

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, May 8, 2023

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, May 8, 2023. Members present were Mayor LeRoy Kilber, Mike Steen, Mike Heinz, Mike Hammrich, David Coisman, Erica Larson, and Christopher Gillick. Also present were Amanda Metzinger, Brian Schlosser and 7 community members.

Call the meeting to order: LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Coisman/Gillick to approve the minutes of the April 24, 2023 regular meeting.

Building Permits:

Hammrich/Larson to approve the following permits: Lance Perrion – Reshaping and Grading for drainage; Heather Weisser – Down Sizing existing deck on west side of home and adding railing and hand rails on steps; Michael Heinz – Building garage to match house; Mark Taylor – New siding, windows and doors; Bryan and Sonje Oban – 18’ x 36’ black metal fence behind garage; Jeromy Loken – Installing white privacy fence and moving 2 storage sheds onto property; Jerome Schumacher – 21’ x 14 addition to house; Brent & Holland extension to existing permit to complete attached 30’ x 36’ garage.

Ongoing Business:

Stockwell Engineers Project Report: Heinz/Coisman to retain bond for Channel Cleaning and Restoration Project.

Park Project: Plumber should be finishing up warming shack soon. Will be obtaining quotes for sprinkler system for around the basketball area, warming shack and around the skating rink area. Will also be getting quotes for Picnic Shelters. Discussed playground equipment and checking into grants to offset the costs. Steen and Hammrich to assist in gathering this information.

Softball Field Fence: Gillick/Heinz to accept bid from Vosika Fencing to install fence at the softball field for \$27481.00, fence will be able to support advertising. The council has approximately \$20,000 set aside for this project. The city will remove old fencing to reduce costs.

Bills for Approval:

Heinz/Steen to approve the following bills: Montana Dakota Utilities - Utility Billing All Accounts - \$4,326.96; Gibson Publishing - Publishing Costs for April - \$519.19; Verizon - Ambulance Data - \$40.03; Valley Telecommunications - Valley Billing on all Accounts - \$447.14; Wellmark Insurance - Employee Insurance Costs - \$2,646.92; Life Assist - Ambulance Supplies - \$1,364.80; Post Office - Mail Box Rent - City and Library - \$160.00; Safety Service - Light Bar - \$289.00; Kens Super Fair Foods - Paper Towels & Coffee for Office - \$39.97; DRN/Readi Tech - Tech Support & Backup costs - \$106.90; Runnings – Hammer Drill, Adapter, Sawzall blades, adapter, couplers - \$486.54; Menards - Toilets, Sink, pvc elbows, pvc pipe, wax ring - \$1,158.76; FEM Electric - Electric for Rubble Site - \$65.75; Beck Law Office - Monthly Retainer - \$125.00; Agtegra - Fuel Costs, & Battery - \$2,117.47; US Bank - Poll Worker Coffee & Cookies - \$25.91; Lori Gillick - License Reimbursement - \$25.00; Kenneth Leibel - Ambulance Overpayment Refund - \$100.00; Web Water - Monthly Water Costs - \$15,513.27; PSN - Online Payment Costs - \$141.90; City of Ipswich - Water billing all accounts - \$360.41; Ipswich Hardware - Office Remodel and Concession Stand Repairs - \$512.57; Amazon - Library Books, Reading Program Supplies - \$188.61

Pre-Approved Bills:

May 2nd, 2023, Payroll: Administration \$2541.67; Streets \$3476.15; Sanitation- \$347.61; Sewer- \$1904.11; Water \$1573.80; Ambulance-\$6178.99; Library- 1600.00; Ipswich State Bank -\$3977.16- Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee

Adjourn as Old Council: Hammrich/Heinz to adjourn the meeting at 7:14 p.m.

Call the meeting to order: LeRoy Kilber called the meeting to order at 7:14 p.m.

New Business

Council Re-organization:

Oath of Office: Oaths of office were taken and signed by Mayor LeRoy Kilber, Erica Larson, Davie Coisman and Christopher Gillick.

Election of Council President & Vice-President: Hammrich nominated Steen for council president; Steen nominated Hammrich for Vice-President.

Mayor Appointments: Tabled until Next meeting

Application for Malt Beverage Renewals – Ken’s Fairway, Buffalo Station, Dollar General: Gillick/Hammrich to approve the renewals.

Fireworks – Jeromy & Tracy Loken: Hammrich/Gillick to approve Jeromy and Tracy Loken to sell fireworks.

Edmunds County Sheriff’s Department – Trail Days Extra Law Enforcement: Hammrich/Coisman to approve the city paying for 3 extra law enforcement officers @ \$30.00/hour.

Donation Request – Ipswich Flower and Garden Club: Gillick/Coisman to approve donation request of mowing, water removal, fill dirt and weed spraying at Pioneer Village. Concerns were discussed about the fill dirt not correcting the water problem. There is a drainage issue that is going to be looked into.

Office Report:

April Financial Report: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax comparison: Heinz/Steen to approve the financial report. Bank Account balances are as follows: Checking-\$878,321.27; Savings-\$799,722.36.

Public Comments:

Participants and Topics included: Loel Hoyle-Value in the fence that is being removed at the softball field, Charlotte Baker – Street Sweeping

Executive Session Per SDCL 1-25-2(1)

Hammrich/Heinz to enter Executive session at 7:35pm
Executive Session ended at 8:01pm

Personnel:

Gillick/Heinz to hire the following lifeguards: Gracie Lang-\$15.00/hour; Vanesa Diaz-\$15.00/hour; Kathryn Kilber-\$14.50/hour; Katie Bierman-\$14.50/hour; Jaydin Styles-\$14.50/hour; Reaghan Bowers-\$14.00/hour; Madisyn Gellhaus-\$14.00/hour; Jalyssa Hutson-\$14.00/hour; Kaylin Onken-\$14.00/hour; Praise Lange-\$14.00/hour; Ty Bauer-\$14.00/hour Darby Yost-\$14.00/hour. And to pay lifeguards with WSI certification and additional \$1.00/hour for time spent teaching swimming lessons.

Adjournment: Hammrich/Heinz to adjourn the meeting at 8:02 p.m.

Amanda Metzinger
Finance Officer
5/11/23