

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, DECEMBER 6, 2021**

The Ipswich City Council met in regular session at 7:00 p.m., December 6, 2021. Members present were Mayor LeRoy Kilber, Jon Gilbert, Mike Hammrich, Erica Larson and Christopher Gillick. David Coisman and Mike Steen were absent. Also present were Amy Jaenisch, Tiffany Hannasch and Landon Thayer.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Larson/Gillick to approve the minutes of the November 22, 2021 meeting.

Building Permits: none

Ongoing Business:

Stockwell: Project Update: The project update was reviewed. Mayor Kilber discussed the estimate for Storm Sewer Phase 2 that was prepared by Stockwell Engineers. He also discussed funding application dates for this project.

New Business:

First Reading of Ordinance 2021-08: An Ordinance changing the Wards and Precincts due to population changes within the City of Ipswich: Hammrich/Larson to approve the first reading of Ordinance 2021-08.

Resolution 2021-12: Schedule of Rates: Gillick/Gilbert to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2021-12**

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF IPSWICH

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS, the City of Ipswich is required to have on file in the Finance Office a list of complete charges and designations;

NOW, THEREFORE BE IT RESOLVED that the City of Ipswich hereby establishes the following fees and other designations effective January 1, 2022:

City Hall Office:

Black and White photocopies \$0.15/page
Color photocopies..... \$1.00/page
Faxes \$2.00/page, incoming and outgoing
NSF charges..... maximum allowed by SDCL 57A-3-421

Maintenance (City Operated):

Front-end Loader \$200/hour

Backhoe.....	\$200/hour
Blade.....	\$200/hour
Bobcat.....	\$150/hour
Concrete Saw.....	\$50/hour
Dump Truck.....	\$100/hour
Street Broom & Tractor.....	\$85/hour
Elgin Sweeper.....	\$200/hour
Manual Labor.....	\$35/hour
After 5 PM/Weekends/Holidays.....	\$52.50/hour
Water Pumps – Mud Pumps.....	\$50.00/hour
Riding Mower.....	\$50/hour
Push Mower.....	\$35/hour
Tractor & Mower.....	\$100/hour
Asphalt Patching Machine.....	\$200/hour + Oil
Tamper.....	\$25/hour
Water Truck.....	\$50.00/hour
Vacumaster.....	\$100/hour

Supplies & Materials:

Sewer Acid.....	\$3.00/lb
Bulk Water (WEB).....	\$28 + \$.0063/gallon
Spiral Culvert – 12”.....	Current Price
Straight Culvert – 12”.....	Current Price
Culvert Bands – 12”.....	Current Price
Culvert Flared End.....	Current Price
Hot/Cold Mix.....	cost + 15%
Gravel.....	\$25.50/ton
Pea Rock.....	\$30/ton
Sandbags.....	\$.25/each
Water Meter – Neptune 5/8 x 3/4 Model E-Coder.....	Current Price
Water Meter – Neptune 5/8 x 3/4 Model E-Coder - Register.....	Current Price
Water Meter – Neptune 5/8 x 3/4 Model E-Coder - Pit.....	Current Price

Building Permits & Zoning:

Building Permit – under \$10,000.....	\$10
Building Permit – over \$10,000.....	\$10 + \$1/\$1000 of project cost
Inspection Fee.....	\$50
Failure to Obtain Building Permit.....	\$50/day
Failure to Abide by Building Permit.....	\$100
Moving Bond.....	\$500
Zoning or Map Changes.....	\$20.00
Plat Review Fee.....	\$10/plat + \$1/lot/plat
Demolition Permit Fee – Residential.....	\$.01/cubic foot
Demolition Permit Fee - Commercial.....	set by Council

Animal License:

One Animal.....	\$5
Two Animals.....	\$12.50
Three Animals.....	\$37.50
Four Animals.....	\$62.50
Five Animals.....	\$87.50
Failure to License by May 1 st each year.....	\$25/animal
Failure to vaccinate.....	\$25/animal

Dogs Running at Large.....	\$5-\$100
Impound	\$10/first day & \$25/day thereafter
Unlicensed Animal upon Impound.....	\$100 fine

