

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, March 18, 2024

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, March 18, 2024. The members present were Mayor LeRoy Kilber, Mike Hammrich, Erica Larson, Mike Steen, David Coisman, Christopher Gillick, and Mike Heinz. was absent. Also, present was Amanda Metzinger, Brian Schlosser, Tyler Cleveland, Joe Whitlock, John Brown and 15 community members.

Call the meeting to order: Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Coisman/Gillick to approve the minutes of the March 4, 2024.

Building Permits:

Hammrich/Steen to approve the following building permits – Garrett Penfield – Siding and Window replacement, Keith Lunders – Concrete Replacement and Sidewalks, Ryan Schumacher, Don & Daisy Howard – Replace Porch & Repair Siding, Mary Geditz – Step Repair & Make Bathroom Handicap Accessible.

Ongoing Business:

Cemetery Mowing: Gillick/Larson to advertise for cemetery mowing.

New Business:

Heinz/Gillick to approve Resolution 2024-03 Resolution of Necessity for SW Drainage Improvements. . Roll call vote: Gillick – aye; Coisman – nay; Larson – aye; Steen – aye; Hammrich – aye; Heinz – aye. Motion carried.

Resolution 2024-03 - Resolution of Necessity for SW Drainage Improvements – Phase 2 Project
WHEREAS, the City of Ipswich has proposed a resolution of necessity; and

WHEREAS, the City of Ipswich has published and mailed said notices as required by SDCL 9-43-83 and 84; and

WHEREAS, the City is ready to proceed with the project and declare the necessity to make the improvements.

THEREFORE, BE IT RESOLVED, BY THE City Common Council of the City of Ipswich, South Dakota, at the regular meeting thereof, held in the meeting room of the City Council located at City Hall, 122 4th Street, in the City of Ipswich, South Dakota, at 6:00 o'clock p.m. on the 18th day of March, 2024, that the convenience and necessity has arisen to improve the southwest drainage area in the City of Ipswich, Edmunds County, South Dakota, by the addition and/or improvement of asphalt paving, curb & gutter, sidewalks, boulevards, concrete driveway approaches, water distribution system adjustment, sanitary sewer collection system, and a storm drainage system. Such properties affected being hereinafter named on the attached lists marked Exhibit "A".

BE IT FURTHER RESOLVED that the details, plans, and specifications may be reviewed at the finance office during regular office hours once those plans are available.

BE IT FURTHER RESOLVED that the cost of said project shall be assessed against all assessable lots and tracts of land fronting or abutting thereon, according to the provisions of SDCL 9-43-82 as to each of such lots or tracts above stated. The project shall include labor & materials for Asphalt Surfacing, curb & gutter, sidewalks, and boulevards. The per foot cost will be assessed according to Resolution No. 2023-02 Uniform Assessment Rate.

All lots, whether intermediate or corner lots will be assessed by the number of linear feet abutting upon the improvement. Costs for over-width, over-depth, and intersections will be paid by the City of Ipswich.

BE IT FURTHER RESOLVED that the contractors who undertakes to perform the work of construction herein provided for shall be paid in cash from the sale of Sales Tax Bonds and other financing sources.

Signed: LeRoy Kilber, Mayor
Attest: Amanda Metzinger, Finance Officer

COUNCIL OF THE CITY OF IPSWICH
STATE OF SOUTH DAKOTA)

:ss
COUNTY OF EDMUNDS)

I, the undersigned, being duly qualified and acting Municipal Finance Officer of the City of Ipswich, South Dakota, do hereby certify that the attached and foregoing is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, held on March 18, 2024, insofar as the original minutes relate to proceedings for the Special Assessment Project of said city.

WITNESS my hand and official seal of said City this 18th day of March 2024.

