

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, July 10, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, July 10, 2023. The members present were Mayor LeRoy Kilber, Mike Steen, David Coisman Erica Larson, Christopher Gillick and Mike Heinz. Mike Hamrlich was absent. Also present was Amanda Metzinger, and 5 community members.

Call the meeting to order: LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Coisman/Steen to approve the minutes of the June 20, 2023 regular meeting.

Building Permits:

Gillick/Larson to approve the following permits: Oban Construction-Remove and Replace Tin on Building; Kathy Thooft - Remove Cement Steps and Replace with wooden deck; Jerry Markovetz - Concrete Patio and Sidewalks to out buildings; Vaughn Beck - Replace Sidewalk on east side of office and install gutters; Michael Heinz - Install Fence; Prescription Ag - Addition to North Side of Load Bay

Ongoing Business:

Code Enforcement: Code Enforcement was here, did rounds with 2 council members. Property owners were notified of issues.

Dakota Surveillance Quote: Gillick/Larson to approve the purchase of Security Camera System for Rubble Site and Warming House.

Pauer Sound Quote: Council would like to check with other vendors to see if a better price could be obtained.

Council Meetings: Due to the inconsistency of the delivery of the council packets, the office will do a trial of emailing the packets to the council on Fridays and provide a paper copy at the meetings. The council discussed televising the meetings, will need to obtain quotes for camera set ups.

Bid Opening for Cat 259D and Council Table Set: No Bids Received

New Business:

Stray Cats: With the increase in stray cats in town, if complaints are received live traps will be placed and cats will be live trapped and impounded via ordinance 3-3.

Ambulance: Gillick/Coisman to approve on call pay to increase from \$1.00 to \$1.25

Bills for Approval:

Gillick/Heinz To Approve The Following Bills: Ipswich State Bank-Petty cash postage For Water Testing, Bank Copies, Deposit To Keep Savings Account Active, Storage Container-\$219.98; Meierhenry Sargent LLP-Clean Water Project Revenue Borrower Bond-\$8,141.12; Auto Value Parts Store-Oil And Oil Filter-\$189.35; Kiefer-Swimming Suits For Pool-\$48.60; Brown County Landfill-City Wide Cleanup Fees-\$524.02; Fem Electric Assn, Inc.-Warming House Outlet Wiring-\$586.39; Goodshred-Shredding Services-\$85.50; Montana Dakota Utilities-Utilities All Departments-\$5,559.92; SD Association Of Rural Water-Annual Dues-\$500.00; Daktronics, Inc.-Baseball Scoreboard Repair-\$117.16; Us Bank-Finance Officer School Hotel, Pool Noodles, Towels, Upright Racking-\$798.73; Avera@Home -Mediations For Ambulance-\$339.57; Fem Electric Assn, Inc.-Rubble Site Utilities-\$16.99; Drn-Computer Backup/Antivirus-\$106.90; Swanson Electric, LLC-Ceiling Fan Repair-\$542.17; Safety Service Inc.-Replace Yoke And U-Joint-\$435.93; Agtegra-Fuel Costs, Oil, Tire Repairs-\$1,153.54; Ed. County Sheriff Dept-Extra Law Enforcement For Trail Days-

\$3,733.87; Web Water Development Assc. Inc-Water Purchase-\$23,026.99; Eide Bailly-2022 Audit Fees-\$16,095.88; Amazon Business-Pool Noodles, Diving Rings, Swimming Goggles, Vacuum, Key Organizer-\$745.77; Valley Telecommunications Inc.-Phone/Internet Services-\$557.77; Payment Services Network-Gateway/Transaction Fee-\$146.90; Physicians Claims Company-10% Ambulance Billing Fee-\$1,516.75; Ipswich Lumber & Hardware, LLC -Pvc Pipe, Ceiling Tiles, Mini Clamps, Lumber, Rebar, Masonry Bits, Teflon Tape, Sealant-\$774.37; Amanda Metzinger-Budget Training In Pierre-\$175.15; SD Municipal League-Budget Training Registration Fee-\$30.00; Stockwell Engineers, Inc-Sanitary Force Main Engineer Fees,7th St & 3rd Ave Engineer Fees-\$57,397.95; SD Dept Of Health-Water Testing Fees-\$40.00; Dakota Supply Group-Pipe, Bushings, Couplings, Ball Valve-\$1,036.64; Sanitation Products, Inc.-Wheel Drive Hose, Shoe Runner, Dirt Shoe-\$487.12; Verizon Wireless-Ambulance Mobile Data Plan-\$80.02; Styles By Sylte-Logos On Ambulance Clothing-\$37.10; Dollar General-Chairs, Bleach, Cleaning Supplies For Pool-\$221.20; A & B Business Solutions-New Copy Machine-\$5,521.48; Menards-Warming House Bathroom Sign, Keypad Lock For Rubble Site, Landscape Edgers For Pool-\$355.50; Runnings Supply Inc.-Led Light, Oil, Trimer Blower Kit, Nitrile Gloves, Caster Assembly, Ball Adapter Sleeve-\$864.57; Aramark-Mat/Mop Exchange-\$120.56; City Of Ipswich-Water Billing All Accounts-\$3,309.79; Fire Safety First-Annual Fire Extinguisher Inspection And Recharge-\$122.00; Hawkins Inc.-Chemicals For Pool, Test Kit For Pool-\$3,434.24; Ferguson Waterworks -Water Meter -\$524.22

Pre-Approved Bills:

July 5th, 2023; Payroll: Council- \$6,375.00 Administration- \$2,641.67; Streets-\$3,521.15; Sanitation-\$392.61; Sewer-\$1,963.72; Water-\$1,618.80; Ambulance-\$4,137.99; Pool-\$9,111.43; Parks-\$2,747.76; Library-1,760.00; Ipswich State Bank-\$7,227.63-Payroll Taxes; Ipswich State Bank-\$10.00-Ach Fee; Department of Revenue-\$376.78-Sales Tax Payment

Public Comments:

Participants and Topics Included: Loel Hoyle-Thanking council for looking into televising meetings; John Hoyle-Cameras at Warming House, James Hoyle-Option to share information within Microsoft teams.

Executive Session Per SDCL 1-25-2(1):

Gillick/Larson to enter executive session at 7:54 p.m. Executive Session ended at 8:24 p.m.

Personnel:

Gillick/Heinz to approve Ambulance Director Phone Reimbursement will be \$100.00 per month.
Gillick/Coisman to approve ALS trained personnel will receive ALS pay on all runs.
Gillick Heinz to approve all ambulance personnel will receive pay for all covered on call shifts.

Adjournment:

Steen/Heinz to adjourn at 8:27 pm.

Amanda Metzinger
Finance Officer
7/11/23