

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, May 20, 2024

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, May 20, 2024. Members present were Mayor Mike Steen, Mike Heinz, Mike Hammrich, David Coisman, Erica Larson, Kayla Hartwell, and Tracy Hutson. Also present were Amanda Metzinger, 12 community members.

Call the meeting to order: Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Coisman/Hartwell to approve the minutes of the May 7, 2024 regular meeting.

Building Permits:

Hammrich/Hutson to approve the following building permits, Schriver Funeral Home – Paving South end of Parking lot, Ipswich Development Corporation (Sanford Clinic) – Pour concrete for handicap parking spot and extending current concrete pad, Nicolas Zuber – Replace deck and steps on front of house.

Ongoing Business:

Election of Council President & Vice President: Hammrich/Hutson to elect Mike Heinz as Council President. Heinz/Larson to elect Mike Hammrich as council Vice-President.

Mayor Appointments: Finance Officer-Amanda Metzinger, Public Works Supervisor-Laramie Knoll, City Attorney-Vaughn Beck, Official Newspaper-Ipswich Tribune, Official Depository-Ipswich State Bank, Ambulance Representatives-Mike Heinz & David Coisman, Cemetery, Parks, Recreation-Mike Steen & Erica Larson, NECOG Representative-Mike Hammrich & Mike Steen, Policy, Finance & Grants-Mike Heinz & Tracy Hutson, Public Safety & Streets-Mike Hammrich & Kayla Hartwell, Water & Sewer-Tracy Hutson & Erica Larson, Sanitation & Landfill-David Coisman & Kayla Hartwell.

Golf Club-Event Center: Discussed potential building of a new event center at the golf course.

2nd Reading of Ordinance 2024-01 – Hutson/Coisman to approve 2nd Reading of Ordinance 2024-01-Building Permit Changes. Roll call vote: Hutson-aye, Larson-aye, Hammrich-aye, Heinz-aye, Hartwell-aye, Coisman-aye.

Public Comments:

Participants and Topics included: Loel Hoyle-Mosquito Season, John Hoyle-Public Comments

New Business:

Baseball Boosters Joe Hoyle-Score Board: North Baseball field's score board is not working would like to repair current score board or replace it. Heinz/Hutson to try to repair scoreboard if not fixable will purchase portable scoreboard for \$6,715.00.

Computer Backup Changes: Hutson/Larson to approve changing computer backup to a cloud-based backup.

Pioneer Village Drainage: The city is going to work with the flower and garden club to improve drainage at the pioneer village.

Housing Study: The development corporation is looking into new housing development options. To qualify for any funding, the city needs to approve a housing study. Hammrich/Hutson to approve the development corporation to complete housing study.

Bills for Approval:

Hutson/Hartwell to approve the following bills: Vestis-Aramark/Mat & Mop Exchange/\$159.42; Verizon Wireless/Ambulance Mobile Data Plan/\$80.02; Life-Assist, Inc/Ambulance Supplies/\$1,430.89; CSLP/Summer Reading Program/\$278.49; American Solutions For Business/Paper Towels, Toilet Paper, Soap Dispensers/\$529.23; Oban Construction/Black Dirt, Crushed Gravel, Black Dirt/\$361.49; Amazon Business/Library Toner, Office Supplies, Office Supplies/\$160.31; Scholastic Inc/Summer Reading Program Supplies/\$261.13; Linde Gas & Equipment/Ambulance Oxygen Supplies/\$484.81; Dakota Pump & Control/Transducer For Lift Station/\$1,282.41; Kappes Tree Service/Charlies Park Tree Removal/\$100.00;

Stockwell Engineers, Inc/Southwest Area Improvement Project/\$8,610.40; Dakota Supply Group/Hydrant Replacement/\$245.51; Pitney Bowes/Postage Costs/\$417.98; Sd Dept Of Health/Water Testing Fees/Sewer Testing Fees/\$132.00; Physicians Claims Company/10% Ambulance Billing Fee/\$675.23; Hawkins Inc/Pool Chemicals/\$2,984.64

Pre-Approved Bills:

May 16th, 2024, Payroll: Administration \$2,671.50; Streets \$3,369.02; Sanitation- \$336.90; Sewer- \$1,684.50; Water \$1,541.93; Ambulance-\$1,457.50; Parks-\$917.24; Library- \$946.13; Ipswich State Bank - \$3,060.08-Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; Department of Revenue – \$312.53 – Sales Tax Payment; SDRS-\$3,308.08-Employee Retirement; Rural Development-\$6,099.00-water loan payment; Rural Development-\$12,301.00-sewer loan payment; Rural Development-\$3,710.00-street loan payment

Executive Session Per SDCL 1-25-2(1)

Hamrich/Coisman to enter Executive session at 7:45pm
Executive Session ended at 8:06pm

Personnel:

Heinz/Larson to accept library board's recommendations of: Meredith Schumacher's resignation from the library board, John Sonstegard's appointment to the library board, to hire Stacey Ann Fitz-Patrick for substitute librarian for \$12.50 per hour and Tami Imberi as substitute librarian for 12.50 per hour.

Adjournment: Hamrich/Coisman to adjourn the meeting at 8:07 p.m.

Amanda Metzinger
Finance Officer
5/21/24