

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Monday, July 8, 2024**

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, July 8, 2024. Members present were Mayor Mike Steen, Mike Heinz, David Coisman, Erica Larson, Kayla Hartwell, and Tracy Hutson. Mike Hammrich was absent. Also present were Amanda Metzinger, Kelsey Holien and 6 community members.

**Call the meeting to order:** Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Hartwell/Coisman to approve the minutes of the June 24, 2024 regular meeting.

**Building Permits:**

Hutson/Heinz to approve Mathew Pollock to finish basement and David Newman to remove old shed and move new one in.

**Ongoing Business:**

**Pool:** Council discussed options on pool repairs, will check into pressure testing water lines to check for leaks, working on the baby pool water circulation and need to replace small stick cleaners for pool.

**Railroad Drainage:** Hutson/Larson to hire Stockwell engineers to survey, design, bidding and construction administration services for the railroad drainage improvements for \$35,500.00

**Storm Sewer Project:** Council is checking into applying for funding for the remaining storm sewer project.

**Shop Dumpster:** Obtained a quote from Vosika Fencing to enclose 3 sides of the dumpster for \$5,371.00. Quote not accepted, checking into other options.

**Cameras at the Dump:** Hutson/Hartwell to accept quote from Dakota Surveillance for \$2,672.00 and \$400.00 from FEM to install pole to mount cameras on to monitor license plates of people coming in and out of dump.

**Public Comments:**

Participants and Topics included: Daryl Ertz-Drainage in Ipswich, John Hoyle-Culverts, Shop Dumpster, Cameras, Zoning Map & Property Lines, Loel Hoyle-Shop Dumpster, Construction Zone Safety, Charlotte Baker-Thanking for Mosquito Spraying and to All who helped with water problems.

**New Business:**

**Chip Sealing:** Council is working on a list of roads and areas that need the most repairs.

**B & B Pay Application #1:** Hutson/Heinz to approve B & B Pay Application for \$95,479.19

**Office Report:**

**June Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax comparison:** Coisman/Hutson to approve the Financial Report. Bank account balances are as follows: Checking-\$255,702.81; Savings-\$804,700.45.

**Bills for Approval:**

Hartwell/Heinz to approve the following bills: Agtegra/Fuel, Def, Oil & Oil Filters/\$1,711.43; Jeromy Loken/Cemetery Mowing Fees/\$2,625.00; Kelsey Holien/Employee/\$49.76; Web Water Development Assoc/Water Purchase/\$21,778.92; Menards/Paint, Water Heater, Wrench & Sockets/\$442.86; City Of Ipswich/Water Billing All Accounts/\$1,769.15; Valley Telecommunications Inc/Phone & Internet Services/\$568.66; Payment Services Network/Gateway & Transaction Fee/\$182.05; Runnings Supply Inc/Trimmer/Spool/\$68.98; Dakota Pump Inc/Lift Station Repair/\$18,522.98; Wellmark Health Plans/Group Health Insurance Premium/\$1,748.81; Fem Electric Assn, Inc/Office Outlet Repair & Outlet Repair At Ballfield/\$249.99; Oban Construction/Library Sign Repairs/\$181.15; Amazon Business/Ambulance Supplies/\$69.40; K & S Plumbing/Pool Pump Repair/\$446.94; Life-Assist, Inc/Ambulance Supplies/\$1,611.20; Sd Dept Of Health/Sewer Discharge Testing Fees/\$461.00; Sd Association Of Rural Water/Sd Rural Water Annual Dues/\$525.00; Ipswich Lumber & Hardware, LLC/Garden Hose, Athletic Field Marker, Power Strip, GFCI Outlet For Lift Station, Keys For Pool, Athletic

Field Marker, Lumber For Picnic Tables, Bolt, Lift Station Repair/\$321.16; Beck Law Office/Monthly Retainer/\$125.00; Us Bank/Postage Fees For Sewer Testing, Po Box Rental, Pool Pump Repair, Parade Candy For Ambulance, EMT Renewal Fee/\$1,196.98; Ed. County Sheriff S Dept/Extra Law Enforcement For Trail Days/\$3,402.36; Gibson Publishing/Publishing Costs For June 2024/\$66.49; Kens Food Fair/Fuel & Supplies/\$495.13; John Deere Financial/Mower Blades, Oil & Oil Filters/\$144.89; Avera Clinic Division/Meds For Ambulance/\$39.58; Black Kight Pools, Spas & Games/Pool Filter Repair/\$3,000.34; Stockwell Engineers, Inc/Southwest Area Improvement Project/\$37,488.32; Vestis/Mat & Mop Exchange/\$278.56; A-1 Sanitation/Garbage Services/\$5,025.40; A & B Business Solutions/Copier Contract/\$135.04; Montana Dakota Utilities/Utilities All Departments/\$6,423.95

**Pre-Approved Bills:**

July 2nd Payroll: Council \$7,100.00; Administration \$3,171.50; Streets \$2,637.40; Sanitation- \$363.74; Sewer-\$1,363.69; Water \$1,349.28; Ambulance-\$6,217.50; Pool-\$8,470.05; Parks-\$2,347.81; Library-\$1,045.36; Ipswich State Bank -\$6,807.74—Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; Department of Revenue-\$264.53-Sales and Use Tax.

**Executive Session Per SDCL 1-25-2(1)**

Larson/Hutson to enter Executive session at 7:47pm  
Executive Session ended at 8:28pm

**Personnel:**

No action Taken

**Adjournment:** Heinz/Larson to adjourn the meeting at 8:28 p.m.

Amanda Metzinger  
Finance Officer  
6/25/24