

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
THURSDAY, DECEMBER 6, 2018**

The Ipswich City Council met in regular session at 5:30 p.m., Thursday, December 6, 2018. Members present were Susie Treftz, Tom Schaefer, Jon Gilbert, Mike Hammrich, Mike Steen and Barb Gillick. Mayor LeRoy Kilber was absent. Also present were Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

Call the meeting to order: Council President Treftz called the meeting to order at 5:30 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Hammrich/Gilbert to approve the regular meeting minutes of November 19, 2018.

Building Permits: none

New Business:

Resolution 2018-08 – Schedule of Rates: Gillick/Schaefer to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2018-08
A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF
IPSWICH**

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS, the City of Ipswich is required to have on file in the Finance Office a list of complete charges and designations;

NOW THEREFORE BE IT RESOLVED THAT the City of Ipswich hereby establishes the following fees and other designations effective for the 2019 license year (fees are for the calendar year unless otherwise stated):

City Hall Office:

Black and White photocopies	\$0.10/page
Color photocopies	\$1.00/page
Faxes	\$2.00/page, incoming and outgoing
NSF charges	maximum allowed by SDCL 57A-3-421

Maintenance (City Operated):

Front-end Loader.....	\$100/hour
Backhoe	\$100/hour
Blade	\$100/hour
Bobcat	\$100/hour
Concrete Saw.....	\$50/hour
Dump Truck.....	\$100/hour

Street Broom & Tractor.....	\$85/hour
Elgin Sweeper	\$200/hour
Manual Labor	\$35/hour
After 5 PM/Weekends/Holidays	\$52.50/hour
Water Pumps – Mud Pumps.....	\$50.00/hour
Riding Mower	\$50/hour
Push Mower	\$35/hour
Tractor & Mower.....	\$100/hour
Asphalt Patching Machine	\$100/hour + Oil
Tamper.....	\$25/hour
Water Truck.....	\$50.00/hour
Vacumaster	\$100/hour

Supplies & Materials:

Sewer Acid	\$3.00/lb
Bulk Water (WEB)	\$27 + \$.005/gallon
Spiral Culvert – 12”.....	Current Price
Straight Culvert – 12”.....	Current Price
Culvert Bands – 12”.....	Current Price
Culvert Flared End.....	Current Price
Hot/Cold Mix.....	cost + 15%
Gravel.....	\$25.50/ton
Pea Rock.....	\$30/ton
Sandbags	\$.25/each
Water Meter – Neptune 5/8 x 3/4 Model E-Coder.....	Current Price
Water Meter – Neptune 5/8 x 3/4 Model E-Coder - Register	Current Price
Water Meter – Neptune 5/8 x 3/4 Model E-Coder - Pit	Current Price

Building Permits & Zoning:

Building Permit – under \$10,000.....	\$10
Building Permit – over \$10,000.....	\$10 + \$1/\$1000 of project cost
Inspection Fee.....	\$50
Failure to Obtain Building Permit	\$50/day
Failure to Abide by Building Permit.....	\$100
Moving Bond	\$500
Zoning or Map Changes.....	\$20.00
Plat Review Fee	\$10/plat + \$1/lot/plat
Demolition Permit Fee – Residential.....	\$.01/cubic foot
Demolition Permit Fee - Commercial	set by Council

Animal License:

One Animal	\$5
Two Animals.....	\$12.50
Three Animals	\$37.50
Four Animals	\$62.50
Five Animals.....	\$87.50
Failure to License by May 1 st each year.....	\$25/animal
Failure to vaccinate	\$25/animal

Dogs Running at Large..... \$5-\$100
Impound \$10/first day & \$25/day thereafter
Unlicensed Animal upon Impound \$100 fine

Miscellaneous:

Peddlers License.....\$100/7 days
Peddlers Bond..... \$1000
Weed Removal..... \$50/1st hour & \$25/hour thereafter (\$50 min.)
Code Enforcement Abatement Fee\$100 + hourly rates

Ambulance:

