

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, May 22, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, May 22, 2023. Members present were Mayor LeRoy Kilber, Mike Steen, Mike Hammrich, David Coisman and Erica Larson, Christopher Gillick and Mike Heinz were absent. Also present were Amanda Metzinger and 7 community members.

Call the meeting to order: LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Coisman/Steen to approve the minutes of the May 8, 2023 regular meeting.

Building Permits:

Hammrich/Larson to approve the following permits – Jolene Bosanko to replace garage doors on north garage, Edmunds County replace shingles on 4-H building (extension), Courtney Baer complete fence on south side of the house. The council tabled the building permit for Ranjit Boyal as they needed more information about the project.

Ongoing Business:

Sanitary Sewer Force Main: Pay Application – Coisman/Steen to approve a payment to B & B contracting for \$250,667.82.

Park Project: Hammrich/Larson to approve Eilers to install sprinkler system in the new park for \$13,260.00. Coisman/Hammrich to approve Skyview Construction Co., LLC to plant grass for \$10,230.98.

Mayor Appointments:

Amanda Metzinger – Finance Officer, Brian Schlosser – Public Works, Vaughn Beck – City Attorney, Ipswich Tribune – Official Newspaper; Ipswich State Bank – Official Depository Larson/Steen to accept the appointments and the following committee designations: **Ambulance Representatives:** Coisman & Gillick; **Parks, Recreation & Cemetery:** Steen & Larson; **NECOG Representative:** LeRoy Kilber; **Policy, Finance & Grants:** Heinz & Larson; **Streets & Public Safety:** Steen & Hammrich; **Water & Sewer:** Hammrich & Heinz; **Sanitation & Landfill:** Coisman & Gillick

New Business:

Surplus Bid Opening:

Office Desk Lot – Steen/Hammrich to accept \$150.00 bid received from Chad Adam
2010 Bobcat Sweeper – Bids Received: Ring Wood Motors \$150.00, Don Schumacher \$2,000.00, Bouma Truck Sales \$2,500.00. Coisman/Larson to accept Bouma Truck Sales bid of \$2,500.00.
1999 Dodge 2500 – Bids Received: Timothy Caya \$1527.27, James Hoyle \$2810.00, Unknown \$5223.00. Tabled until next meeting.
Caterpillar 259D – Bids Received: Ringwood Motors \$5,750.00, Unknown \$20,323.00, David Triggs \$31,687.00, Kaitlyn Roebuck \$36,011.00, Bouma Trucks Sales \$41,000.00. No bids were accepted.
Council Table Lot – No bids received.

Code Enforcement:

The council would like to put some reminders out about yard upkeep, and will be sending reminders out via notify system, Facebook, and next newsletter. Council members will tour wards with code enforcement to assist.

County Drug Dog:

The county law enforcement is looking for funding to assist in purchasing a drug dog for Edmunds County due to the increase in drug encounters. Hammrich/Larson approve the City of Ipswich to donate \$2,000.00 towards the purchase of the dog.

Bills for Approval:

Coisman/Steen to approve the following bills: Trufinish Woodworx LLC-Office Cabinets And Countertop-\$31,501.79; Linde Gas & Equipment-Oxygen Cylinder Rental-\$451.46; Sd One Call Systems, Inc-Message Fees-\$4.20; C & B Operations, Llc-2022 John Deere Z950m Ztrack-\$8,400.00; Ks Statebank-2023 Ambulance Payment-\$27,379.71; A-1 Sanitation-Garbage Services-\$5,475.81; Dollar General-Summer Reading Program Supplies-\$20.50; Ferguson Waterworks -Neptune 360 Meter Reading Software-\$2,015.20; Verizon Wireless-Ambulance Mobile Data Plan-\$40.01; Pitney Bowes-Postage Machine Lease For March, April, May-\$688.58; Aramark-Mat/Mop Exchange-\$87.37; Amazon Business-Library Book-\$9.93; A & B Business Solutions-Copier Contract-\$151.24; Ed. Co. Register Of Deeds-Force Main Easement Fees 4 Easements @ 30.00 Each-\$120.00; Stockwell Engineers, Inc.-Southwest Area Improvement Project, 7th Street & 3rd Ave-\$3,483.15; Dakota Insurance Solutions LLC-Additional Insurance Costs For New Mower And Pickup-\$485.50

Pre-Approved Bills:

May 16th, 2023, Payroll: Administration \$2,541.67; Streets \$8,605.65; Sanitation- \$860.56; Sewer-\$4392.56; Water \$3625.60; Ambulance-\$1,375.00; Ipswich State Bank -\$4213.566-Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; SDRS-4213.56- Employee Retirement; Rural Development-\$6,099.00-water loan payment; Rural Development-\$12,301.00-sewer loan payment; Rural Development-\$3,710.00-street loan payment

Public Comments:

Participants and Topics included: Loel Hoyle-Advertising on newly installed fence, John Hoyle-Auctioning Caterpillar 259D.

Executive Session Per SDCL 1-25-2(1)

Coisman/Larson to enter Executive session at 8:21pm
Executive Session ended at 8:40pm

Personnel:

Larson/Coisman to hire the following lifeguards: Tessa Kilber-\$17.00/hour; Quincy Olivier-\$15.00/hour. Also hire Chase Kraft-\$15.00/hour

Adjournment: Steen/Hammrich to adjourn the meeting at 8:42 p.m.

Amanda Metzinger
Finance Officer
5/25/23