

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, FEBRUARY 10, 2020**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, February 10, 2020. Members present were Mayor LeRoy Kilber, Jon Gilbert, Mike Hammrich, Mike Steen, Barb Gillick, David Coisman and Susie Treftz. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser and Joe Whitlock-Stockwell Engineers.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Coisman to approve the minutes of the January 21, 2020 meeting.

Building Permits: none

Ongoing Business:

Park Project: A proposal from Stockwell Engineers was reviewed by the council. Hammrich/Treftz to authorize Mayor Kilber to sign an agreement for services with Stockwell Engineers for the park project south of the baseball field.

New Business:

MDU Street Lighting Agreement: MDU will be switching the street lights to LED. Gillick/Gilbert to authorize Mayor Kilber to sign the amendment to the street lighting agreement.

Ameripride Contract: Hammrich/Coisman to authorize Mayor Kilber to sign the rental service agreement with Ameripride.

Public Works

Personnel – Part Time Snow Removal: Treftz/Steen to hire Garrett Penfield at the rate of \$17.00 per hour.

Office Report:

Audit Engagement: Gillick/Gilbert to hire Eide Bailly to audit the 2019 Financials.

SDML District Meeting: The South Dakota Municipal League District 6 meeting will be in Groton on Tuesday, March 24th. Council members need to notify Jaenisch if they plan to attend by March 6, 2020.

January Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Coisman/Hammrich to approve the reports. Bank account balances are: Checking - \$892,582.20; Money Market - \$795,937.07

2019 Annual Financial Report: Gilbert/Steen to approve the 2019 Annual Financial Report.

Bills for approval: Treftz/Hammrich to approve the following bills: Agtegra-\$1,322.88/Fuel/Repairs; Ameripride-\$167.19/mat/mop exchange; Beck Law Office-\$837.71/legal services; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$187.27/fuel; Butler Machinery Company-\$238.77/parts for payloader; City of Ipswich-\$266.95/water billing all accounts; Dakota Pump Inc.-\$1,819.90/transducer for water tower (2)/SCADA annual fee; DRN-\$87.88/computer backup/antivirus; FEM Electric Assn, Inc.-\$57.41/Rubble Site utilities; Ferguson Waterworks #2516-\$455.79/water meter/parts; Gibson Publishing-\$108.35/publishing; Graham Tire Company-\$601.80/tires for 2015 Ford Ambulance; Heartland Waste Management, Inc.-\$4,312.50/garbage service; Ipswich Commercial Club-\$50.00/Commercial Club annual dues; Ipswich Lumber & Hardware, LLC-\$125.98/filters/ice melt; John Deere Financial-\$95.08/parts; Kens Food Fair-\$130.32/fuel; Life-Assist, Inc.-\$320.10/ambulance supplies; Michael Todd Company, Inc.-\$83.08/plow shoes; My Place Hotel - Fort Pierre-\$77.00/hotel room fee (Municipal Day at the Legislature); Physicians Claims Company-\$401.58/10% ambulance billing fee; Race West-\$214.00/Betterment Award plaque; SD One Call Systems, Inc-\$1.05/message fees; US Bank-\$253.35/office 365 subscription/council meeting meal; US Post Office-\$250.00/postage (2 regular, 4 postcard); Valley Telecommunications Inc.-\$382.03/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-approved bills: February 3, 2020 Payroll: Administration-\$3,187.00; Streets-\$2,320.06; Sanitation-\$223.01; Ambulance-\$3,763.99; Library-\$1,386.00; Water-\$1,040.81; Sewer-\$1,263.83; Wellmark Health Plans-\$1,004.44/group health insurance premium; Ipswich State Bank-\$2,894.96/payroll taxes; Department of Revenue-\$316.13/sales tax payment; WEB Water Development-\$9,500.78/water purchase; Payment Services Network-\$83.00/gateway/transaction fee

Public Comments: Schlosser – vandalism at the skating rink

Executive Session Per SDCL 1-25-2 (1), (3): Gillick/Gilbert to enter executive session at 7:40 p.m. Executive Session ended at 7:55 p.m.

Adjournment: At 7:55 p.m., Gilbert/Steen to adjourn the meeting.

Amy Jaenisch
Finance Officer
2/19/20