Amanda Metzinger, Finance Officer
City of Ipswich, South Dakota

Markovetz, Kathryn - 13 8th Street; Holsing, John - 19 8th Street; Schuetzle, Brittany - 33 8th Street; Hoyle, John & James - 722 Alma Avenue; Apartment Plus LLC - 22 8th Street; Lacher, Daniel & Jessie - 719 1st Avenue; Miller, Ashli - 806 1st Avenue; Weisser, Matthew - 121 8th Street; Linderman, LeRoy - 714 1st Avenue; Kraft, Ryan & Brad & Wambach, Kayla - 721 2nd Avenue; Kanable, James & Kimberly - 203 8th Street; Bass, Thomas & Rebecca - 213 8th Street; Hanson, Gina - 221 8th Street; Shull, Tonya - 720 2nd Avenue; Stanton, Benjamin - 214 8th Street; Perrion, Mark & Sherry - 220 8th Street; Schreurs, Steven & Tina - 309 8th Street; Osborne Property Management LLC - 721 3rd Avenue; Denholm, Dennis & Lillian - 812 3rd Avenue; Midcontinent Communications - 121 10th Street; Steen, Lonnie & Katlyn - 119 10th Street; City of Ipswich - 911 2nd Avenue; Huss, Theodore & Patricia - 203 10th Street; Bierman, George Edward - 215 10th Street; Brooks Living Trust - 221 10th Street; S&S Rentals LLC - 920 2nd Avenue; Thares, Sandra Kay - 921 3rd Avenue; Baker, William & Charlotte - 1004 3rd Avenue; Rossow, Mindy - 922 3rd Avenue

Set Date for Equalization Meeting – The equalization meeting will be held on Thursday March 21, 2024, at 7:00p.m.

Set Date for Official Election Canvas – The official Election Canvas will be held on Thursday April 11, 2024, at 7:00 p.m.

SW Drainage Improvement Loan Withdrawal – Hammrich/Heinz to approve \$292,139.76 Loan Withdrawal. Roll call vote: Gillick – aye; Coisman – nay; Larson – aye; Steen – aye; Hammrich – aye; Heinz – aye. Motion carried.

Trees for New Park: Heinz/Larson to approve the purchase of trees for the new park from Beadle floral and nursery.

Hire Election Workers: Coisman/Heinz to approve Sharon Engler, Sherry Perrion, and Kim Tweedy for \$15.00/hour for the April 9th Municipal Election.

Bills for Approval:

Heinz/Steen to approve the following bills: Trail Days Committee/Donation for Trail Days/\$5,000.00; Pitney Bowes/Postage/\$567.65; Internal Revenue Service/Taxes/\$3,600.48; Cindy Percy/Books, Storage Containers/\$341.07; CapFirst Equipment Finance, In/4th Payloader Payment/\$26,070.88; Stockwell Engineers, Inc/Channel Cleaning & Improvements, 7th Street & 3rd Avenue/\$7,409.40; Kens Food Fair/Fuel/\$13.77; Pauer Sound, LLC/Excise Tax For Speaker System/\$88.38; Payment Services Network/Gateway-Transaction Fee/\$151.20; A & B Business Solutions/Copier Contract/\$123.53; Sd One Call Systems/Message Fees/\$2.10; Linde Gas & Equipment/Oxygen Cylinders/\$391.76; Blue Valley Public Safety, Inc/Siren Repair/\$2,955.61; Dakota Fluid Power Inc/Hose Assembly/\$117.47; Graham Tire Company/Tire Replacement/\$616.80; Bob Goetz/ Ambulance Refund/\$20.10; Brightarrow Technologies, Inc/Notification System Annual Subscription/\$1,125.00; Montana Dakota Utilities/Utilities All Departments/\$4,734.32; A-1 Sanitation/Garbage Services/\$5,050.25; Web Water Development Assoc. Inc/Water Purchase/\$12,594.97; Verizon Wireless/Ambulance Mobile Data Plan/\$40.01; Deerfield Shop/Rectangular Tubing/\$72.94; Dollar General/Office Supplies/\$37.15

Pre-Approved Bills:

March 15th Payroll: Administration-\$2,671.50; Streets-\$3,670.49; Sanitation-\$367.05; Sewer-\$1,835.22; Water-\$1,662.52; Ambulance-\$1,457.50; Ipswich State Bank-\$2,802.29/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees; SDRS/\$3,294.38/Retirement; Rural Development-\$6,099.00/water loan payment; Rural Development-\$12,301.00/sewer loan payment; Rural Development-\$3,710.00/street loan payment

Public Comments: Participants and topics included: LeRoy Kilber thanked all attendees for sharing their thoughts at the public meeting, Jerry Brooks -Property Assessment, John Hoyle - Public Meetings, Dale Ertz – Storm Sewer, Linda Gauer – Railroad Culvert & Maintenance

Executive Session Per SDCL 1-25-2 (1) At 7:22 p.m., Gillick/Hammrich to enter executive session. Executive Session ended at 7:26 p.m.

Adjournment:

Hammrich/Steen to adjourn at 7:27 pm.

Amanda Metzinger

Finance Officer

3/19/24