

**MINUTES
IPSWICH CITY COUNCIL MEETING
TELECONFERENCE
MONDAY, SEPTEMBER 14, 2020**

The Ipswich City Council met in regular session at 7:00 p.m. via teleconference, Monday, September 14, 2020. Members present were Mayor LeRoy Kilber, Susie Treftz, David Coisman, Barb Gillick, Mike Steen, Mike Hammrich and Jon Gilbert. Also present were Amy Jaenisch, Brian Schlosser, Ted Huss, Scott Kilber and Kenny Kalb.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m.

Approval of Minutes: Coisman/Steen to approve the minutes of August 24, 2020 meeting. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

Building Permits: Hammrich/Gilbert to approve the following permits: Jack Olson-replace shingles, garage and service doors on garages; Melissa Opsahl-siding, new steps; Garrett Stafford-new garage door and entry doors; David Shoultz-12'x16' storage shed; Terry Williams-replace shingles; Ted Huss-16'x22' shed, replace doors on shed; David Coisman-replace basement wall; Mike and Kelly Heinz-12'x14' shed. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

4-H Leaders – Animal Shows: S. Kilber said the 4-H leaders would like to have small animals housed at the 4-H barn from June to August. Treftz will check with City Attorney Vaughn Beck to see if City Ordinance allows for the animals to be within city limits.

Prescription Ag – Reactions: Gilbert stated that Prescription Ag will be blending fertilizer at their facility in town. Kalb answered the council's questions about safety and emissions.

Ongoing Business:

Code Enforcement follow-up: A follow-up report was presented to the council.

New Business:

Ambulance Roster: Treftz/Gillick to approve the updated roster: Lance Hammrich, Eric Schuldt, Kelly Birkla, Kelsey Holien, Bruce Toay, Lori Gillick, Tammy Pitz, Michael Hammrich, Ben Kulesa, John Gillick, Ashlea Gillick, Colby Stack, Brian Schlosser, Tracy Hutson, Garrett Penfield, Ethan Hannasch. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

First Reading of Ordinance 2020-04: 2021 Appropriations: Hammrich/Treftz to approve the first reading of Ordinance 2020-04. Roll call vote: Gilbert-aye, Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

Gilbert left the meeting at 7:31 p.m.

Resolution 2020-04: Capital Outlay Accumulation: Treftz/Gillick to approve Resolution 2020-04. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**CITY OF IPSWICH
RESOLUTION 2020-04
RESOLUTION FOR CAPITAL OUTLAY ACCUMULATION**

WHEREAS, the City of Ipswich proposes to purchase improvements for the baseball and softball fields for the City of Ipswich;

WHEREAS, the City Council of the City of Ipswich, South Dakota, under authority of SDCL 9-21-14.1, authorizing the accumulation of funds for capital outlay purposes, and

WHEREAS, the City Council wishes to set aside \$10,000.00 per year, for improvements to the baseball and softball fields and until stopped or changed by resolution;

WHEREAS, the City Council of the City of Ipswich acknowledges that, according to SDCL 9-21-14.2, these accumulated amounts must be expended within 60 months from the date of resolution establishing said accumulation and any accumulated funds deemed no longer necessary shall revert to the general fund,

NOW, THEREFORE BE IT RESOLVED that the City of Ipswich establish a Capital Accumulation Reserve for the purchase of baseball and softball field improvements and that the Finance Officer budget \$10,000.00 per year, commencing in the 2021 fiscal year and transfer said budgeted \$10,000.00 each year to the Capital Outlay Accumulation account.

Dated this 14^h day of September, 2020.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

Resolution 2020-05: Water Rates: Coisman/Steen to approve Resolution 2020-05. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**CITY OF IPSWICH
RESOLUTION 2020-05
A RESOLUTION ADJUSTING WATER RATES FOR THE CITY OF IPSWICH**

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS, adjustments are needed because of the increase of rates from WEB Water;

NOW THEREFORE BE IT RESOLVED THAT the City of Ipswich hereby establishes the following fees and other designations effective October 1, 2020;

Water:

Base Rate.....	\$24.70
Water Debt Surcharge.....	\$3.30
Usage.....	\$.00575/gallon
Late Fee.....	\$25
Turn Water On.....	\$25
Turn Water Off.....	\$25
Excavation Permit.....	\$500
Tapping Fee.....	\$150
Water Deposit.....	\$100
Paper Bill Fee.....	\$.50

Dated this 14th day of September, 2020.

Signed: LeRoy Kilber, Mayor
Attest: Amy Jaenisch, Finance Officer

Resolution 2020-06: Setting the number and price of liquor licenses: Hammrich/Gillick to approve Resolution 2020-06. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

**CITY OF IPSWICH
RESOLUTION NO. 2020-06
SETTING THE NUMBER AND PRICE OF LIQUOR LICENSES**

WHEREAS, the City of Ipswich in accordance with SDCL 35-4-11 needs to determine the number of On-Sale liquor licenses and Off-Sale liquor licenses that it will approve for the ensuing calendar year and the renewal fees to be charged for the various classifications of licenses; and

WHEREAS, the City of Ipswich currently has four (4) On-Sale liquor licenses and three (3) Off-Sale liquor licenses.

