

**MINUTES  
IPSWICH CITY COUNCIL MEETING  
IPSWICH CITY HALL  
MONDAY, MAY 6, 2019**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, May 6, 2019. Members present were Mayor LeRoy Kilber, Mike Steen, Susie Treftz, Tom Schaefer, Mike Hammrich, Jon Gilbert and Barb Gillick. Also present were Amy Jaenisch, Tiffany Hannasch, Todd Holtz-Edmunds County Sheriff, Rob Vetch and David Coisman.

**Call the meeting to order:** Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:** Treftz/Steen to approve the minutes of the regular meeting of April 22, 2019.

**Edmunds County Sheriff's Office – Trail Days:** Holtz discussed extra law enforcement for Trail Days. The Sheriff's Office will be hiring 3 additional law enforcement officers to cover the event.

**Variance Requests:** Hammrich/Gillick to approve the variance request of Rob Vetch at 203 Wilmot Avenue. Gillick/Steen to approve the variance request of S&S Rentals at 116 5<sup>th</sup> Avenue.

**Building Permits:** Treftz/Schaefer to approve the following permits: S&S Rentals – adding double stall garages on north and south side of the 4-plex apartment at 116 5<sup>th</sup> Avenue; Rob Vetch – 10x12 storage shed; LeRoy Kilber – roof on gazebo; Kenneth Gisi – 8x10 storage shed; Ray & Ingrid Fischer – replacing deck railing and steps, adding handicap ramp on south entrance, replacing block wall on exterior basement entrance; Paul Riel – replace deck; Brian Schlosser – 12x14 storage shed

**Ongoing Business:**

**Public Hearing for Open Container – Trail Days:** After no public comment or discussion, Hammrich/Gilbert to approve the following resolution:

**RESOLUTION 2019-01  
CITY OF IPSWICH  
OPEN CONTAINER**

**WHEREAS**, Ipswich Trail Days, Inc., a non-profit corporation, has requested from the City to allow open container and sales of alcoholic beverages at the Trail Days Complex location being 900 7<sup>th</sup> Street, Ipswich from 7:00 A.M. Saturday, June 8, 2019 to 5:00 P.M. Sunday, June 9, 2019. Glass containers will not be permitted in this area.

**FURTHERMORE**, Ipswich Trail Days, Inc. assumes all liability and is responsible for clean-up and damage resulting from this occasion.

**THEREFORE, BE IT RESOLVED**, that the Ipswich City Council hereby grants approval for Ipswich Trail Days, Inc., a non-profit corporation, to have an open container permit and to sell alcoholic beverages at the Trail Days Complex location being 900 7<sup>th</sup> Street, Ipswich from 7:00 A.M. Saturday, June 8, 2019 to 5:00 P.M. Sunday, June 9, 2019. Glass containers will not be permitted in this area.

**APPROVED**, this 6th day of May, 2019 by the Ipswich City Council in regular session at the Ipswich City Office, Ipswich, SD.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

**Signs at the Intersection of Sixth Street and Second Avenue:** Treftz/Hammrich to install 3 “No Parking Here to Corner” signs at the intersection of Sixth Street and Second Avenue.

