

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, FEBRUARY 5, 2018**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, February 5, 2018. Members present were Jon Gilbert, Hank Baker, Mike Steen, Barb Gillick, Tom Schaefer and Susie Treftz. Mayor LeRoy Kilber was absent. Also present were Kelsey Holien, Brian Schlosser, Amy Jaenisch and Tiffany Hannasch.

Call the meeting to order: Council President Treftz called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Steen to approve the minutes of the January 22, 2018 meeting and the special meeting minutes of January 17, 2018.

Building Permits: Schaefer/Gilbert to approve the following permits: Landal Leonhardt – replace siding; Myron Schopp - renewal

Old Business:

Code Enforcement: A letter was presented from Dennis “Mike” Olson. He has terminated his services with the city.

New Business:

NECOG Performance Report Review: The NECOG annual report was presented.

Ipswich Ambulance – Kelsey Holien: Holien presented information on an upgrade to the new trip reporting system and would like to purchase a Microsoft Surface Pro for the second ambulance. Tabled

Office Report:

January Financial Reports: Expenditure & Revenue Guidelines, Checking, Saving, Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison and Profit & Loss YTD: Schaefer/Steen to approve the reports. Bank account balances are: Checking - \$566,397.81, Money Market - \$793,548.00, Construction - \$18,816.12 & CD's - \$151,756.00.

Bills for approval: Gilbert/Gillick to approve the following bills: Ameripride Services, Inc-\$95.24/mat/mop exchange; Amy Jaenisch-\$95.76/travel to Huron for annual report training; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$88.65/ambulance fuel; Butler Machinery Company-\$120.31/parts; City of Ipswich-\$253.36/water billing all departments; Dakota Insurance Solutions LLC-\$10.00/insurance for rubble site storage building; Dollar General-\$10.10/office supplies; DRN-\$23.97/computer backup/antivirus; Eric Schuldt-\$108.00/ambulance on call; FEM Electric Assn. Inc.-\$110.04/rubble site utilities; Gibson Publishing-\$100.62/publishing; Heartland Waste Mgmt.-\$4,312.50/garbage service; Henry Schein, Inc.-\$327.00/ambulance supplies; Ipswich Lumber & Hardware, LLC-\$77.23/shop supplies; Ipswich State Bank-\$67.73/petty cash postage; John Deere Financial-\$64.50/parts; Kens Food Fair-\$226.95/fuel; Menards-\$142.99/vent free heater for rubble site; Montana Dakota Utilities-\$199.66/repair of city owned street light; North Central Farmers Elevator-\$268.52/fuel/parts; Riteway-\$226.44/utility billing postcards; Runnings Supply Inc.-\$544.86/parts/shop supplies; US Bank-\$105.44/Office 365 subscription; US Post Office-\$155.00/postage (1 regular, 3 postcard); Valley Telecommunications-\$452.65/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-Approved Bills: Administration-\$2,912.00; Streets-\$2,016.11; Sanitation-\$42.08; Ambulance-\$3,479.99; Library-\$1,276.00; Water-\$910.69; Sewer-\$1,253.83; Ipswich State Bank-\$2,453.05/payroll taxes; Wellmark Health Plans-\$1,560.55/group insurance; WEB Water-\$8,126.80/water purchase; SD Dept of Revenue-\$313.60/sales tax payment

Construction Account: Helms and Associates-\$7,090.25/Engineering/Technician Fees (Sewer Project)

Adjournment: At 7:40 p.m., Gilbert/Steen to adjourn the meeting.

Amy Jaenisch, Finance Officer
City of Ipswich
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