

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, April 8, 2024**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, April 8, 2024. The members present were Mayor LeRoy Kilber, Mike Hammrich, Erica Larson, David Coisman, and Mike Heinz. Mike Steen and Christopher Gillick were absent. Also, present was Amanda Metzinger and 10 community members.

**Call the meeting to order:** Mayor LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Coisman/Larson to approve the minutes of the Regular March 18, 2024 Meeting and the March 24, 2024, Equalization Meeting.

**Building Permits:**

Hammrich/Heinz to approve Michele Gran – 504 1<sup>st</sup> Ave House Remodel.

**Ongoing Business:**

Cemetery Mowing Bid Opening: The bids received were Max Henderson - \$1,000.00 per mowing, Jeremy Loken - \$875.00 per mowing, J&S Mowing & Snow Removal & 1,150.00 per mowing. Heinz/Hammrich to accept Jeremy Loken's bid for Cemetery Mowing.

Southwest Drainage Improvement Bids: The bids received were B&B Contracting, Inc - \$2,433,871.52, Dahme Construction Co., Inc - \$2,865,691.83, H&W Contracting, LLC - \$3,117,494.55, Crow River Construction, LLC - \$4,268,822.00. Heinz/Hammrich motioned to accept the bid from B&B Contracting, Inc for \$2,433,871.52. Roll call vote: Mike Hammrich – Aye, Erica Larson – Aye, Mike Heinz – Aye, David Coisman – Nay. Motion Passed

**New Business:**

Council Resignation & Appointment: Coisman/Heinz to accept Christopher Gillicks resignation effective June 1<sup>st</sup>.

2023 Drinking Water Report: The 2023 Drinking Water Report is available to the public in the City Office and on the City Website.

**Office Report:**

2023 Annual Report: Larson/Heinz to accept the 2023 Annual Report.

March 2024 Financial Reports - Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax comparison: Hammrich/Coisman to approve the March 2024 financial report. Bank account balances are as follows: Checking - \$85,070.26; Savings - \$803,598.02.

**Bills for Approval:**

Heinz/Larson to approve the following bills: Runnings Supply Inc/Paint, Gloves, Sawzall Blades, Lacquer Thinner/\$377.19; Menards/Framing Screws, Dawn Soap/\$216.74; Share Corporation/ Chemicals & Glass Cleaner/\$285.32; Dakota Supply Group/Exhaust Fan For Softball Concession Building/\$330.71; Wellmark Health Plans/Group Health Insurance /\$2,849.37; Verizon Wireless/Ambulance Mobile Data Plan/\$40.01; Sd Dept Of Health/Water Testing Fees/\$30.00; SDMS Workers Compensation Fund/Workers Compensation 2023 Insurance Premium/\$2,187.00; I & S Group, Inc/Capital Improvement Project/\$3,500.00; Sewer Duck/Main Line Cleaning/\$450.00; Web Water Development Assoc. Inc/Water Purchase/\$14,152.45; Ipswich Lumber & Hardware, LLC/Stainless Steel Washer, Cutting Wheel/\$287.28; Mcleods/Election Supplies/\$52.54; Fem Electric Assn, Inc./Rubble Site Utilities/\$65.64; Gibson Publishing/Publishing Costs, Election Publishing Cost/\$336.96; Payment Services Network/Gateway/Transaction Fee/\$185.35; Valley Telecommunications Inc/Phone, Internet Services/\$553.64; City Of Ipswich/Water Billing All Accounts/\$392.00; Agtegra/Ambulance Tire Mount & Balance, Fuel, Metal & Def/\$1,231.32;

DRN/Computer Backup, Antivirus/\$106.90; Montana Dakota Utilities/Utilities All Departments/\$5,304.35; Linde Gas & Equipment/Welding Supplies, Oxygen Supplies/\$700.13; Avera St. Lukes/Medications/\$376.27; Aramark/Mat, Mop Exchange/\$156.62.

**Pre-Approved Bills:**

April 2nd Payroll: Council-\$6675.00; Administration-\$2,771.50; Streets-\$3,770.49; Sanitation-\$412.05; Water-\$1,762.52; Sewer-\$1,880.23; Ambulance-\$5,227.49; Library-\$1,858.44, Ipswich State Bank-\$4,981.02/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees; Department of Revenue/\$513.32/Sales Tax Payment

**Public Comments:** Participants and Topics included: Loel Hoyle – Speaker System, Les Braun – Railroad Drainage Letters, Glen Hoyle – Railroad Drainage

**Adjournment:**

Hammrich/Heinz to adjourn at 7:19 pm.

Amanda Metzinger

Finance Officer

4/9/24