

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, MARCH 12, 2018**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, March 12, 2018. Members present were Mayor LeRoy Kilber, Jon Gilbert, Hank Baker, Barb Gillick, Tom Schaefer, Susie Treftz. Mike Steen was absent. Also present were Kelsey Holien – Ambulance, Mike Hammrich - Ambulance, Tiffany Hannasch, Amy Jaenisch and Brian Schlosser.

**Call the meeting to order:** Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Treftz/Baker to approve the minutes of the February 20, 2018 meeting.

**Building Permits:** none

**Demolition Permit:** Gillick/Gilbert to approve following demolition permit: Agtegra – 313 Alma Ave and 413 Alma Ave

**On-Going Business:**

**Ambulance:** Treftz/Gilbert to approve purchasing a Microsoft Surface Pro computer (\$819.04), Type Cover (\$108.01), Docking Station (\$178.31), Surface Pen (\$84.44) and annual support fee for the Image Trend upgrade (\$800.00).

**Office Report:**

**February Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation, Sales Tax & Municipal Tax Comparison, Profit and Loss YTD:** Gillick/Gilbert to approve the reports. Bank account balances are: Checking – \$580,011.42; Money Market – \$793,639.31; Construction - \$18,816.12 & CD's - \$151,756.00.

**2017 Annual Financial Report:** Gilbert/Schaefer to accept 2017 annual financial report.

**Bills for approval:** Treftz/Gilbert to approve the following bills: A & B Business Solutions, Inc.- \$2,150.57/global search upgrade remote access services; Agtegra-\$705.80/fuel/parts; Allegiant Emergency Services-\$24,000.00/bunker gear for IVFD; Ameripride Services, Inc-\$95.24/mat/mop exchange; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Bound Tree-\$348.02/ambulance supplies; Buffalo Station-\$269.00/fuel; City of Ipswich-\$255.94/water billing all departments; DRN-\$208.97/computer antivirus/backup/tech support; FEM Electric Assn. Inc.- \$116.06/rubble site utilities; Heartland Waste Management-\$4,312.50/garbage service; Ipswich Lumber & Hardware, LLC-\$55.93/stain/parts; Ipswich State Bank-\$24.88/petty cash postage; Kelly Birkla-\$40.00/1 BLS Ambulance trip; Kens Food Fair-\$116.85/Fuel; Life-Assist, Inc.-\$836.95/ambulance supplies; Matheson Tri-Gas Inc.-\$77.61/oxygen cylinders; Midcontinent Testing Laboratory-\$125.00/water testing; Montana Dakota Utilities-\$5,297.47/utilities all departments; Physicians Claims Company-\$444.04/10% ambulance billing fee; Runnings Supply Inc.-\$405.20/shop/street supplies; Department of Revenue-\$120.00/water/wastewater testing; SD Municipal League-\$102.00/2018 District Meeting registration;

Share Corporation-\$100.89/shop supplies; US Post Office-\$340.00/postage (4 regular, 4 postcard); Valley Telecommunications-\$384.73/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan; Gibson Publishing-\$63.35/publishing

**Pre-Approved Bills:** March 1, 2018 Payroll: Administration-\$2,912.00; Streets-\$1,926.11; Sanitation-\$42.08; Ambulance-\$3,797.99; Library-\$1,160.00; Water-\$910.69; Sewer-\$1,343.83; Ipswich State Bank-\$2,498.61/March payroll taxes; WEB Water Development-\$7,712.35/water purchase; Wellmark Health Plans-\$1,560.55/group health insurance premium; Department of Revenue-\$288.68/sales tax payment; Payment Services Network-\$69.50/gateway/transaction fee

**Construction Account Bills:** Helms and Associates-\$14,032.37/Engineering/Technician Fees (Sewer Project)

**Adjournment:** At 7:28 p.m., Gillick/Gilbert to adjourn the meeting.

Amy Jaenisch, Finance Officer  
City of Ipswich  
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