

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, JULY 6, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. Monday, July 6, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen and Mike Hammrich. Jon Gilbert was absent. Also present were Amy Jaenisch, Tiffany Hannasch, Brian Schlosser and Joe Whitlock – Stockwell Engineers.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:02 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Treftz to approve the minutes of the June 22, 2020 meeting.

Building Permits: Hammrich/Gillick to approve the following permits: Deb Braun-brick veneer on garage; Loel Hoyle-12'x20' storage shed

Ongoing Business:

Park Project – Phase 2 Design Proposal: Whitlock presented the proposal for Phase 2 which includes the ice rink, soccer field and sidewalk along 7th Street. Hammrich/Coisman to hire Stockwell Engineering to proceed with Phase 2 of the park improvement project.

Pool House Design Proposal: Gillick/Steen to hire Stockwell Engineering to proceed with the Pool House renovation project. All voted aye except Treftz who voted nay.

New Business:

Resolution 2020-03: CARES Act Funds: Hammrich/Coisman to approve Resolution 2020-3.

City of Ipswich Resolution Number 2020-03

**A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE
STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE
COVID-19 PUBLIC HEALTH CRISIS**

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Ipswich acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Ipswich acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Ipswich seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Ipswich acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Ipswich most recently approved as of March 27, 2020; and

WHEREAS, the City of Ipswich acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Ipswich that the Mayor of Ipswich may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 6th day of July, 2020.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

CARES Act Reimbursement Agreement: Gillick/Treftz to authorize Jaenisch to sign the agreement.

Office Report:

June Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Treftz/Hammrich to approve the financial report. Bank Account balances are as follows: Checking - \$944,360.31; Money Market - \$796,431.10

Bills for approval: Coisman/Treftz to approve the following bills: A-1 Sanitation-\$3,598.60/garbage service; Agtegra-\$1,711.49/fuel/supplies; Amazon Business-\$136.75/office supplies/library books; American Solutions for Business-\$68.13/office supplies; Ameripride-\$121.46/mat/mop exchange; Beck Law Office-\$227.08/legal services; Beverly Jones-\$120.00/office cleaning; Brian Schlosser-\$142.50/reimburse work boots; Buffalo Station-\$67.52/fuel; City of Ipswich-\$1,376.17/water billing all accounts; Dakota Supply Group-\$27.96/pool parts; DRN-\$99.80/computer backup/antivirus/tech support; FEM Electric Association, Inc.-\$60.77/Rubble Site utilities; Gibson Publishing-\$295.14/publishing; Hawkins Inc.-\$2,351.71/pool chemicals; Henry Schein Matrx Medical-\$732.80/ambulance supplies; Innovative Office Solutions-\$197.03/green laser checks; Ipswich Lumber & Hardware, LLC-\$456.31/pool/parks supplies; John Sieh Agency-\$2,833.00/property/liability insurance for Fire Hall; Kens Food Fair-\$535.61/fuel; Lien Transportation Co.-\$741.38/asphalt hot mix (12.46 ton); Life-Assist, Inc.-\$745.10/ambulance supplies; Menards-\$632.94/parks supplies; Oban Construction-\$290.03/crushed rock/fill sand; Recreation Supply Company-\$6,664.37/diving board stands (2)/parts for pool; Runnings Supply Inc.-\$58.89/parts/supplies; SD Rural Water-\$485.00/annual membership fee; Stockwell Engineers, Inc.-\$5,579.00/Engineering Fees for park project and drainage study; US Bank-\$148.01/pool parts; US Post Office-\$160.00/postage (3 postcard, 1 regular); Valley Telecommunications Inc.-\$864.92/phone/internet services; Verizon Wireless-\$80.02/ambulance mobile data plan

Pre-approved bills: July 1, 2020 Payroll: Council-\$6,400.00; Administration-\$3,997.00; Streets-\$1,356.25; Sanitation-\$135.63; Ambulance-\$5,147.99; Pool-\$5,356.22; Parks-\$3,086.60; Library-\$1,323.00; Water-\$736.29; Sewer-\$826.92; Ipswich State Bank-\$5,649.08/payroll taxes; Wellmark Health Plans-\$481.91/group health insurance premium; WEB Water Development-\$14,219.59/water purchase; Payment Services Network-\$85.50/gateway/transaction fee; Department of Revenue-\$323.81/sales tax payment

Public Comments: Gillick-apology to personnel; Steen-garbage pick-up and tree pick-up after Saturday's storm; Kilber-lifeguard staffing

Executive Session per SDCL 1-25-2 (1): At 8:14 p.m., Treftz/Coisman to enter executive session. Executive Session ended at 8:25 p.m.

Adjournment: Coisman/Steen to adjourn the meeting at 8:25 p.m.

Amy Jaenisch
Finance Officer
7/15