

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, June 5, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, June 5, 2023. Members present were Mayor LeRoy Kilber, Mike Steen, Mike Hammrich, David Coisman and Erica Larson and Mike Heinz. Christopher Gillick was absent. Also present were Amanda Metzinger, Kelsey Holien, and 3 community members.

Call the meeting to order: LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Coisman/Steen to approve the corrected minutes of the May 22, 2023 regular meeting. The public comments from Loel Hoyle regarding the fence should have been made by Glenn Hoyle instead of Loel.

Building Permits:

Hammrich/Heinz to approve the following permits: Ranjit Boyal – add a fence around his property; Nicholas Zuber replacing old 6x10 deck with a 16x16; Ed Bierman- repairing damage to garage.

Ongoing Business:

Sanitary Sewer Force Main: Heinz/Larson to pay the 2nd payment application.

Park Project Quote: Larson/Steen to accept quote for the park benches and picnic shelter.

Public Hearing: Trail Days Open Container Permit Resolution 2023-03: Hammrich/Coisman to approve open container permit.

RESOLUTION 2023-03

CITY OF IPSWICH

OPEN CONTAINER

WHEREAS, Ipswich Trail Days, Inc., a non-profit corporation, has requested from the city to allow open container and sales of alcoholic beverages at the Trail Days Complex location being 900 7th Street, Ipswich from 2:00 P.M. Friday, June 16, 2022 to 2:00 A.M. Sunday, June 18, 2022. Glass containers will not be permitted in this area.

FURTHERMORE, Ipswich Trail Days, Inc. assumes all liability and is responsible for clean-up and damage resulting from this occasion.

THEREFORE, BE IT RESOLVED, that the Ipswich City Council hereby grants approval for Ipswich Trail Days, Inc., a non-profit corporation, to have an open container permit and to sell alcoholic beverages at the Trail Days Complex location being 900 7th Street, Ipswich from 2:00 P.M. Friday, June 16, 2023 to 2:00 A.M. Sunday, June 18, 2022. Glass containers will not be permitted in this area.

APPROVED, this 5th day of June, 2023 by the Ipswich City Council in regular session at the Ipswich City Office, Ipswich, SD.

Accept Bid for 1999 Dodge 2500: Coisman/Heinz to accept bid from Jensen & Son for \$5,323.00.

Advertise For Surplus Equipment: Cat 259D & Council Table Set: Heinz/Hammrich to advertise for surplus equipment.

New Business:

Library Tuck Pointing: Coisman/Larson to approve using contingency money to supplement library budget.

Employee Handbook Updates: Hammrich/Heinz to approve changes to handbook.

Nursing Home Gazebo: Heinz/Hammrich to approve moving gazebo to pool and adding a cement pad and staining gazebo.

Office Report:

May Financial Report: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax Comparison: Heinz/Steen to approve the financial reports. Bank account balances are as follows: Checking - \$898,801.88; Savings - \$799,985.28.

Bills for Approval:

Heinz/Coisman to approve the following bills: Ed. County Sheriff S Dept-Donation Towards Edmunds Co. Drug Dog-\$2,000.00; B & B Contracting-Sanitary Sewer Force Main-\$250,667.82; Kiefer-Suits And Shorts For Lifeguards-\$1,030.01; Wellmark Health Plans-Group Health Insurance Premium-\$2,646.92; Image trend, Inc-Ems Elite Field Annual Fee-\$927.42; Us Bank-Files, Cleaner, Coffee, Candy, Paper Towels For Office-\$154.90; Core & Main Lp-Fire Hydrant Repairs And Water Supplies-\$7,861.59; Amazon Business Lifeguard Fanny Packs, Chairs And Cabinet For Office, Library Books, Library Supplies, Whistles For Lifeguards-\$526.11; Flexible Pipe Tool Company-3 Way Ball Valve, 1"-\$244.22; East River Plumbing-Fixture Install For Bathroom At Warming House-\$1,604.83; Van Deist Supply Company-Mosquito Spraying Chemicals, Herbicide For Parks-\$4,803.30; Physicians Claims Company-10% Ambulance Billing Fee-\$85.35; Sd Dept Of Health-Water Testing Fees-\$292.00; Hawkins Inc.-Chemicals For Pool-\$3,357.53; Vosika Fencing-Fence Installation-\$27,961.00; Verizon Wireless-Ambulance Mobile Data Plan-\$40.01; Ipswich Lumber & Hardware, Llc-Concession Stand, Park Project, Softball Field Repairs, Batteries, Saw Blade, Groove Joint Pliers, 1 Gallon Sprayers-\$1,264.50; Web Water Development Assc.Inc-Water Purchase-\$18,151.78; Agtegra-Fuel Costs, Lp Tank Refill, Tire Repair, Break Defoamer, Gloves, Hydraulic Hose Repair-\$1,107.59; City Of Ipswich-Water Billing All Accounts-\$682.60; Valley Telecommunications Inc.-Phone/Internet Services-\$447.21; Gibson Publishing-Publishing Costs-\$282.54; Max Henderson-Cemetery Mowing Fees-\$2,700.00; Fem Electric Assn, Inc.-Rubble Site Utilities, Electrician Fees For Office Remodel-\$8,569.94; Drn-Computer Backup/Antivirus-\$106.90; Beck Law Office-Employee Handbook Updates, Surplus Sales -\$350.00; Lang's-Hooking 3 Office Tv's Together-\$420.63; Pitney Bowes-Ink For Postage Machine-\$91.29; Kens Food Fair-Fuel For Mowing-\$384.21; Payment Services Network-Gateway/Transaction Fee-\$147.60

Pre-Approved Bills:

May 16th, 2023, Payroll: Administration \$2,541.67; Streets \$3476.15; Sanitation- \$347.61; Sewer-\$1738.07; Water \$1573.80; Ambulance-\$4293.99; Parks-14400.00; Library-1760.00; Ipswich State Bank -\$4031.35-Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee

Public Comments:

Loel Hoyle – questioned prior minutes; Glenn Hoyle – requested name of pickup bid winner.

Executive Session Per SDCL 1-25-2(1)

Coisman/Steen to enter executive session at 7:35
Executive Session ended at 8:06 pm.

Personnel:

Heinz/Larson to hire Rasmus Loken as summer help at \$14.00/hr; Carlson Gohl/Tessa Kilber as co-managers for \$6,000; Quincy Olivier as head lifeguard at \$17.00/hr.

Adjournment:

Hammrich/Steen to adjourn at 8:08 pm.

Amanda Metzinger

Finance Officer

6/6/23