Miscellaneous:

Peddlers License	\$100/7 days
Peddlers Bond.....	\$1,000
Weed Removal	\$50/1 st hour & \$25/hour thereafter (\$50 min.)
Code Enforcement Abatement Fee.....	\$100 + hourly rates

Ambulance:

Basic Life Support (BLS)	\$588
Advanced Life Support (ALS) - Level 1	\$698
Advanced Life Support (ALS) - Level 2	\$800
Mileage per loaded mile.....	\$13

Water:

Base Rate.....	\$24.70
Water Debt Surcharge	\$3.30
Usage.....	\$.0063/gallon
Late Fee.....	\$25
Turn Water On.....	\$25
Turn Water Off.....	\$25
Excavation Permit	\$500
Tapping Fee.....	\$150
Water Deposit	\$100
Paper Bill Fee.....	\$.50

Sewer:

Residential Base Rate.....	\$15
Commercial Base Rate.....	\$15+ \$3/7480/gal. after 7480 gals. used
Sewer Debt Surcharge	\$32
Excavation Permit	\$500
Tapping Fee.....	\$150

Garbage:

Residential.....	\$15
(Includes rubble site fee)	

Rubble Site:

White Goods.....	Free
Rubble site fee.....	\$3
(Utility accounts without residential garbage)	

Swimming Pool:

Daily Rate:	
Student.....	Free
Adult	Free
Swimming Lessons.....	\$25/person/session
Private Swimming Lessons.....	\$40/person/session

BE IT FURTHER RESOLVED that the city office employees shall determine the rate payable to the City of Ipswich.

Dated this 6th day of December, 2021.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

NECOG Joint Cooperative Agreement: Hammrich/Gilbert to authorize Mayor Kilber to sign the Joint Cooperative Agreement with NECOG.

Office Report:

Government Day at the Legislature: Municipal Government Day at the Legislature is February 2, 2022. Council members need to notify Jaenisch if they plan to attend.

November Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison:

Gillick/Hammrich to approve the financial reports. Bank account balances are as follows: Checking-\$1,299,279.41; Savings-\$797,825.64

Bills for Approval: Gillick/Larson to approve the following bills: Agtegra-\$267.34/fuel/gloves; Amazon Capital Services-\$783.37/library books/compressor motor; Aramark-\$140.57/mat/mop exchange; Beck Law Office-\$168.75/legal services; City of Ipswich-\$299.82/water billing all accounts; DRN-\$110.85/computer backup/antivirus; FEM Electric Association-\$61.59/Rubble Site utilities; Gibson Publishing-\$112.52/publishing/library brochures; Ipswich Lumber & Hardware-\$59.90/ice melt; Kens Food Fair-\$94.05/fuel; Life-Assist, Inc.-\$999.80/ambulance supplies; Lori Gillick-\$42.00/reimburse book fee for paramedic program; Share Corporation-\$535.99/shop/office supplies; Split Rock Country Club-\$5,023.14/appropriation for 60% of expenses; Styles by Sylte-\$80.00/city clothing; US Bank-\$432.60/postage/city clothing; Valley Telecommunications-\$332.14/phone/internet services

Pre-approved Bills: December 1, 2021 Payroll: Administration-\$3,304.14; Streets-\$2,000.00; Sanitation- \$200.00; Ambulance-\$7,491.00; Library-\$1,680.00; Water-\$991.77; Sewer- \$1,241.76; Ipswich State Bank-\$3,665.67/payroll taxes; Payment Services Network-\$229.50/gateway/transaction fee; WEB Water Development-\$12,157.34/water purchase; Wellmark Health Plans-\$990.59/group health insurance premium

Public Comments: Participants and Topics included: Mayor Kilber requested a public works update from Thayer. Thayer reported the following: The Christmas decorations at the bandshell park need to be moved away from the sidewalk; the tree pile at the Rubble Site was burned; the new ice rink will not be completed for use this winter

Adjournment: Hammrich/Gillick to adjourn the meeting at 7:43 p.m.

Amy Jaenisch
Finance Officer
12/15/21