WHEREAS, the City of Ipswich implemented ordinances allowing for a special restaurant liquor license and established the cost of the same ten (10) years prior. The City of Ipswich will now set the cost of a special restaurant liquor license in accordance with SDCL 35-4-116.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Ipswich shall and hereby will approve four (4) On-Sale liquor licenses and three (3) Off-Sale liquor licenses for calendar year 2021.

BE IT FURTHER RESOLVED that the City of Ipswich will charge a renewal fee of \$600.00 for each On-Sale liquor license and a renewal fee of \$300.00 for each Off-Sale liquor license.

BE IT FURTHER RESOLVED that the City of Ipswich hereby sets the cost of a special restaurant liquor license to be \$1.00 for each person residing within the City of Ipswich as measured by the last preceding decennial federal census.

Dated this 14th day of September, 2020.

Signed: LeRoy Kilber, Mayor
Attest: Amy Jaenisch, Finance Officer

Public Works: Schlosser reported there was a problem with the oil used in 5 ½ blocks of the chip sealing done this year. He spoke with Jensen Rock & Sand and they will warranty the 5 ½ blocks.

Snowplow for Payloader: A quote was received for a 14' plow in the amount of \$13,075. Steen/Hammrich to approve the purchase. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

Office Report:

Video Conferencing Equipment: Jaenisch provided a quote from DRN ReadITech for video conferencing equipment and 2 laptops in the amount of \$6,960.47. Hammrich/Treftz to approve the purchase. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

August Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales and Municipal Tax comparison: Gillick/Coisman to approve the financial Reports. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye.

Motion carried. Bank account balances are as follows: Checking \$928,537.53; Money Market \$796,639.04

Bills for approval: Treftz/Hammrich to approve the following bills. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried. A-1 Sanitation - \$349.48/garbage services; Agtegra - \$140.90/fuel; Alvin Hamlton- \$100.00/water deposit refund; Amazon Business - \$474.34/library books; Ameripride - \$155.14/mat/mop exchange; Beck Law Office - \$154.17/legal services; Benders Sewer & Drain - \$2,275.00/cleanout lift station wet wells (3); Beverly Jones- \$150.00/office cleaning; Buffalo Station - \$248.81/fuel; Chelsea Weig - \$160.00/reimburse lifeguard certification; DRN - \$99.80 computer backup/antivirus; Evan Johnson - \$100.00/water deposit refund; FEM Electric Association, Inc. - \$75.98/Rubble Site utilities; Gibson Publishing - \$108.35/publishing; Hailey Bierman - \$160.00/lifeguard training reimbursement; Ipswich Lumber & Hardware - \$164.57/supplies/trailer rental; Ipswich State Bank - \$51.18/petty cash postage; James or Amanda Hoyle - \$100.00/water deposit refund; Jensen Rock & Sand - \$61,582.95/chip sealing (42,471 sq yards); Julie Richardt - \$260.00/lifeguard training reimbursement; Kens Food Fair - \$264.29/fuel; Matheson Tri-Gas Inc. - \$116.38/oxygen cylinders; Max Henderson - \$1,500.00/cemetery mowing (2); Menards - \$38.90/ambulance supplies; Montana Dakota Utilities - \$4,290.78/utilities all departments; Praxair - \$52.38/CO2 for mosquito spraying; Raymond Whitaker - \$100.00/water deposit refund; Shana Gohl - \$260.00/reimburse lifeguard training; South Dakota Magazine - \$59.00/subscription renewal (3 years); Square 9 Softworks - \$802.00/Global Search software support; Stockwell Engineers, Inc. - \$17,619.50/engineering fees for park project/pool house; Tamera Weeldreyer - \$100.00/water deposit refund; Tammy Pitz - \$160.00/reimburse lifeguard certification; Tom Vansteenwuk - \$100.00/water deposit refund; US Post Office - \$415.00/postage (5 regular, 4 postcard); Valley Telecommunications - \$459.57/phone/internet services; Verizon Wireless - \$40.01/ambulance mobile data plan

Pre-approved bills: September 1, 2020 Payroll: Administration-\$3,187.00; Streets-\$1,356.25; Sanitation-\$135.63; Ambulance-\$4,205.99; Parks-\$600.00; Library-\$1,323.00; Water-\$691.29; Sewer-\$871.92; Wellmark Health Plans-\$481.91/group health insurance premium; Ipswich State Bank-\$2,583.69/payroll taxes; Web Water Development-\$16,006.15/water purchase; Department of Revenue-\$335.11/sales tax payment; Payment Services Network-\$82.00/gateway/transaction fee

Public Comments: Participants and topics included: none

At 7:53 p.m., Coisman/Steen to enter executive session. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

Executive session ended at 8:04 p.m.

Adjournment: At 8:05 p.m., Gillick/Hammrich to adjourn the meeting. Roll call vote: Hammrich-aye, Steen-aye, Gillick-aye, Coisman-aye, Treftz-aye. Motion carried.

Amy Jaenisch
Finance Officer
9/23