Basic Life Support (BLS) \$588
Advanced Life Support (ALS) – Level 1 \$698
Advanced Life Support (ALS) – Level 2..... \$800
Mileage per loaded mile \$13

Water:

Base Rate \$23.70
Water Debt Surcharge..... \$3.30
Usage.....\$.005/gallon
Late Fee \$25
Turn Water On..... \$25
Turn Water Off..... \$25
Excavation Permit \$500
Tapping Fee \$150
Water Deposit..... \$100
Paper Bill Fee..... \$.50

Sewer:

Residential Base Rate \$15
Commercial Base Rate..... \$15+ \$3/7480/gal. after 7480 gals. Used
Sewer Debt Surcharge \$32
Excavation Permit \$500
Tapping Fee \$150

Garbage:

Residential \$15

Rubble Site:

White Goods.....Free

Swimming Pool:

Daily Rate:

Student.....Free
Adult.....Free
Swimming Lessons..... \$25/person/session
Private Swimming Lessons..... \$40/person/session

BE IT FURTHER RESOLVED that the city office employees shall determine the rate payable to the City of Ipswich.

Dated this 6th day of December, 2018.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

NECOG Joint Cooperative Agreement: Steen/Gilbert to enter into the 2019 Joint Cooperative Agreement with NECOG. The city's local share will not exceed \$1,611.08.

Public Works: Schlosser presented quotes for a snow plow and pallet forks for the payload. Hammrich/Steen to approve the purchase of a 14' snow plow-\$12,388.00 and pallet forks-\$3,266.00 for the payload.

Office Report:

Annual review of water project surcharge: Gillick/Schaefer to continue with the current rate of \$3.30 per user.

Annual review of Fidelity Bond per DSCCL 9-14-6.1: Tabled

November Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Reconciliation, Sales Tax and Municipal Tax Comparison: Hammrich/Steen to approve the financial report. Bank account balances are: Checking – \$707,296.44; Money Market – \$794,536.68; Construction - \$44,711.51; CD's - \$151,765.00.

Bills for Approval: Schaefer/Gilbert to approve the following bills: Agtegra-\$517.91/fuel/supplies; Ameripride Services, Inc-\$103.16/mat/mop exchange; Banyon Data Systems, Inc.-\$795.00/Payroll annual support; Beck Law Office-\$256.25/legal services; Beverly Jones-\$120.00/office cleaning; Brian Schlosser-\$149.95/reimburse work boots; Buffalo Station-\$486.17/fuel; Dollar General-\$35.95/office supplies; DRN-\$77.88/computer backup/antivirus; Fast Initial Response System-\$73.61/first aid kit supplies; FEM Electric Assn. Inc.-\$121.77/rubble site utilities; Gibson Publishing-\$79.98/publishing; Ipswich State Bank-\$41.10/petty cash postage; Matheson Tri-Gas Inc.-\$82.57/oxygen cylinders; Menards-\$328.53/Christmas lights/office and shop supplies; North Star Energy-\$88.89/serviced library furnace; Runnings Supply Inc.-\$419.98/cordless tool kit; Department of Revenue-\$424.00/water/wastewater testing; Split Rock Country Club-\$6,522.27/appropriation for 60% of expenses; Us Post Office-\$305.00/postage (4 regular, 3 postcard); Valley Telecommunications-\$493.01/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-approved Bills: December 3, 2018 Payroll: Administration-\$3,045.33; Streets-\$2,213.40; Sanitation-\$42.08; Ambulance-\$3,895.99; Library-\$1,276.00; Water-\$989.61; Sewer-\$1,372.20; Ipswich State Bank-\$3,364.12/payroll taxes; Department of Revenue-\$311.30/sales tax payment; Payment Services Network-\$158.50/gateway/transaction fee; WEB Water Development-\$9,062.66/water purchase; Wellmark Health Plans-\$1,831.95/group health insurance premium

Public Comments: Participants and topics included: Gillick – Hometown Holiday Weekend

Adjournment: At 5:48 p.m., Gilbert/Hamrich to adjourn the meeting.

Amy Jaenisch
Finance Officer
Publish 12/12