcharge-**Gillick/Coisman to continue with the current rate of \$3.30 per user
- d. **2023 Pre-Approved Bills-** Coisman/ Hammrich to approve the following bills as pre-approved for payment: Rural Development Loan Payments, State Revolving Fund Loan Payment, Montana Dakota Utilities, Employee Payroll, South Dakota Retirement, FICA Taxes, Department of Revenue Sales Tax, US Post Office, Ipswich State Bank, Valley Telecommunications, WEB Water, FEM Electric, Payment Services Network and Wellmark Health Plans. All Pre-Approved Bills will be reported at the next regular Council meeting.

Public Works:

- a. **Purchasing New Pickup-** Hammrich/Heinz to approve bidding out purchase of new Pickup, can get a dodge in 90-100 days.
- b. **Purchasing New Skid Steer-** Received quote from Butler for new skid steer do not have to bid out because they use Sourcewell. If ordered now should have by spring. Would also like to get new broom for this as well.
- c. **Updates-** Discussed how well snow removal went, went over getting a 2nd box pusher to help speed up snow removal as they are much more efficient Heinz/Hammrich to approve ordering 2nd box pusher. Ambulance and Fire Department are receiving new radio system and they are giving old radio system to city, and they will install in the equipment so it will be easier to communicate especially during snow removal.

Bills to Approve: Gillick/Coisman to Approve the following bills: Stockwell Engineers, Inc-15,057.56/Engineer Fees for Channel Cleaning, Force Main Project and Southwest Area Improvement Project; Avera Medical Group-105.00/ Preemployment Physical & UA; Menards-129.20/Industrial Fan; Runnings Supply-169.99/Heater for Warming House; John Deere Financial-89.88/Coolant; Kens Food Fair-95.34/Fuel Costs; DRN-242.10/Computer Backup/Antivirus; Beck Law Office-125/Legal Services; Agtegra-2439.4/ DEF Fluid, Diesel Treat, LP Cylinder Fill, Grease, Fuel, Ipswich Lumber-2727.56/Warming House Building Supplies; Aramark-121.50/Mat Mop Exchange;

Newman Traffic Signs-162.32/Replacement Street Signs; Payment Services Network-227.80/Gateway-Transaction Fees; Geffdog-\$24.00/Ambulance Clothing; Montana Dakota Utililies-4454.29/Utilities All Departments; A&B Business Solutions-106.82/Copy Machine Costs; Pitney Boses-420.99/Postage Costs

Pre-approved bills: December 16th Payroll: Administration-\$2416.67; Streets-\$2330.22; Sanitation- \$326.77; Sewer-\$1633.85; Water-\$1505.79; Ambulance-1250.00; Department of Revenue - \$370.50 - November 2022 Sales Tax; Ipswich State Bank - \$2,500.24 – Payroll Taxes; Rural Development - \$12,301.00 - Sewer Loan Payment; Rural Development - \$6,099.00 - Water Loan Payment; Rural Development - \$3,710.00 - Street Loan Payment; Ipswich State Bank - \$20.00 - Payroll Ach Fee; SD Retirement System - 21-Nov-22 - \$2833.26 - November 2022 Retirement

Public Comments: Big thanks to the city for the timely snow removal during the storm.

Adjournment: Gillick/Coisman to adjourn the meeting at 7:27 p.m.

Amanda Metzinger
Finance Officer
12/20/22