

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, February 6, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, February 6, 2023. Members present were Mayor LeRoy Kilber, Mike Heinz, Mike Steen, Mike Hammrich, David Coisman, Christopher Gillick and Erica Larson. Also present was Amanda Metzinger, Kelsey Holien and 3 community members.

**Call the meeting to order:** LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Coisman/Heinz to approve the minutes of the January 23, 2023.

**Ongoing Business:**

**Schedule of Rates:** Discussed updating ambulance rates, dog impound fees, food truck permit and paper bill fee. Still working on a few other changes will table until next meeting.

**New Business:**

**Pickup Bid Opening:** Beadle Ford submitted a bid for \$53,215.00. Council wants to review pickup options to make sure it is what we wanted, tabled until next meeting.

**NECOG 2022 Performance Report** – Reviewed NECOG 2022 Performance Report

**Office Report:**

**January Financial Reports:** Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax Comparison: Hammrich/Heinz to approve the financial reports. Bank accounts balances are as follows: Checking \$1,040,028.72; Savings - \$799,139.83.

**Bills to Approve:** Steen/Larson Approve the following bills: Valley-Phone Charges-\$444.90; Wellmark-Employee Insurance Costs-\$2,646.92; Amazon Business- Heavy Duty Car Fan, Library Books-\$273.26; Beck Law Office-Monthly Retainer, Resolution Review-\$225.00; Montana Dakota Utilities-Utilities for All Departments-\$4,550.51; Agtegra-Batteries, Fuel-\$2,725.21; Butler-Parts-\$65.91; Ferguson Waterworks-Check Valve and Meter Gaskets-\$983.04; Laramie Knoll-Work Clothing Reimbursement-\$300.00; DRN - Readi Tech-Tech Support-\$110.85; FEM-Utility Billing-\$65.64; SD Department of Agriculture-Permit Fee for Sanitary Sewer Force Main-\$250.00; SD Department of Agriculture-Permit Fee for Channel Cleaning-\$250.00; SD Department of Health-Water Testing Fees-\$30.00; A & B Business Solutions-Copier Contract Fee-\$80.62; Runnings-Matts for Warming House-\$377.46; Menards-Trim, Paint and Paint Supplies for Warming House-\$996.21; US Bank-Applicator Fees, Mats for Warming House, News Paper Renewal-\$2,769.08; City of Ipswich-Water Billing-\$332.48; Payment Service Network-Online Billing Service Fee-\$137.45; Gibson Publishing-Publishing Fees-\$135.33; Web Water-Water Purchase-\$13,654.88; SD Municipal League-Legislative Rib Dinner-\$60.00; Pitney Bowes-Postage Machine Lease Payment (3 Months)-\$270.60; Life Assist-Ambulance Supplies-\$1,080.46; Ipswich Lumber-Adhesive Caulk, Joint Compound, Paint-\$431.67; Kens Food Fair-Gas-26.27

**Pre-approved bills:** February 2<sup>nd</sup>, 2023, Payroll: Administration-\$2858.99; Streets-\$2529.28; Sanitation- \$364.39; Sewer-\$1070.01; Water-\$1657.50; Ambulance-\$4394.98; Ipswich State Bank - \$3874.06 – Payroll Taxes; Ipswich State Bank - \$10.00 - Payroll Ach Fee

**Public Comments:** Glen Hoyle questioned about sales tax revenue and how do we know who pays what and how much, and how do we know if everyone is paying the correct amount. Loel Hoyle comment on concern about if Ipswich welcomed food trucks would it cause harm to our existing restaurants.

**Adjournment:** Larson/Steen to adjourn the meeting at 8:22 p.m.

Amanda Metzinger  
Finance Officer  
2/8/23