

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, MARCH 8, 2021**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, March, 8 2021. Members present were Mayor LeRoy Kilber, Susie Treftz, Mike Steen, Mike Hammrich and David Coisman. Barb Gillick and Jon Gilbert were absent. Also present were Scott Jensen, Tyler Jensen, Jack Olson, Seth Tuscherer, Joe Whitlock, City Attorney Vaughn Beck, Kelsey Holien, Brian Schlosser, Tiffany Hannasch and Amy Jaenisch.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Coisman/Hammrich to approve the minutes of the February 22, 2021 meeting.

**Building Permits:** Treftz/Steen to approve the following building permits: Michael Hammrich-kitchen cabinets; Ethan and Tiffany Hannasch-Redi-Built home at 508 11<sup>th</sup> Street.

**Ongoing Business:**

**Park Project Phase 1 – Advertise for bids:** Coisman/Steen to approve advertising for bids.

**Public Hearing – Petition to Change Zoning Classification:** After no public comment or discussion the following action was taken:

**Resolution 2021-03:** Hammrich/Coisman to approve the resolution.

**CITY OF IPSWICH**  
**RESOLUTION 2021-03**

BE IT RESOLVED that on March 8, 2021 at 7:00 p.m., at the Ipswich City Office, Ipswich, South Dakota, the City Council of the City of Ipswich approved the Petition to Change Zoning Classification which was filed on January 20, 2021, by Scott Jensen and Tyler Jensen, and which said resolution herein changes the zoning classification from R2 Residential District to Commercial Industrial District for the property described as:

Lots One (1) through Twelve (12), Block Six (6) Hubbard's Addition to Ipswich, Edmunds County, South Dakota, all subject to reservations, easements and conveyances, if any, visible or of record. As shown by the Plat recorded in Plat Book 1 of deed records on Page 175.

Ipswich City Council

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

**Public Hearing – Petition to Vacate Street and Alley:** After discussion Treftz/Hammrich to approve petition to vacate. A resolution will be prepared for the next regular meeting.

**AMKO Advisors – Bond Counsel Agreement:** City Attorney Vaughn Beck spoke to the council about their concerns with re-financing the USDA Street Loan. The council agreed to not move forward with refunding the bond.

**New Business:**

**Resolution 2021-04 – Ambulance Grant Application:** Hammrich/Treftz to approve the resolution.

**RESOLUTION 2021-04  
CITY OF IPSWICH**

A resolution of the City Council Members of the City of Ipswich agreeing to apply for financial assistance with the United States Department of Agriculture, Rural Development to finance the purchase of a City ambulance. Be it further resolved that the City Council Members of the City of Ipswich authorize the Mayor and Finance Officer to sign all documents relating to the USDA Rural Development loan and/or grant.

PASSED and APPROVED this 8<sup>th</sup> day of March, 2021.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

**2020 Audit Engagement:** Treftz/Coisman to hire Eide Bailly to audit the 2020 Financials.

**Cemetery Mowing:** Discussion was held on bidding the cemetery mowing for the 2021 season. The decision was made to not advertise for bids.

**Office at Firehall:** Coisman/Treftz to approve the purchase of 2 new cabinets and flooring for the office at the Fire Hall.

**Ambulance Roster:** Treftz/Hammrich to approve the updated Ambulance Roster.

**Office Report:**

**February Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison:** Treftz/Hammrich to approve the financial report. Bank Account balances are as follows: Checking-\$1,138,072.57; Savings-\$797,215.42

**Set date for Equalization Meeting:** The equalization meeting was set for Monday, March 15, 2021 at 7:00 p.m.

**Bills for approval:** Steen/Coisman to approve the following bills:

A-1 Sanitation-\$181.16/garbage services; Agtegra-\$194.56/fuel/supplies; Aramark-\$128.72/mat/mop exchange; Beck Law Office-\$212.50/legal services; Beverly Jones-\$148.00/office cleaning; Bound Tree-\$1,512.92/ambulance supplies; Buffalo Station-\$375.45/fuel; City Of Ipswich-\$279.23/water billing all accounts; Dakota Pump Inc.-\$868.00/support fee for alarm/monitoring system; Department Of Veteran Affairs-\$932.00/refund of ambulance overpayment; Electrical Engineering & Equip-\$273.00/repair generator; FEM Electric Assn. Inc.-\$60.67/Rubble Site utilities; Ferguson Waterworks-\$822.21/water meter/parts; Gibson Publishing-\$335.88/publishing/subscription/envelopes; Ipswich Lumber & Hardware, LLC-

\$541.96/paint/parks supplies; Ipswich State Bank-\$90.00/petty cash postage; Kelsey Holien-\$45.00/reimburse CPR training fee; Kens Food Fair-\$157.93/fuel; Menards-\$1,216.07/generator; Runnings Supply Inc.-\$65.91/parts/supplies; Stryker Sales Corporation-\$1,714.65/ambulance cot maintenance; Tammy Pitz-\$55.00/reimburse EMT training; US Bank-\$159.44/fuel/Microsoft License; US Post Office-\$328.00/postage (4 regular, 3 postcard); Valley Telecommunications-\$387.91/phone/internet services; Verizon Wireless-\$80.02/ambulance mobile data plan

**Pre-approved Bills: Payroll March 1, 2021:** Administration-\$3,214.14; Streets-\$2,320.88; Sanitation-\$232.09; Ambulance-\$5,518.99; Library-\$1,600.00; Water-\$1,080.12; Sewer-\$1,312.19; Ipswich State Bank-\$3,403.27/payroll taxes; Wellmark Health Plans-\$985.11/group health insurance premium; Payment Services Network-\$86.75/gateway/transaction fee; WEB Water Development-\$9,496.73

**Public Comments:** Participants and Topics included: none

**Executive Session Personnel Per SDCL 1-25-2 (1):** Treftz/Hammrich to enter executive session at 7:50 p.m. Executive Session ended at 7:51 p.m.

Coisman/Steen to pay Kelsey Holien for night and weekend ambulance on call shifts and trips at the volunteer rate of \$12 per on call shift and \$40 per BLS trip.

**Adjournment:** At 7:51 p.m., Hammrich/Steen to adjourn the meeting.

Amy Jaenisch  
Finance Officer  
3/17