

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, MAY 23, 2022**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, May 23, 2022. Members present were Mayor LeRoy Kilber, Michael Heinz, David Coisman, Christopher Gillick, Mike Steen, Erica Larson and Mike Hammrich. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser and 8 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Steen to approve the minutes of the May 9, 2022 meeting.

Variance Request: Hammrich motioned to approve the following variance request. Council unanimously voted aye. Jerry Markovetz – 12' x 18' shed that is 2' from the north property line.

Building Permits: Coisman/Gillick to approve the following permits: Jerry Markovetz – 12' x 18' shed, patio and fence; William Tweedy – egress window

Ongoing Business:

Channel Cleaning – Advertise for Bids: Heinz/Gillick to approve advertising for bids.

New Business

Donation Request – Ipswich Baseball Boosters: Hammrich/Steen to approve the donation request for \$5,000 and to use capitol outlay funds to pay for a pitcher's mound.

Payroll Software Email Add-on: Coisman/Gillick to approve purchasing the addition to the payroll software to email pay stubs for \$395 with a \$95 yearly support fee.

Public Works: – Schlosser discussed smoke testing the sewer system with Rural Water and cleaning the 8" force main to the lagoon.

Schlosser stated the survey for the improvements to Chestnut Avenue was done. There is a 66' right of way and the fences on both sides (north and south) are in the right of way. It was also determined that S. Broadway Street is not a through street.

Trash Pump: Schlosser provided quotes for 6" trash pump. Hammrich/Gillick to purchase a Kohler pump for \$18,992.00. All voted aye except for Heinz who voted nay. Motion carried.

Bills for approval: Coisman/Larson to approve the following bills: A & B Business Solutions, Inc.- \$80.62/copier contract; A-1 Sanitation-\$5,036.13/garbage services; Bound Tree-\$53.24/ambulance supplies; Brian Schlosser-\$142.80/travel to Mitchell for sewer pump repair; Brown County Landfill-\$332.00/tires from cleanup week; CSLP-\$367.89/summer reading program supplies; Dakota Insurance Solutions LLC-\$50.00/insurance equipment addition; Dakota Pump Inc.- \$3,222.92/rebuild pump; Dollar General-\$131.95/library/office supplies; Fastenal-\$39.56/bolts; Forever Transport-\$10,990.00/cattle shades for Trail Days; Heier's Body Shop-\$70.00/fix ambulance door; Ipswich Lumber & Hardware, LLC-\$153.53/supplies/trailer rental; John Deere

Financial-\$262.17/parts/supplies; Jordan Richardt-\$53.25/reimburse pool supplies; Linde Gas & Equipment-\$388.39/oxygen cylinders; Menards-\$545.95/dehumidifier/pool repair supplies; Montana Dakota Utilities-\$4,000.74/utilities all departments; Oban Construction-\$351.90/crushed rock (11.5 ton); Quality Inn & Suites-\$169.02/lodging for CPO class; Recreation Supply Company-\$354.08/pool parts; Public Health Laboratory-\$234.00/wastewater testing; SD One Call-\$11.55/message fees; Smokey River LLC-\$99.48/ambulance fuel; Stan Houston Equipment Co.-\$11.69/hard hat; Stein's, Inc.-\$1,064.01/supplies for pool cleaning; USA Blue Book-\$476.30/parts/supplies; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-approved bills: May 16, 2022 payroll: Administration-\$3,417.25; Streets-\$3,403.35; Sanitation-\$340.33; Water-\$1,517.65; Sewer-\$1,857.98; SD Retirement System-\$3,128.92; Ipswich State Bank-\$20.00/direct deposit fees; Department of Revenue-\$341.26/sales tax payment; Ipswich State Bank-\$2,466.88/March payroll taxes; Rural Development-\$6,099.00/water loan payment; Rural Development-\$12,301.00/sewer loan payment; Rural Development-\$3,710.00/street loan payment

Public Comments: Participants and topics included: Les Braun – gravel on cemetery road; Loel Hoyle – channel cleaning project

Executive Session – Personnel Per SDCL 1-25-2(1): Gillick/Steen to enter executive session at 7:56 p.m. Executive session ended at 8:37 p.m.

Larson/Steen to hire Ashton Loken as a lifeguard at an hourly rate of \$13.50.

Adjournment: Hammrich/Coisman to adjourn the meeting at 8:37 p.m.

Amy Jaenisch
Finance Officer
6/1