

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, June 10, 2024

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, June 10, 2024. Members present were Mayor Mike Steen, Mike Heinz, Mike Hammrich, David Coisman, Erica Larson, Kayla Hartwell, and Tracy Hutson. Also present were Amanda Metzinger, Kelsey Holien, Laramie Knoll and 7 community members.

Call the meeting to order: Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Hutson/Heinz to approve the minutes of the May 20, 2024 regular meeting.

Building Permits:

Hammrich/Hartwell to approve the following building permits, Daryl Ertz – 17' x 17' Gazebo and Tod Gohl 9' x 19' Addition to garage.

Variance Request:

Heinz/Larson to approve Rob Vetch's variance request to build garage with a 6-foot setback.

Ongoing Business:

None

Public Comments:

Participants and Topics included: Ted Huss – Sewer Project, Tree Removal, Live Streaming Meetings, Mike Hammrich – Speed Signs

New Business:

Pool Pump: Pool Pump was replaced and is working properly; 2nd pump has been repaired for a backup pump.

Speed Sign: Hutson/Coisman to approve the purchase of a new digital speed sign for \$3,220.50.

Code Enforcement: The council will be working on a list of code enforcement items to be corrected.

Public Works:

Shop Dumpster: South dumpster in town has had a lot of unapproved items in it, and it frequently has garbage blowing out of it causing a mess, the city will be checking solutions to correct the problems.

Main Lift Station: The Main Lift Station flooded on May 28th. It is fully functional again but will still need some electrical work to be completed.

Office Report:

May Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax comparison: Coisman/Hartwell to approve the Financial Report. Bank account balances are as follows: Checking-\$270,779.28; Savings-\$804,348.96.

Bills for Approval:

Heinz/Larson to approve the following bills: FIRE SAFETY FIRST/Annual Fire Extinguisher Certification & Recharge/\$177.00; DRN/computer backup & antivirus/\$106.90; BECK LAW OFFICE/Monthly Retainer/\$125.00; VALLEY TELECOMMUNICATIONS INC/phone & internet services/\$555.74; IMAGETREND, INC/EMS Elite Field Annual Fee/\$955.24; IPSWICH LUMBER & HARDWARE, LLC/Keys, Hex Anchor, Bushings, Outlet/\$49.95; CITY OF IPSWICH/water billing all accounts/\$2,035.15; AUTO VALUE PARTS STORE/Spark Plugs/\$12.97; FEM ELECTRIC ASSN, INC/Rubble Site utilities/\$65.96; HEIER S BODY SHOP/Welding Oxygen/\$42.19; DANR - FISCAL OFFICE/Annual Fees/\$430.00; LIFE-ASSIST, INC/Nasopharyngeal Airway 28 French/\$16.00; SIMON ELEC & PLUMBING/Pump replacement Supplies/\$159.00; KS STATEBANK/Ambulance Payment for 2024/\$30,169.71; LORI GILLICK/License renewal Fee Reimbursement/\$25.00; Amazon Business/Pool Supplies, Office Supplies, Ambulance Supplies, Live Trap and Catch Pole/\$310.36; RUSSELL BEADLE LANDSCAPING/Trees for new park/\$2,690.45; INTERNAL REVENUE SERVICE/IRS Refunded to much/\$11.92; SD ONE CALL SYSTEMS, INC/message fees/\$13.65; WELLMARK HEALTH PLANS/group health insurance premium/\$2,849.37; A-1

SANITATION/May 2024 garbage services/\$8,830.52; MENARDS/Toilet Seats, Vinyl Patch, Door Lever, Grass Seed, Library Supplies, Lift Station Repairs/\$789.19; US BANK/Pitchers Plate & Home Plate, Commercial Operator Fee, Paramedic License Renewal Fee/\$252.55; BROWN COUNTY LANDFILL/Waste Disposal/\$453.50; JEROMY LOKEN/May Cemetery Mowing/\$3,500.00; WEB WATER DEVELOPMENT ASSC.INC/water purchase/\$18,199.87; PAYMENT SERVICES NETWORK/gateway & transaction fee/\$182.05; AGTEGRA/ Fuel, Battery Replacement & Tire Repair/\$832.98; KENS FOOD FAIR/Fuel & Cleaner/\$534.07; Stockwell Engineers, Inc/Southwest Area Improvement Project \$3,463.44; A & B BUSINESS SOLUTIONS/Copy Machine Contract/\$91.46; MONTANA DAKOTA UTILITIES/utilities all departments/\$4,248.48

Pre-Approved Bills:

June 3rd Payroll, 2024, Payroll: Administration \$2,771.50; Streets \$6,764.73; Sanitation- \$666.47; Sewer- \$3,377.35; Water \$2,960.21; Ambulance-\$5,912.50; Parks-\$1979.02; Library- \$684.58; Ipswich State Bank -\$5,583.03–Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; Department of Revenue – \$324.77 – Sales Tax Payment

Executive Session Per SDCL 1-25-2(1)

Hartwell/Heinz to enter Executive session at 7:29pm
Executive Session ended at 7:50pm

Personnel:

Hammrich/Larson to hire Ty Bauer to lifeguard for 15.50/hour
Heinz/Larson to pay Brian Schlosser \$200.00/Month to assist with monthly water testing
Larson/Hutson to Advertise for a full-time maintenance technician.

Adjournment: Hammrich/Heinz to adjourn the meeting at 7:53 p.m.

Amanda Metzinger
Finance Officer
6/11/24