

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MAY 10, 2021

The Ipswich City Council met in regular session at 7:00 p.m. Monday, May 10, 2021. Members present were Mayor LeRoy Kilber, Susie Treftz, Mike Steen, Mike Hammrich, David Coisman, Barb Gillick and Jon Gilbert. Also present were Erica Larson, Christopher Gillick, Seth Tuscherer, Tara Tuscherer, Christina Hettich, Jack Olson, Loel Hoyle, Heidi Sylte, Brian Schlosser, Tiffany Hannasch and Amy Jaenisch.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Steen to approve the minutes of the April 19, 2021 meeting.

Building Permits: B. Gillick/Hammrich to approve the following building permits: William Tweedy-fence; Matthew Pollock-pave driveway; Jessica Davila-fence

Auction of Public Land: Mayor Kilber started the bidding at \$3,000.00. One bid was received. Treftz/Gilbert to approve the sale to Seth Tuscherer for \$3,000.00.

Ongoing Business:

Second Reading and Adoption: Ordinance 2021-01 International Property Maintenance Code:

Coisman/B. Gillick to approve the second reading of Ordinance 2021-01.

Public Hearing for Retail (on-sale) Liquor License – 1922 LLC: After no public comment, Hammrich/Treftz to approve the liquor license for 1922 LLC at 318 2nd Avenue.

Bills for approval: Gilbert/Steen to approve the following bills: A-1 Sanitation-\$546.86/garbage services; Agtegra-\$386.25/fuel/supplies/parts; Amazon Capital Services-\$5.88/office supplies; Amy Jaenisch-\$23.52/travel to Aberdeen; Aramark-\$128.72/mat/mop exchange; Avera St. Luke's-\$237.26/ambulance supplies; Beck Law Office-\$300.00/legal services; Buffalo Station-\$444.71/fuel; City of Ipswich-\$277.80/water billing all accounts; DRN-\$209.30/computer backup/antivirus/tech support; EBSCO Information Services-\$137.13/magazine subscriptions; Eide Bailly LLP-\$9,750.00/2020 Financial Audit fees; FEM Electric Assn. Inc.-\$65.16/Rubble Site utilities; Gibson Publishing-\$204.61/publishing; Grassland Woodworking-\$2,247.58/cabinets at Firehall; Ipswich Lumber & Hardware, LLC-\$42.47/parts/supplies; John Deere Financial-\$143.46/mower parts; Kens Food Fair-\$216.24/fuel; Life-Assist, Inc.-\$1,728.05/ambulance supplies; Midco Diving & Marine Services-\$2,931.67/ground storage water tank cleaning and maintenance; Montana Dakota Utilities-\$3,482.68/utilities all departments; Oban Construction-\$303.41/replace payloader windshield; Physicians Claims Company-\$1,213.66/10% ambulance billing fee; 446-Praxair Distribution Inc.-\$591.15/oxygen cylinders; Runnings Supply Inc.-\$345.96/parts/supplies; Public Health Laboratory-\$89.00/water/wastewater testing; SD Municipal League-\$60.00/Municipal Official handbook; US Bank-\$47.61/fuel; US Post Office-\$327.00/postage (1 regular, 4 postcard)/box rental fees; USA Blue Book-\$1,287.23/parts/pump; Valley Telecommunications-\$386.83/phone/internet services

Pre-approved bills: Payroll May 3, 2021: Administration-\$3,304.14; Streets-\$2,410.88; Sanitation-\$232.09; Ambulance-\$6,801.99; Library-\$1,760.00; Water-\$1,080.12; Sewer-\$1,312.20; Ipswich State Bank-\$3,669.12/payroll taxes; Wellmark Health Plans-\$985.11/group health insurance

premium; Payment Services Network-\$87.75/gateway/transaction fee; WEB Water Development-\$11,888.96

Coisman/Gilbert to enter executive session per SDCL 1-25-2 (1) at 7:10 p.m. Executive Session ended at 7:18 p.m.

B. Gillick/Treftz to hire Tessa Kilber as Pool Manager at a salary of \$3,000 and \$15/hour for time spent lifeguarding, and Sydney Loken as Assistant Pool Manager at a salary of \$2,000 and \$14/hour for time spent lifeguarding.

Adjourn as Old Council: B. Gillick/Treftz to adjourn the meeting at 7:20 p.m.

Mayor Kilber thanked B. Gillick and Treftz for their years on the council.

Mayor Kilber called meeting to order at 7:20 p.m.

New Business:

Appoint new Council Member – Ward III: Hammrich/Steen to appoint Erica Larson as Council Member, Ward III.

Council Re-organization:

Oath of Office: Oaths of office were taken and signed by Mayor LeRoy Kilber, Erica Larson, David Coisman and Christopher Gillick.

Election of Council President & Vice-President: Hammrich nominated Steen for Council President; Gilbert nominated Hammrich for Council Vice President. Gilbert/Coisman to accept the nominations.

Mayor Appointments: Amy Jaenisch – Finance Officer, Brian Schlosser-Public Works; Vaughn Beck-City Attorney; Ipswich Tribune-Official Newspaper; Official Depository-Ipswich State Bank. Hammrich/Steen to approve the appointments. Mayor Kilber will finalize Committee Appointments for the next regular meeting.

Applications for Malt Beverage renewals - Ken's Fairway, Buffalo Station, Dollar General: Steen/C. Gillick to approve the renewals. All voted aye except for Coisman who abstained.

Request for Public Hearing: Ipswich Co-Ed Softball Open Container Permit:

Hammrich/Larson to set the public hearing for the next regular council meeting May 24, 2021.

Loel Hoyle - Sewer Connection: Hoyle discussed problems he has been having with his sewer connection. Mayor Kilber appointed a committee of Steen, Coisman, and himself to investigate with Dahme Construction and Helms Engineering.

Public Works: Schlosser reported that the Rubble Site received a poor rating at the yearly inspection due to items that are not allowed or in the incorrect location. He requested to declare the metal pile as surplus. Gilbert/Larson to declare the metal pile as surplus. Gilbert/Larson to advertise for bids on the metal pile. Schlosser stated that the basketball court project is scheduled to start Tuesday, May 11, 2021.

Office Report:

April Financial Report: Expenditure and Revenue Guideline, Checking and Savings

Account Reconciliation, Sales and Municipal Tax comparison: Coisman/Gilbert to approve the financial report. Bank account balances are as follows: Checking-\$1,116,499.46; Savings-\$797,353.03.

Public Comments: Participants and topics included: Schlosser-cemetery mowing

Executive Session SDCL 1-25-2 (1): At 7:53 p.m., Larson/C. Gilck to enter executive session.
Executive session ended at 8:03 p.m.

C. Gillick/Coisman to accept Brian Schlosser's resignation. All voted aye except for Steen who voted nay.

Adjournment: At 8:04 p.m., Hammrich/Gilbert to adjourn the meeting.

Amy Jaenisch
Finance Officer
5/19