

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JUNE 6, 2022**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, June 6, 2022. Members present were Mayor LeRoy Kilber, Erica Larson, David Coisman, Christopher Gillick, Mike Hammrich, Mike Steen and Michael Heinz. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser and 2 community members.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Steen to approve the minutes of the May 23, 2022 meeting.

Building Permits: Hammrich/Gillick to approve the following permits: Lexie Birdsall – 14'x40' detached garage; James Hosford - gazebo; Nik & Mariah Luond – remodel interior, replace windows and doors; Brandon Beitelspacher – remodel first floor interior; Charles E. Jaenisch – re-shingle garage, extend concrete driveway

Ongoing Business:

Public Hearing: Trail Days Open Container Permit: After no comments or discussion Heinz/Gillick to approve the following resolution:

**RESOLUTION 2022-03
CITY OF IPSWICH
OPEN CONTAINER**

WHEREAS, Ipswich Trail Days, Inc., a non-profit corporation, has requested from the City to allow open container and sales of alcoholic beverages at the Trail Days Complex location being 900 7th Street, Ipswich from 7:00 A.M. Friday, June 17, 2022 to 2:00 A.M. Sunday, June 19, 2022. Glass containers will not be permitted in this area.

FURTHERMORE, Ipswich Trail Days, Inc. assumes all liability and is responsible for clean-up and damage resulting from this occasion.

THEREFORE, BE IT RESOLVED, that the Ipswich City Council hereby grants approval for Ipswich Trail Days, Inc., a non-profit corporation, to have an open container permit and to sell alcoholic beverages at the Trail Days Complex location being 900 7th Street, Ipswich from 7:00 A.M. Friday, June 17, 2022 to 2:00 A.M. Sunday, June 19, 2022. Glass containers will not be permitted in this area.

APPROVED, this 6th day of June, 2022 by the Ipswich City Council in regular session at the Ipswich City Office, Ipswich, SD.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

New Business:

Resolution 2022-02: Contingency Transfer: Hammrich/Larson to approve the resolution.

CITY OF IPSWICH

RESOLUTION 2022-02
TRANSFER OF CONTINGENCY FUNDS TO
GENERAL FUND DEPARTMENTS

WHEREAS, there are departments within the General Fund which need funding for the year 2022;

NOW THEREFORE, BE IT RESOLVED, the City Council of Ipswich, South Dakota transfers \$1,000.00 in contingency funds in the following manner:

General Fund - 101

49000 - Miscellaneous Donation Requests	\$1,000.00
	<hr/>
	\$1,000.00

Dated this 6th Day of June, 2022 for immediate passage:

Signed: LeRoy Kilber, Mayor
Attest: Amy Jaenisch, Finance Officer

Petition to Vacate Alley: A petition was received requesting to vacate all portions of the alley, which runs North and South adjacent to and between Lots One (1) through Ten (10) and Eleven (11) through Twenty (20), in Block Two (2), City of Ipswich, Edmunds County, South Dakota. Coisman/Heinz to set a public hearing to be held at the regular council meeting on Tuesday, July 5, 2022.

Donation Request - Ipswich Flower & Garden Club: A request was received for mowing, spraying and fill dirt. No persons from the Flower & Garden Club were present. After discussion, the City will provide mowing, spraying and fill dirt.

Public Works: Schlosser reported on the following: water & sewer at the new park; street patching; street sweeping; mowing; properties with tall grass have had notices posted

Office Report:

May Financial Report: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Coisman/Heinz to approve the financial reports. Bank account balances are as follows: Checking - \$1,471,174.69; Savings - \$798,223.54.

Bills for approval: Gillick/Steen to approve the following bills: Agtegra-\$106.35/fuel; Amazon Capital Services-\$59.99/radio for pool; American Solutions for Business-\$195.39/office supplies; Banyon Data Systems, Inc.-\$490.00/payroll email add-on; Beck Law Office-\$125.00/legal services; Brown County Landfill-\$7.22/rubble site cleanup; Dakota Supply Group-\$158.70/parts/supplies; FEM Electric Assn. Inc.-\$80.75/Rubble Site utilities; Fire Safety First-\$236.50/annual fire extinguisher inspection and recharge; Gibson Publishing-\$128.48/publishing; Hawkins Inc.-\$5,968.75/pool chemicals/chemtrol; Ipswich Baseball Booster Club-\$5,000.00/2022 donation; Ipswich Lumber & Hardware, LLC-

\$48.16/supplies/parts; Kelsey Holien-\$447.00/reimburse CPR instructor fee/testing fees; Kens Food Fair-\$512.96/fuel; Kiefer Aquatics-\$775.89/lifeguard suits; Max Henderson-\$1,800.00/cemetery mowing; Menards-\$467.22/parks/pool supplies; Newman Traffic Signs-\$550.73/street signs; Physicians Claims Company-\$411.55/10% ambulance billing fee; ProMounds Inc-\$1,931.40/batting cage net; Quality Inn & Suites-\$169.02/lodging for CPO class; SD Department of Health-\$12.00/ambulance license renewal; Stockwell Engineers, Inc.-\$6,471.03/engineering fees for park project/channel cleaning/street improvements; US Bank-\$739.45/ambulance/office supplies; US Post Office-\$410.00/postage (5 regular, 3 postcard); Valley Telecommunications-\$386.33/phone/internet services; Van Diest Supply Company-\$5,344.35/herbicide/mosquito spraying supplies; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-approved bills: June 1, 2022 payroll: Administration-\$3,507.23; Streets-\$3,403.35; Sanitation-\$340.33; Ambulance-\$5,799.99; Swimming Pool-\$1,320.94; Parks-\$1,807.88; Library-\$1,680.00; Water-\$1,517.65; Sewer-\$1,992.99; Ipswich State Bank-\$4,628.00/payroll taxes; Wellmark Health Plans-\$1,505.51/group health insurance premium; Payment Services Network-\$144.40/gateway/transaction fee; WEB Water Development-\$14,776.87

Public Comments: Participants and topics included: Char Baker – street sweeping

Executive Session per SDCL 1-25-2(1): Steen/Larson to enter into executive session at 7:29 p.m. Executive session ended a 7:46 p.m. Gillick/Larson to advertise for the Assistant Finance Officer position.

Adjournment: Gillick/Coisman to adjourn the meeting at 7:48 p.m.

Amy Jaenisch
Finance Officer
6/15