

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**MONDAY, APRIL 4, 2022**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, April 4, 2022. Members present were Mayor LeRoy Kilber, Erica Larson, David Coisman, Christopher Gillick, Mike Hammrich and Jon Gilbert. Mike Steen was absent. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser and 18 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Coisman/Gillick to approve the minutes of the March 21, 2022 regular meeting and March 21, 2022 Equalization meeting.

**Building Permits:** none

**Ongoing Business:**

**Stockwell Project Report:** The project update for the following projects was reviewed: Channel Cleaning, Storm Sewer Facilities, Park Improvements Phase 2 and Shared Use Path.

**DOT Transportation Alternative Grant Agreement:** Gillick/Larson to authorize Mayor Kilber to sign the Transportation Alternative Grant Agreement with the Department of Transportation.

**Water Main Extension:** Coisman/Gilbert to approve installing a 2" water line on S. Broadway Street.

**Street Improvements – Chestnut Avenue:** An estimate was reviewed from Oban Construction for approximately 2,000 feet of road work on Chestnut Avenue and S. Broadway Street. The estimate for grading, gravel and drainage ditches is \$35,427.40. Hammrich/Gillick to hire Oban Construction for the street improvements.

**New Business:**

**Cell Tower Lease:** A letter of interest for a proposed cell tower lease agreement was received from Atlas Tower. The location proposed was the Ipswich City Cemetery. Jaenisch will request a copy of the proposed lease agreement.

**Surplus Property:** Hammrich/Gillick to declare 9 Serta Executive High Back Chairs as surplus and advertise for sale.

**2021 Drinking Water Report:** The Drinking Water Report was included in the newsletter mailing on April 1, 2022 and is available to the public in the City Office and on the City website.

**Nursing Home:** Avantara has announced that they will be closing the nursing home as of the end of May 2022. Hammrich advised that a Zoom meeting with Connie Ortega (Avantara) was held to discuss the closure. He also discussed how Selby was able to keep their nursing home from closing. A public meeting will be held next week to discuss the closure and possible options to keep the nursing home open. All community members are encouraged to attend.

**Office Report:**

**2021 Annual Report:** Gillick/Gilbert to approve the 2021 Annual Financial Report.

**March Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison:** Hammrich/Coisman to approve the financial reports. Bank account balances are as follows: Checking - \$1,409,982.36; Savings - \$798,090.15.

**Bills for Approval:** Gillick/Larson to approve the following bills: A-1 Sanitation-\$1,089.40/garbage services; Agtegra-\$843.85/fuel/supplies; Amazon Capital Services-\$55.76/library books/office supplies; Aramark-\$121.51/mat/mop exchange; Auto Value Parts Store-\$131.99/parts; Brian Schlosser-\$39.90/travel to Groton for SDML District meeting; Butler Machinery Company-\$1,026.74/parts/cutting edges; Dakota Insurance Solutions LLC-\$6,096.00/insurance policy renewal; DRN-\$853.24/computer backup/antivirus/computer monitors; FEM Electric Assn. Inc.-\$66.60/Rubble Site utilities; FEM Electric Assn. Inc.-\$32,026.45/wiring for Park Project Phase 2; Gibson Publishing-\$442.06/publishing/envelopes; Ipswich Development Corp-\$15,000.00/2022 donation request; Ipswich Lumber & Hardware, LLC-\$459.17/lumber/paint; LeRoy Kilber-\$39.90/travel to Groton for SDML District meeting; Physicians Claims Company-\$1,293.36/10% ambulance billing fee; Runnings Supply Inc.-\$423.70/parts/supplies; Select Editions Large Type-\$20.00/Reader's Digest subscription; Titan Machinery-\$714.00/parts; US Bank-\$30.00/magazine subscription; Valley Telecommunications-\$385.21/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan; William Tweedy-\$30.00/Ambulance EVOC (1); US Post Office-\$160.00/postage(4 postcard)

**Pre-Approved Bills:** April 1, 2022 Payroll: Council-\$5,750.00; Administration-\$3,507.23; Streets-\$3,403.35; Sanitation-\$340.33; Ambulance-\$5,733.99; Library-\$2,224.00; Water-\$1,652.65; Sewer-\$1,857.99; Ipswich State Bank-\$5,040.16/payroll taxes; Payment Services Network-\$144.65/gateway/transaction fee; WEB Water Development-\$12,551.80/water purchase; Wellmark Health Plans-\$1,505.51/group health insurance premium

**Public Comments:** Participants and topics included: Loel Hoyle – road work on Chestnut Avenue; Les Braun – traffic and condition of Chestnut Avenue west of Highway 45 and sewer force main; Charlotte Baker – semi-truck traffic on 10<sup>th</sup> Street; Jim Uttenhove - sewer force main

**Adjournment:** Gillick/Gilbert to adjourn the meeting at 8:18 p.m.

Amy Jaenisch  
Finance Officer  
4/13