**Bills for approval:** Gilbert/Hammrich to approve the following bills: A & B Business Solutions-\$71.29/copier contract; Agtegra- \$443.30/fuel/supplies; Ameripride- \$108.16/mat/mop exchange; Avera St. Luke's- \$142.30/ambulance supplies; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Bound Tree-\$591.64/ambulance supplies; Buffalo Station-\$362.32/fuel; Butler Machinery Company-\$995.32/parts for CAT 924K payloader; Dakota Pump Inc. -\$1,576.53/work on lift stations; DRN-\$574.40/computer backup/antivirus/monitors; FEM Electric Assn, Inc.-\$56.49/rubble site utilities; Gibson Publishing-\$134.85/publishing; Hydro-Klean-\$3,030.00/emergency cleanout of plugged sewer line; Ipswich Lumber & Hardware, LLC-\$287.73/parts/supplies; Ipswich State Bank-\$151.84/petty cash postage; Kelsey Holien-\$50.00/reimburse ACTC instructor renewal course; Ken’s Food Fair-\$197.86/fuel; Nelson Sales and Service-\$56.83/parts/supplies; Oban Construction-\$30.25/vinyl decal for gator; Runnings Supply Inc.-\$271.76/shop supplies; Ryan’s Candy Company-\$43.95/copy paper; SD Municipal League-\$50.00/Debit and Credit workshop registration fee; Select Editions Large Type-\$20.00/Reader's Digest subscription; US Bank-\$23.07/Commercial Club door prize; US Post Office-\$323.00/box rental fees (city, library)/postage (1 regular, 4 postcard); Valley Telecommunications Inc.-\$564.18/phone/internet services; Verizon Wireless-\$40.01/ambulance mobile data plan

**Pre-Approved Bills:** May 1, 2019 Payroll: Administration-\$3,033.99; Streets-\$3,193.35; Sanitation-\$314.84; Ambulance-\$4,606.00; Library-\$1,200.00; Water-\$1,403.80; Sewer-\$1,718.61; Ipswich State Bank-\$3,206.83/payroll taxes; Department of Revenue-\$297.01/sales tax payment; WEB Water Development-\$11,700.47/water purchase; Payment Services Network-\$72.25/gateway/transaction fee; Wellmark Health Plans-\$1,831.95/group health insurance premium

**Adjourn as old Council:** Schaefer/Steen to adjourn the meeting at 7:25 p.m.

Mayor Kilber thanked Tom Schaefer for his service to the Council.

Mayor Kilber called the meeting to order at 7:26 p.m.

**New Business:**

**Appoint new Council Member – Ward II:** Treftz/Gillick to appoint David Coisman as Council Member, Ward II.

**Council Re-Organization:**

**Oath of Office:** Oaths of Office were taken and signed by Mayor LeRoy Kilber, Barb Gillick, David Coisman and Susie Treftz.

**Election of Council President & Vice President:** Hammrich/Gilbert to nominate Susie Treftz as Council President and Mike Steen as Council Vice President.

**Mayor Appointments:** Finance Officer-Amy Jaenisch; Public Works-Brian Schlosser; City Attorney-Vaughn Beck; Official Newspaper-Ipswich Tribune; Official Depository-Ipswich State Bank. **Committee Appointments:** Ambulance Representatives: Gillick & Coisman; Cemetery: Steen, Hammrich, Gillick; NECOG Representative: LeRoy Kilber; Policy, Finance & Grants: Gillick, Hammrich, Gilbert; Public Safety: Coisman & Steen; Parks & Recreation: Gillick & Treftz; Streets & Alleys/Snow Removal: Gilbert & Steen; Water: Coisman & Treftz; Sanitation & Landfill: Coisman & Hammrich; Sewer: Gilbert, Steen, Treftz.

**Request for Public Hearing – Ken's Fairway Package (off-sale) Liquor License:** Gillick/Gilbert to set the public hearing for May 20<sup>th</sup> regular meeting.

**Applications for Malt Beverage renewals – Ken's Fairway, Buffalo Station, Dollar General:** Hammrich/Coisman to approve the license renewals.

**Code Enforcement Follow-up Report:** A follow-up report was presented to the council.

**Water Main – Second Street between Fifth Avenue and Wilmot Avenue:** After discussion, more research will be done on installing a 6-inch water main.

**Office Report:**

**April Financial Reports: Expenditure & Revenue Guideline, Checking, Savings and Construction Account Reconciliation and Sales Tax & Municipal Tax Comparison:** Steen/Hammrich to approve the financial report. Bank account balances are: Checking-\$605,992.89; Savings-\$795,029.85; Construction-\$44,711.51

**Public Comments:** Participants and topics included: None

**Adjournment:** Gilbert/Treftz to adjourn the meeting at 8:02 p.m.

Amy Jaenisch  
Finance Officer  
Publish 5/15