

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, FEBRUARY 7, 2022

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, February 7, 2022. Members present were Mayor LeRoy Kilber, Erica Larson, David Coisman, Christopher Gillick, Mike Steen, Jon Gilbert and Mike Hammrich. Also present were Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Steen to approve the minutes of the January 24, 2022 meeting.

Building Permits: none

Public Works Report: Schlosser reported that they repaired the pump at the north lift station and with the melting snow they will be working on opening culverts.

Ongoing Business:

Channel Cleaning/Storm Sewer Project: Mayor Kilber reported that he met with Stockwell Engineering on February 3, 2022. They provided updated cost estimates on channel cleaning and the first phase of the Storm Sewer project.

New Business:

Surplus Property: Coisman/Gillick to declare 9 fluorescent shop lights as surplus and to recycle.

NECOG Performance Report: The annual NECOG performance report was reviewed.

Fire Protection Contract: Larson/Gilbert to authorize Mayor Kilber to sign the Fire Protection contract with the Ipswich Volunteer Fire Department.

Office Report:

January Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Steen/Gillick to approve the financial reports. Bank account balances are as follows: Checking - \$1,458,055.29; Savings - \$797,961.16.

Bills for approval: Hammrich/Coisman to approve the following bills: Agtegra-\$1,129.54/fuel/supplies/repairs; Amazon Capital Services-\$162.13/office supplies/battery backup; AmericInn-\$293.98/hotel for Local Government Day (Kilber, Gillick); Beck Law Office-\$125.00/legal services; City of Ipswich-\$281.15/water billing all accounts; Dakota Supply Group-\$1,623.83/LED shop lights; DRN-\$561.30/computer backup/antivirus/repair; FEM Electric Assn. Inc.-\$76.08/Rubble Site utilities; Gibson Publishing-\$116.65/publishing/subscription; GovOffice LLC-\$630.00/annual website hosting fee; Ipswich Lumber & Hardware, LLC-\$311.55/ice melt/shop supplies; Ipswich State Bank-\$119.81/petty cash postage; Kens Food Fair-\$28.35/fuel; Lacey Weig-

\$50.00/reimburse District IV Refresher course fee; PB Metal Fab LLC-\$1,000.00/snow shoe skids; Physicians Claims Company-\$387.00/10% ambulance billing fee; Runnings Supply Inc.-\$275.95/shop supplies; SD Municipal League-\$60.00/Rib Dinner registration fee (Kilber); US Bank-\$316.31/Office 365 fee (3 licenses); US Post Office-\$276.00/postage(2 regular, 4 postcard); Valley Telecommunications-\$388.44/phone/internet services; Verizon Wireless-\$39.99/ambulance mobile data plan

Pre-approved bills: February 1, 2022 Payroll: Administration-\$3,417.23; Streets-\$2,921.09; Sanitation- \$278.61; Ambulance-\$6,361.99; Library-\$1,680.00; Water-\$1,270.75; Sewer- \$1,549.36; Ipswich State Bank-\$3,809.66/payroll taxes; Payment Services Network-\$144.45/gateway/transaction fee; WEB Water Development-\$10,631.53/water purchase; Wellmark Health Plans-\$990.59/group health insurance premium

Public Comments: Participants and Topics included: Mayor Kilber – Government Day at the Legislature.

Executive Session – Personnel per SDCL 1-25-2 (1): Coisman/Larson to enter executive session at 7:21 p.m. Executive Session ended at 7:40 p.m.

Larson/Steen to hire Tessa Kilber as Swimming Pool manager at a salary of \$4,000.00 and \$15.50 per hour for time spent lifeguarding.

Adjournment: Hammrich/Coisman to adjourn the meeting at 7:41 p.m.

Amy Jaenisch
Finance Officer
2/16