

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, AUGUST 9, 2021**

The Ipswich City Council met in regular session at 7:00 p.m., Monday, August 9, 2021. Members present were Mayor LeRoy Kilber, Mike Steen, Erica Larson, David Coisman, Mike Hammrich, Jon Gilbert and Christopher Gillick. Also present were Amy Jaenisch, Tiffany Hannasch, Landon Thayer, Sydney Loken, Kelsey Holien, Loel Hoyle, Kristie Williams and Kaitlyn Williams.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Coisman to approve the minutes of the regular meeting of July 19, 2021.

Building Permits: Hammrich/Coisman to approve the following permits: Robert and Donna Wagner-replace concrete driveway and sidewalk; Cindy Fetter-fence; Hank and Char Baker-replace concrete driveway; Scott Jensen-60'x120' pole building

Ongoing Business:

Park Project Phase 1 Pay Request: Coisman/Larson to approve the pay request from Oban Construction in the amount of \$77,826.65.

Park Project Phase 2: Mayor Kilber stated he is waiting for a quote from Oban Construction.

Stockwell Engineers: Gilbert/Hammrich to approve the following proposals from Stockwell Engineers: **Channel Cleaning and Improvements** - hourly not to exceed \$89,000.00; **Storm Sewer Facilities** - hourly not to exceed \$21,000.00.

New Business:

Code Enforcement Follow up: Reviewed the follow up report dated July 23, 2021.

Request for Public Hearing – Liquor License Transfers: Gillick/Steen to set the public hearings for Package (off-sale) Liquor and Retail (on-off sale) Malt Beverage at the next regular council meeting on Monday, August 23rd, 2021.

Post Prom Committee – Fund Raiser: Gillick/Steen to allow the Post Prom Committee to use the swimming pool for a dog swim fundraiser on Saturday, August 14th, 2021.

First Reading of Ordinance 2021-03: An Ordinance adopting Chapter 3-7 Fowl within the City Limits of the City of Ipswich: After discussion, substantial changes will be made to the Ordinance.

First Reading of Ordinance 2021-04: Supplemental Appropriation Ordinance: Hammrich/Coisman to approve the first reading of Ordinance 2021-04.

Public Works: Thayer reported the following: lift stations have been cleaned; the sewer line from 11th Street to the nursing home was jetted; still trapping skunks and raccoons; concession stand roof at the baseball field was tinned; metal pile at the rubble site should be picked up this month

Office Report:

July Financial Reports: Expenditure & Revenue Guideline, Checking and Savings Account

Reconciliation and Sales Tax & Municipal Tax Comparison: Hammrich/Gillick to approve the financial report. Bank account balances are: Checking-\$1,266,258.84; Savings-\$797,551.84

SDML Annual Conference: Council members will need to notify Jaenisch if they would like to attend by September 17, 2021.

Set date for Budget Meeting: The budget meeting was set for Monday, August 23rd at 6:00 p.m.

Bills for approval: Coisman/Gillick to approve the following bills: A-1 Sanitation-\$183.82/garbage services; Aberdeen Community Theatre-\$850.00/Storybook Land Theatre; Agtegra-\$90.61/fuel/supplies; Amazon Capital Services-\$373.31/library books/pool vacuum; American Solutions for Business-\$231.12/parks supplies; Aramark-\$336.24/mat/mop exchange; Avera Occupational Medicine-\$31.50/pre-work screen (Morales); Avera St. Luke's-\$140.68/ambulance supplies; Banyon Data Systems, Inc.-\$1,385.00/support fees for utility billing and fund accounting software; Beck Law Office-\$125.00/legal services; Buffalo Station-

\$417.35/fuel; City of Ipswich-\$1,266.19/water billing all accounts; Dakota Supply Group-\$112.29/curb box parts; Dollar General-\$46.60/pool/office supplies; DRN-\$149.80/computer backup/antivirus; FEM Electric Association. Inc.-\$60.88/Rubble Site utilities; Gibson Publishing-\$84.84/publishing; Hawkins Inc.-\$421.44/pool chemicals; Ipswich Flower and Garden Club-\$2,000.00/2021 Donation; Ipswich Lumber & Hardware, LLC-\$181.69/parts/supplies; Ipswich State Bank-\$58.70/petty cash postage; Kens Food Fair-\$737.23/fuel/supplies; Life-Assist, Inc.-\$420.75/ambulance supplies; Menards-\$1,585.36/shop supplies/roofing materials; Oban Construction-\$77,826.65/pay request for park project Phase 1; Oban Construction-\$187.31/crushed gravel; Physicians Claims Company-\$940.08/10% ambulance billing fee; Runnings Supply Inc.-\$168.48/hedge trimmer; Ryans Candy Company-\$197.90/toner cartridges; Scott Summers Flooring-\$1,191.47/office flooring (Fire Hall); Public Health Laboratory-\$15.00/water testing; SD Department of Labor-\$638.20/unemployment insurance; SD Rural Water System-\$500.00/annual membership fee; US Bank-\$501.51/parks supplies/postage; US Post Office-\$254.00/postage (2 regular, 4 postcard); Valley Telecommunications-\$426.85/phone/internet services; Van Diest Supply Company-\$289.15/herbicide; Verizon Wireless-\$40.01/ambulance mobile data plan

Pre-Approved Bills: August 2, 2021 Payroll: Administration-\$3,304.14; Streets-\$2,090.00; Sanitation-\$200.00; Ambulance-\$6,311.00; Pool-\$6,868.59; Parks-\$3,222.50; Library-\$1,840.00; Water-\$951.77; Sewer-\$1,151.76; Payment Services Network-\$88.00/gateway/transaction fee; Ipswich State Bank-\$5,864.85/payroll taxes; Wellmark Health Plans-\$988.45/group health insurance premium

Public Comments: Participants and topics included: Hammrich-new street signs; Hoyle-chicken ordinance

Executive Session per SDCL 1-25-2(1): Hammrich/Gillick to enter executive session at 7:51 p.m. Executive session ended at 8:49 p.m.

Hammrich/Gillick to pay Amy Jaenisch a bonus of \$2,500.00.

Gillick/Coisman to approve paying up to \$10,000.00 for paramedic classes for qualified EMT's.

Adjournment: Coisman/Steen to adjourn the meeting at 8:51 p.m.

Amy Jaenisch
Finance Officer
Publish 8/18