

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, February 5, 2024**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, February 5, 2024. The members present were LeRoy Kilber, Erica Larson, Mike Steen, David Coisman, Christopher Gillick, and Mike Heinz. Mike Hamrich was absent. Also, present was Amanda Metzinger and 2 community members.

**Call the meeting to order:** Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Larson/Heinz to approve the minutes of the January 22, 2024.

**Building Permits:**

Heinz/Coisman to approve Ray & Karen Geditz – Deck Replacement

**Ongoing Business:**

**Capital Improvement Plan:** Preliminary Plan Presentation by Dane Ekdorn

**New Business:**

**NECOG Performance Report Review:** The annual NECOG performance report was reviewed.

**Public Works:**

**Vac Quotes:** Vacuum Excavator Quotes Reviewed. Gillick/Heinz to approve the purchase of a Vacuum Excavator for \$70,759.03.

**Office Report:**

**January Financial Reports - Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax comparison:** Coisman/Steen to approve the financial report. Bank account balances are as follows: Checking - \$194,302.18; Savings - \$802,884.06.

**Bills for Approval:**

Heinz/Gillick to approve the following bills: Ipswich Lumber & Hardware, LLC/Lumber, Lag Screw, Switch, Switch Plate/\$59.55; Aramark/Mat-Mop Exchange/\$134.18; Wellmark Health Plans/Group Health Insurance Premium/\$2,849.37; Foerster Testing Limited/Force Main Compaction Testing/\$297.50; Titan Machinery/32 Inch Heavy Duty Pushers/\$881.01; Menards/Dawn Soap, Storage Totes, Tape Measure, Grommets/\$196.66; Butler Machinery Company/Payloader Repair/\$183.01; City Of Ipswich/Water Billing All Accounts/\$344.76; Core & Main/Socket-Tite 5pt Penta Socket/\$201.09; Verizon Wireless/Ambulance Mobile Data Plan/\$40.01; Amazon Business/Lift Station Battery Replacements/\$75.22; Pitney Bowes/Postage And Postage Machine Lease/\$361.89; Fem Electric Assn, Inc/Rubble Site Utilities/\$66.17; Web Water Development Assoc. Inc/Water Purchase/\$13,309.93; Gibson Publishing/January Publishing Costs/\$164.86; Oban Construction/Channel Cleaning/\$96,316.20; Beck Law Office/Monthly Retainer, Letter/\$325.00; Agtegra/Filters, Tire Repair, Hydraulic Repair Supplies, Fuel/\$1,464.14; Valley Telecommunications Inc./Phone/Internet Services/\$564.95; Payment Services Network/ Gateway-Transaction Fee/\$149.95; Montana Dakota Utilities/Utilities All Departments/\$5,023.08; Us Bank/Hotel And Travel Costs For Water Conference, Ambulance Training Fees, Aberdeen American News Subscription, Microsoft Access/\$697.39; DRN/Computer Backup-Antivirus/\$106.90

**Pre-Approved Bills:**

February 2nd Payroll: Administration-\$2,771.50; Streets-\$3,770.49; Sanitation-\$412.05; Water-\$1,762.52; Sewer-\$1,880.23; Ambulance-\$5,557.49; Library-\$1,694.76, Ipswich State Bank-\$3,939.70/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees; Department of Revenue/\$318.30/Sales Tax Payment

**Public Comments:** None

**Adjournment:**

Gillick/Steen to adjourn at 7:29 pm.

Amanda Metzinger  
Finance Officer  
2/06/24