

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, April 24, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, April 24, 2023. Members present were Mayor LeRoy Kilber, Mike Steen, Mike Heinz, Mike Hammrich, David Coisman, Erica Larson, and Christopher Gillick. Also present were Amanda Metzinger, Kelsey Holien, Brian Schlosser and 10 community members.

**Call the meeting to order:** LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Gillick/Coisman to approve the minutes of the April 12, 2023 regular meeting.

**Building Permits:**

None.

**Ongoing Business:**

**Storm Sewer Updates:** None

**Channel Cleaning & Improvement Project** – Performance and Payment Bonds – The contractor has requested to waive the performance and payment bonds, but the city and the Engineers feel that it is in the best interest to require the bonds as specified for the project.

**New Business:**

**Tessa Kilber Presentation** – Tessa Kilber presented the council with research about the importance of Senior Meals within our community. She covered the overall costs of the meals and the costs to the recipients as well as how they are typically funded in other local communities.

**James Hoyle Presentation** – James Hoyle presented the council with information about a technology package that would use Microsoft Teams to live broadcast city council meetings with video and audio. This also has the capability to record and transcribe the meetings, to help with accuracy of minutes.

**Cemetery Opening Date** – The cemetery can be considered open effective immediately, the snow has melted, and roads are drivable.

**Baseball Booster Donation** – Topic to be covered under public comments.

**Advertise for Bids for Surplus Equipment** – Gillick/Steen to approve advertising the surplus equipment which includes – 1999 Dodge Pickup, Bobcat Sweeper, Cat 259D, Office Desk Lot, and Council Table.

**Library Grant-Stephanie Miller Davis Charitable Fund** – The M.P. Beebe Memorial Library was awarded a \$1,500.00 Grant. This grant will pay for Summer Reading Program, Traveling Lantern Performance, Storybook Land performance and early literacy activity bags.

**Ambulance:**

**Ambulance Roster** - Heinz/Larson to approve adding Amelia Tarbox as an EMT and William Tweedy as an EVOC

**Bills for Approval:**

Heinz/Larson to Approve The Following Bills: A & B Business Solutions, Inc.-\$334.16-Copier Contract; A-1 Sanitation-\$4,328.11-Garbage Services; Amazon Capital Services-\$117.19-Copy Paper, Digital Recorder; Beadle Ford & Chrysler-\$55,374.00-2023 Dodge 2500 Crew Cab; BrightArrow Technologies, Inc.-\$1,125.00-New Notify System; Bruce Toay-\$25.00-Emt Recertification Application Fee; CSLP-\$148.85-Summer Library Program; Dakota Insurance Solutions LLC-\$37,408.50- Ambulance And City Insurance Renewal/Cyber Policy; Ipswich Fire Department-\$7,725.00-Annual Ipswich Fire Contract; Kelsey Holien-\$25.00-License Fee Reimbursement; Montana Dakota Utilities-\$4,324.03-Physicians Claims Company-\$458.69-10% Ambulance Billing Fee; Pitney Bowes-\$274.44-Postage; Scott Summers Flooring-\$3,750.50-Charges To Remove Old Office Flooring And Install New; Public Health Laboratory-\$36.00-April Water Testing Fees; Sd Govt. Finance Officer Assoc.-\$75.00-Finance Officer's School; Sd Govt. Human Resource Assoc.-\$50.00-Human Resource School; Share Corporation-\$429.58-Sewer Compound; Verizon Wireless-\$40.01-Ambulance Mobile Data Plan.

Omitted from last Council Meeting Minutes: Stockwell Engineers, Inc.-3716.73-Southwest Area Improvement Project.

**Pre-approved bills:**

April 14th, 2023, Payroll: Administration \$2541.67; Streets \$3476.15; Sanitation- \$347.61; Sewer-\$1827.81; Water \$1573.80; Ambulance-\$1375.00; Ipswich State Bank -\$2701.04-Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; SDRS-2980.08- Employee Retirement; Rural Development-\$6,099.00-water loan payment; Rural Development-\$12,301.00-sewer loan payment; Rural Development-\$3,710.00-street loan payment; U.S. Bank National-\$3,948.86-SRF loan payment

**Public Comments:**

Participants and topics included: Linda Gauer discussed the desire for the Baseball Boosters to receive a larger donation so that there are funds to pay coaches, feels that they will get more coaches if these are paid positions.

**Executive Session Per SDCL 1-25-2(1)**

Gillick Heinz to enter Executive session at 7:35pm  
Executive Session ended at 8:04pm

**Personnel:**

Gillick/Coisman to accept Ruby Bosanko's resignation as Librarian effective 10/31/23 and will wait for the Library Boards recommendation as to when to advertise for open position.  
Heinz/Gillick to pay Brian Schlosser \$4436.00, Laramie Knoll \$2840.00, and Jarret Morales \$2983.00 for an outstanding job at snow removal.

**Adjournment:** Coisman/Hammrich to adjourn the meeting at 8:07 p.m.

Amanda Metzinger  
Finance Officer  
4/27/23