

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, December 5, 2022

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, December 5, 2022. Members present were Mayor Leroy Kilber, Mike Steen, Michael Heinz, Mike Hammrich and Erica Larson. David Coisman and Christopher Gillick were absent. Also present was Amanda Metzinger and 3 community members.

Call the meeting to order: Mayor Leroy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Heinz/Hammrich to approve the minutes of the November 21, 2022.

Building Permits: None

Demolition Permits: Deanne Hoyle to remove the house at 115 N. 4th St. Hammrich/Heinz to Approve

Ongoing Business:

a. Storm Sewer Project:

1. Resolution 2022-08 Loan Authorizing Resolution Hammrich/Steen to Approve
2. Resolution 2022-05 Surcharge Resolution. Add a Sewer Surcharge for \$8.05. Heinz/Larson to Approve
3. NECOG Agreement for American Rescue Plan Act Heinz/Steen to Approve

b. Brownfields Program: Brownfield program identifies properties that are abandoned or vacant where there may be environmental concerns such as lead, asbestos, or contaminated soil. Will table until more information is obtained.

c. Force Main Project: 22104 Notice to Bidders. Will advertise 12/1/22 & 12/21/22 and bids will be opened publicly on January 5th, 2023. Hammrich/Larson to Approve

New Business:

a. Trail Days: Tami with trail days committee thanked the City of Ipswich for the continued support and wanted to verify that the City of Ipswich would donate \$5000.00 again in 2023, and if they would let Trail days use picnic tables and bleachers again, and potentially entertain allowing an open container at the baseball field. She was asked about fundraisers, and she did verify there are at least 2 in planning with the potential for more. It was confirmed that Trail Days will be June 16th & 17th.

b. NECOG – Joint Cooperative Agreement for 2023: Annual NECOG Agreement Hammrich/Heinz to approve.

c. Resolution 2022-09 – Supplemental Appropriation Ordinance Heinz/Larson to approve

d. Rubble Site Fines – Discussion on if City should fine people for using the Rubble site that are not residents of Ipswich. It was decided to continue with the way it is. Will continue to monitor and will discuss if needed in the future.

Office Report:

- a.** Reviewed November Financial Reports, Expenditure and Revenue Guidelines, Checking and Saving Account Reconciliations and Sales and Municipal Tax Comparisons. Heinz and Steen to Approve

Bills to Approve: Heinz/Larson to Approve following bills: Amazon Business - \$544.46/Wireless Headset; American Solutions for Business - \$248.36/Printer Toner; City Of Ipswich - \$390.90/water billing all accounts; Core & Main - \$203.59/Hutson Street Supplies; Dakota Supply Group - \$222.31/Curb Stop and parts for a repair; Dawn Brandt - \$100.00/Refund for Ambulance Overpayment; Fem Electric Assn, Inc. - \$82.56/Rubble Site utilities; Ferguson Waterworks - \$105.00/Water Meter Prorate; Geffdog Designs -\$171.98/Ambulance Clothing; Gibson Publishing - \$161.31/ Council Meeting Publishing Costs; Life-Assist, Inc. - \$297.50/Ambulance Supplies; Physicians

Claims Company - \$665.01/10% Ambulance Billing Fee; Pitney Bowes - \$91.29/Toner For Postage Machine; Ramona Grote - \$141.81/Refund Ambulance Overpayment; Valley Telecommunications Inc. - \$406.14/Phone/Internet Services; Verizon Wireless - \$40.01/Ambulance Mobile Data Plan; East River Plumbing - \$2,551.03/Plumber Charges For Warming House

Pre-approved bills: December 2nd Payroll: Administration-\$3966.67; Streets-\$2330.22; Sanitation- \$326.77; Sewer-\$1781.29; Water-\$1307.08; Ambulance-3715.99; Department of Revenue - \$370.50/November 2022 Sales Tax; Ipswich State Bank - \$3650.10/Payroll Taxes; Wellmark Health Plans - \$3,243.67/Group Health Insurance Premium; WEB Water Development - \$12,458.78/water purchase

Public Comments: Charlotte Baker questioned about putting a part time employee to just spot check what people are dumping. It was also suggested that a letter to people not from Ipswich to try to discourage using the rubble site. A suggestion of adding another Ipswich clean up day was brought up, too.

Adjournment: Heinz/Steen to adjourn the meeting at 7:54 p.m.

Amanda Metzinger
Finance Officer
12/6/22