

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
MONDAY, SEPTEMBER 10, 2018

The Ipswich City Council met in regular session at 7:00 p.m., Monday, September 10, 2018. Members present were Mayor LeRoy Kilber, Mike Hammrich, Susie Treftz, Mike Steen, Tom Schaefer, Jon Gilbert and Barb Gillick. Also present was Amy Jaenisch.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Mayor Kilber amended the agenda to include Executive Session for Personnel.

Approval of Minutes: Steen/Schaefer to approve the regular meeting minutes of August 20, 2018.

Building Permits: Treftz/Hammrich to approve the following permits: Brian Schlosser-removing 3 walls, adding patio door, 2 egress windows, replace countertops and shower, sheetrock, new flooring; Deanne Hoyle-replace entry on north side; Tiffany Hannasch-remodel basement bathroom, sheetrock, carpet; Betty Hoyle-replace fence; Chad Adam-replace screen door and window

Old Business: none

New Business:

First Reading: Ordinance 2018-01: 2019 Appropriation Ordinance: Hammrich/Gillick to approve the first reading of Ordinance 2018-01.

Resolution 2018-05 - Setting the number and price of Liquor Licenses: Treftz/Steen to approve the resolution.

City of Ipswich
Resolution No. 2018-05

WHEREAS, the City of Ipswich in accordance with SDCL 35-4-11 needs to determine the number of On-Sale liquor licenses and Off-Sale liquor licenses that it will approve for the ensuing calendar year and the renewal fees to be charged for the various classifications of licenses; and

WHEREAS, the City of Ipswich currently has four (4) On-Sale liquor licenses and two (2) Off-Sale liquor licenses.

WHEREAS, the City of Ipswich implemented ordinances allowing for a special restaurant liquor license and established the cost of the same ten (10) years prior. The City of Ipswich will now set the cost of a special restaurant liquor license in accordance with SDCL 35-4-116.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Ipswich shall and hereby will approve four (4) On-Sale liquor licenses and two (2) Off-Sale liquor licenses for calendar year 2018.

BE IT FURTHER RESOLVED that the City of Ipswich will charge a renewal fee of \$600.00 for each On-Sale liquor license and a renewal fee of \$300.00 for each Off-Sale liquor license.

BE IT FURTHER RESOLVED that the City of Ipswich hereby sets the cost of a special restaurant liquor license to be \$1.00 for each person residing within the City of Ipswich as measured by the last preceding decennial federal census.

Dated this 10th day of September, 2018.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

Code Enforcement: A follow up report was presented.

Web Water Rate Increase: WEB is increasing their rates effective with the October statement. The monthly minimum will increase by \$350.32 and the usage will increase by 17%. After discussion, rates will be reviewed at the end of the year to see if they need to be increased.

Office Report:

August Financial Reports: Expenditures & Revenue Guideline, Checking, Savings and Construction Account Reconciliation and Sales Tax & Municipal Tax Comparison: Hammrich/Gilbert to approve the financial reports. Bank account balances are as follows: Checking-\$506,890.35, Money Market-\$794,239.62, Construction-\$44,711.51 and CD's-\$151,756.00.

2017 Financial Statement Audit: Gilbert/Gillick to accept the financial statement audit and findings as presented.

Bills for Approval: Treftz/Schaefer to approve the following bills: A & B Business Solutions, Inc.-\$76.69/paper towels; Aberdeen Advanced Care Service-\$352.00/40% of payments received from ambulance intercepts; Agtegra-\$893.62/fuel/parts/repairs; American Solutions for Business-\$210.70/toner cartridges; Avera St. Luke's-\$0.97/ambulance supplies; Beck Law Office-\$125.00/legal services; Beverly Jones-\$120.00/office cleaning; Bound Tree-\$5.38/ambulance supplies; Buffalo Station-\$448.29/ambulance fuel; City of Ipswich-\$1,172.01/water billing all accounts; Dollar General-\$13.50/pool supplies; DRN-\$47.88/computer backup/antivirus; Eide Bailly-\$3,707.18/2017 Single Audit Fees; FEM Electric Assn. Inc.-\$60.57/rubble site utilities; Gibson Publishing-\$182.45/publishing; Heartland Waste Mgmt.-\$4,312.50/garbage service; Ipswich Lumber & Hardware, LLC-\$22.36/parks supplies; Ipswich State Bank-\$66.59/petty cash postage; Jensen Rock & Sand Inc.-\$632.84/culverts; Kens Food Fair-\$600.95/fuel; Life-Assist, Inc.-\$732.05/ambulance supplies; Matheson Tri-Gas Inc.-\$46.42/oxygen cylinders; North Star Energy-\$693.51/propane for rubble site/storage building; Physicians Claims Company-\$320.66/10% ambulance billing fee; 446-Praxair

Distribution Inc.-\$44.64/CO2 for mosquito spraying; Department of Revenue-\$10.00/wastewater testing; Share Corporation-\$374.63/herbicide; Square 9 Softworks-\$756.00/Global Search software support; Valley Telecommunications-\$601.55/phone/internet services; US Post Office-\$305.00/postage (4 regular, 3 postcard)

Pre-approved Bills: September 4, 2018 Payroll: Administration-\$1,745.00; Streets-\$1,926.11; Ambulance-\$4,497.99; Library-\$1,964.00; Water-\$770.44; Sewer-\$1,245.66; Ipswich State Bank-\$2,481.18/payroll taxes; Department of Revenue-\$337.76/sales tax payment; Payment Services Network-\$76.50/gateway/transaction fee; WEB Water Development-\$13,504.12-water purchase; Wellmark Health Plans-\$1,560.55/group health insurance premium

Executive Session – Personnel – Per SDCL 1-25-2: Hammrich/Gillick to enter executive session at 7:37 p.m.. Executive session ended at 8:04 p.m.

Public Comments: none

Adjournment: At 8:05 p.m., Hammrich/Gilbert to adjourn the meeting.

Amy Jaenisch
Finance Officer
Publish 9/19