

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MARCH 4, 2019**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, March 4, 2019. Members present were Mayor LeRoy Kilber, Mike Steen, Susie Treftz, Tom Schaefer, Mike Hammrich, Jon Gilbert and Barb Gillick. Also present were Amy Jaenisch, Tiffany Hannasch and Brian Schlosser.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Treftz/Steen to approve the regular meeting minutes of February 20, 2019.

Building Permits: none

New Business:

2018 Drinking Water Report: The report will be published in the Tribune on March 13th and will be available to the public in the office or on the city website.

2018 Public Library Survey: The survey was presented to the council per SDCL 14-2-40.

Personnel Policy Manual – Swimming Pool: Gillick/Schaefer to approve the changes to the manual.

Office Report:

February Financial Reports - Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation Sales Tax and Municipal Tax Comparison & Profit and Loss YTD: Hammrich/Gilbert to approve the financial report. Bank account balances are: Checking-\$693,039.77; Money Market-\$794,830.58; Construction-\$44,711.51; CD's-\$151,765.00

2018 Annual Financial Report: Hammrich/Gilbert to accept the 2018 Annual Financial report.

Bills for Approval: Gillick/Schaefer to approve the following bills: Agtegra-\$1,597.49/fuel/repairs/parts; Ameripride Services, Inc-\$103.16/mat/mop exchange; Auto Value Parts Store-\$234.32/oil/filters; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Butler Machinery Company-\$213.49/repairs/parts; City of Ipswich-\$253.70/water billing all accounts; DRN-\$77.88/computer backup/antivirus; FEM Electric Association Inc.-\$109.83/rubble site utilities; Gibson Publishing-\$377.53/publishing/envelopes/subscription; Ipswich Lumber & Hardware, LLC-\$31.95/shop supplies; Ipswich State Bank-\$48.85/petty cash postage; Ryan Holien-\$30.00/Ambulance EVOG (1); SD Department of Health-\$110.00/water/wastewater testing; Share Corporation-\$164.95/shop supplies; US Bank-\$49.46/office supplies; US Post Office-\$325.00/postage (4 Regular, 3 Postcard); Valley Telecommunications-\$561.56/phone/internet services; Verizon Wireless-\$80.02/ambulance mobile data plan

Pre-approved Bills: March 1, 2019 payroll: Administration-\$3,078.99; Streets-\$2,148.35; Sanitation-\$214.84; Ambulance-\$3,771.99; Library-\$1,200.00; Water-\$1,003.80; Sewer-\$1,308.62; Ipswich State Bank-\$2,684.26/payroll taxes; Department of Revenue-\$314.82/sales tax payment; WEB Water Development-\$8,817.28/water purchase; Wellmark Health Plans-\$1,831.95/group health insurance premium

Public Comment: Participants and topics included: Schlosser - snow removal

Adjournment: At 7:24 p.m. Treftz/Gilbert to adjourn the meeting.

Amy Jaenisch
Finance Officer
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