

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, August 19, 2024

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, August 19, 2024. Members present were Mayor Mike Steen, Mike Heinz, David Coisman, Erica Larson, Kayla Hartwell, Mike Hammrich and Tracy Hutson. Also present were Amanda Metzinger, Kelsey Holien, Vaughn Beck and 13 community members.

Call the meeting to order: Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Hutson/Heinz to approve the minutes of the August 5, 2024 regular meeting.

Building Permits:

Hammrich/Coisman to approve Randall Groneberg to move in a storage shed beside the existing shed and to put walls between the two sheds, Kevin Kehrwald to side Mini Barn and add a 14 x 20 lean-to, and Steve Schreurs to build 8 x 16 deck.

Ongoing Business:

Joe Whitlock of Stockwell Engineering – Storm Sewer Amendment: City will be applying for another phase of storm sewer project: Heinz/Larson to approve applying for funding for the next phase of the storm sewer project. Roll call vote Mike Hammrich-Aye, Erica Larson-Aye, Mike Heinz-Aye, Kayla Pietz-Aye, Mike Heinz-Aye, Tracy Hutson-Aye, David Coisman-Nay, Motion Passed.

Code Enforcement Hearing: Code enforcement requests were delivered throughout the city and the residents that had questions or concerns were invited to speak, the following residents had questions and/or concerns: Patrick Lesnar, Meredith Schumacher, Matthew & Sarita Pollock, Jerry Brooks and John Hoyle.

Pool: Tracy Hutson presented a plan for a new pool house. The pool committee is working with a pool company to make certain all requirements will be met; this company will also be testing the pool for leaks and to see what improvements can be made.

Public Comments:

Participants and Topics included: Charlotte Baker- Sound System and Meredith Schumacher thanking council members for what they do.

New Business:

Ordinance 2024-2 – Supplemental Appropriation: Heinz/Larson to approve Ordinance 2024-2 Supplemental Appropriation.

Lift Station: Lift station failure insurance claim was approved and total payment for claim will be \$22,766.83.

Water & Sewer Rates: The council discussed the need to raise water rates due to web water raising the rates. They also discussed the need to raise sewer rates, DANR has requested the city to raise sewer rates in the last funding package. Resolutions will be drafted for the next meeting to review.

Office Report:

July Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax comparison: Coisman/Hutson to approve the Financial Report. Bank account balances are as follows: Checking-\$164,120.27; Savings-\$805,088.47.

Bills for Approval:

Hutson/Coisman To Approve The Following Bills: Stryker Sales, LLC/Power Cord Assembly & Battery Kit/\$907.04; Diamond S Heating And Cooling/Softball Field Water Heater & Office Air Conditioner/\$1,217.35; Van Diest Supply Company/Mosquito Spraying Supplies/\$5,650.00; Beck Law Office/Monthly Retainer/\$125.00; Fem Electric Assn, Inc/Rubble Site Utilities/\$54.96; Verizon Wireless/Ambulance Mobile Data Plan/\$40.01; Pitney Bowes/Postage/\$437.50; Montana Dakota Utilities/Utilities All Departments/\$6,398.04; Internal Revenue Service/Tax Payment/\$12.28; Web Water

Development/Water Purchase/\$19,884.44; A-1 Sanitation/Garbage Services/\$4,550.74; Linde Gas & Equipment/Oxygen Cylinders/\$401.30; One Call Systems, Inc./Message Fees/\$6.30; Hawkins Inc/Pool Chemicals/\$936.89; Payment Services Network/Gateway & Transaction Fee/\$182.60; Valley Telecommunications Inc./Phone & Internet Services/\$586.01; Jeromy Loken/Cemetery Mowing Fees/\$3,500.00; Kens Food Fair/Water For Lifeguards & Fuel/\$1,030.47; Gibson Publishing/Publishing Costs/\$194.97; Vestis/Mat & Mop Exchange/\$278.56; Menards/Muriatic Acid/\$143.84.

Pre-Approved Bills:

August 16th Payroll: Administration \$2,671.50; Streets \$2,264.70; Sanitation- \$226.47; Sewer-\$1,565.05; Water \$1,525.20; Ambulance-\$1,457.50; Pool-\$6,050.66; Parks-\$1,607.03; Library- \$957.83; Ipswich State Bank -\$4,097.14–Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; Department of Revenue-\$381.09-Sales and Use Tax; SD Retirement System-\$2,804.84; Rural Development-\$6,099.00- water loan payment; Rural Development-\$12,301.00-sewer loan payment; Rural Development-\$3,710.00- street loan payment

Adjournment: Hutson/Hartwell to adjourn the meeting at 7:56 p.m.

Amanda Metzinger
Finance Officer
8/20/24