

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, July 22, 2024**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, July 8, 2024. Members present were Mayor Mike Steen, Mike Heinz, Mike Hammrich, Erica Larson, Kayla Hartwell, and Tracy Hutson. David Coisman was absent. Also present were Amanda Metzinger, Kelsey Holien and 5 community members.

**Call the meeting to order:** Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Hutson/Heinz to approve the minutes of the July 8, 2024 regular meeting and the July 15, 2024, special meeting.

**Building Permits:**

Hammrich/Larson to approve Prescription Ag 24' x 14' enclosure and Jean & Tracy Hutson to build a 50' x 80' shop and to have a temporary shipping container. Hutson Abstained from vote.

**Variance Request:**

Heinz/Hartwell to approve Jean & Tracy Hutson 4ft variance request for south side of property and Edmunds County to build 16 feet from North side of property. Hutson Abstained from vote.

**Ongoing Business:**

**Storm Sewer Project-Amendment & Agreement:** Heinz/Larson to approve the Storm Sewer Facilities Plan – Amendment from Stockwell

**Channel Cleaning:** Working with Oban Construction to get the Channel leveled and grass planted.

**Code Enforcement:** Code enforcement letters are being sent out to Ipswich Residents.

**Pool:** Council will be looking into new pool house options, will check into cameras, new slide at pool. The council formed a committee to work on pool updates, the committee is Hutson-Larson-Heinz.

**Public Comments:**

Participants and Topics included: Daryl Ertz-Storm Sewer Project/Draining in Ipswich, John Hoyle-hole on 8<sup>th</sup> Street, Loel Hoyle-B&B Construction Contact Information, James Hoyle-Water Testing, Jerry Brooks-Storm Sewer Project

**New Business:**

**Development Corporation:** The city staff will be assisting the development corporation with grant writing and other tasks as needed.

**Set Budget Meeting Date:** Budget Meeting will be August 19<sup>th</sup> at 6:00 p.m.

**Ambulance:**

**Ambulance Updates:** Ambulance received a reimbursable grant for a new stair chair, power cot and training equipment, Heinz/Larson to approve the purchases.

The state requirements have changed on how our ambulance volunteers are licensed so the city will be working with ambulance volunteers to complete the new requirements.

**Bills for Approval:**

Heinz/Hutson to approve the following bills: Pitney Bowes/Postage/\$214.99; Hawkins Inc/Pool Chemicals/\$2,298.73; True north Steel/Culverts/\$3,801.80; Oban Construction/Blended Millings For Road Repair/\$40.78; Ferguson/Neptune 360 Meter Reading Software/\$2,011.50; Stryker Sales, LLC/Annual Procure Service Contract/\$2,313.70; SCP Distributors LLC Dba RecSupply/Pool Vacuum Repair & New Pool Skimmer/\$349.76; Verizon Wireless/Ambulance Mobile Data Plan/\$80.02

Fem Electric Assn, Inc/Softball Field Outlet Replacement/\$190.29; Sd One Call Systems Inc/Message Fees/\$40.95; TJS Fix-It/Library Drop Box/\$1,130.00; Linde Gas & Equipment/Ambulance Oxygen/\$414.61; Menards/Supplies/\$209.68; DRN/Computer Backup/Antivirus/\$306.73; Steins, Inc/Pool Supplies/\$18.56; Dollar General/Office Supplies/\$32.45; Amanda Metzinger/Flowers And Dirt For Office/\$48.87; DANR -

Fiscal Office/Stormwater Construction/\$250.00; Sd Dept Of Health/Sewer Testing Fees/\$130.00; Dakota Fluid Power Inc/Lift Station Pully Repair/\$142.34

**Pre-Approved Bills:**

July 16th Payroll: Administration \$2,271.50; Streets \$2,264.70; Sanitation- \$226.47; Sewer-\$1,132.34; Water \$1,100.20; Ambulance-\$1,457.50; Pool-\$8,302.77; Parks-\$2,295.37; Library- \$924.49; Ipswich State Bank -\$4,591.00-Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; Rural Development-\$6,099.00-water loan payment; Rural Development-\$12,301.00-sewer loan payment; Rural Development-\$3,710.00-street loan payment; U.S. Bank National-\$3,948.86-SRF loan payment

**Executive Session Per SDCL 1-25-2(1)**

Hartwell/Hamrich to enter Executive session at 7:27pm

Executive Session ended at 7:40pm

**Personnel:**

No action Taken

**Adjournment:** Hamrich/Larson to adjourn the meeting at 7:41 p.m.

Amanda Metzinger

Finance Officer

7/22/24