

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
TUESDAY, APRIL 7, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. via teleconference, Tuesday, April 7, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser, Chelsea Weig, Joe Whitlock-Stockwell, David Locke-Stockwell and 2 community members.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Approval of Minutes:** Treftz/Hammrich to approve the minutes of March 23, 2020 regular meeting and the minutes of the April 1, 2020 special meeting. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**Building Permits:** Gillick/Coisman to approve the following permits: Tiffany Hannasch-fence; Todd Hettich-tuck point and replace roof at 318 2<sup>nd</sup> Avenue. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**Ongoing Business:**

**Pool House proposal:** Tabled

**Second Reading of Ordinance 2020-02: COVID 19:** Treftz/Gilbert to approve the second reading of Ordinance 2020-02. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**Cemetery Mowing Bids:** One bid was received from Max Henderson for \$750 per mowing. Hammrich/Steen to accept the bid. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**New Business:**

**Garbage Service Contract:** Hammrich/Gilbert to advertise for bids. Bids will be opened at the May 4, 2020 meeting. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**First Reading of Ordinance 2020-01: Supplemental Appropriation:** Steen/Coisman to approve the first reading of Ordinance 2020-01. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**Public Works:** Schlosser discussed sewer problems on North Main Street and at Holy Cross Church, street break-up, lift station issues and the swimming pool. He advised the new payloader and lawn mower have been delivered and added to the insurance policy.

**Office Report:**

**March Financial Reports:** Expenditure and Revenue Guideline, Checking, Savings and Cemetery Account Reconciliation, Sales and Municipal Tax comparison: Steen/Coisman to approve the financial Reports. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried. Bank account balances are as follows: Checking \$952,631.05; Money Market \$796,133.34; Cemetery \$25,411.81

**Bills for approval:** Treftz/Gilbert to approve the following bills. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

Amazon Business-\$27.99/bar code scanner; American Red Cross-\$200.00/swimming lesson provider fee; Ameripride-\$115.18/mat/mop exchange; Auto Value Parts Store-\$49.16/oil/oil filters; Avera St. Luke's-\$1.84/ambulance supplies; Beck Law Office-\$437.50/legal services; Beverly Jones-\$120.00/office cleaning; Buffalo Station-\$128.81/fuel; Butler Machinery Company-\$50,426.00/warranty inspection/down payment for CAT926 Payloader; C & B Operations, LLC-\$3,760.00/John Deere Z945M mower; DRN-\$87.88/computer backup/antivirus; Edmunds County Register of Deeds-\$30.00/quit claim recording fee; FEM Electric Association, Inc.-\$56.49/Rubble Site utilities; Gibson Publishing-\$291.81/publishing; Heartland Waste Management, Inc.-\$4,312.50/garbage service; Henry Schein Matrix Medical-\$569.06/ambulance supplies; Ipswich Lumber & Hardware, LLC-\$19.99/batteries; Kens Food Fair-\$251.86/fuel/supplies; Life-Assist, Inc.-\$619.00/ambulance supplies; Matheson Tri-Gas Inc.-\$469.00/oxygen cylinders 5 year lease; Oban Construction-\$1,375.00/snow removal 12-30-2019; Runnings Supply Inc.-\$231.91/parts/supplies; SD Dept of Health-\$30.00/water testing; Stockwell Engineers, Inc.-\$1,323.00/fees for park improvement project; US Bank-\$200.02/office supplies; Valley Telecommunications Inc.-\$381.97/phone/internet services; Verizon Wireless-\$80.02/ambulance mobile data plan

**Pre-approved bills: April 1, 2020 Payroll:** Council-\$6,050.00; Administration-\$3,187.00; Streets-\$2,230.06; Sanitation-\$223.01; Ambulance-\$3,787.99; Library-\$1,323.00; Water-\$1,130.81; Sewer-\$1,263.83; Wellmark Health Plans-\$1,004.44/group health insurance premium; Ipswich State Bank-\$3,791.60/payroll taxes; Web Water Development-\$10,194.90/water purchase; Department of Revenue-\$310.55/sales tax payment; Payment Services Network-\$78.25/gateway/transaction fee

**Public Comments:** Participants and topics included: Weig – lifeguard certification training

**Adjournment:** At 8:10 p.m., Gillick/Hammrich to adjourn the meeting. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

Amy Jaenisch  
Finance Officer  
4/15