

**MINUTES**  
**IPSWICH CITY COUNCIL MEETING**  
**IPSWICH CITY HALL**  
**Tuesday, September 5, 2023**

The Ipswich City Council met in regular session at 7:00 p.m. on Tuesday, September 5, 2023. The members present were Mayor LeRoy Kilber, David Coisman, Erica Larson, Christopher Gillick, and Mike Steen, absent was Mike Hammrich and Mike Heinz. Also present was Amanda Metzinger and 7 community members.

**Call the meeting to order:** LeRoy Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Motions:** All motions were approved unanimously unless otherwise indicated.

**Approval of Minutes:**

Gillick/Larson to approve the minutes of the August 21, 2023, budget meeting and August 21, 2023, regular Meeting.

**Building Permits:**

None

**Ongoing Business:**

**Second Reading Ordinance No. 2023-02 (An ordinance to amend the cable communications regulatory ordinance 2008-05):** Coisman/Steen to approve First Reading Ordinance No. 2023-02.

**New Business:**

**First Reading Ordinance No. 2023-03:** Larson/Steen to Appropriation Ordinance for 2024

**Office Report:**

**August Financial Report: Expenditure and Revenue Guideline, Checking and Savings Account Reconciliation, Sales, and Municipal Tax Comparison:** Steen/Gillick to approve the financial reports. Bank account balances are as follows: Checking - \$195,884.62; Savings - \$801,035.58.  
**Annual South Dakota Municipal League Annual Conference:** Council to let Finance Officer know if they want to attend.

**Bills for Approval:**

Coisman/Larson To Approve The Following Bills: TrueNorth Steel/Culvert For 121 3rd St/\$396.00; Us Bank/Fuel To Pick Up Supplies, Office Supplies, New Breakers-Office Remodel/\$335.25; Benders Sewer & Drain/Vactor Unit To Cleanout 3 Lift Stations/\$3,195.00; Wellmark Health Plans/Group Health Insurance Premium/\$2,646.92; South Dakota Magazine/Subscription Renewal (3 Years)/\$70.00; Core & Main LP/Curb Stop Repair/\$684.91; Sd Dept Of Health/Water Testing Fees/\$15.00; Oban Construction/Culvert/\$30.90; Jensen Rock & Sand Inc./Hot Mix/\$269.90; City Of Ipswich/Water Billing All Accounts/\$1,625.05; Aramark/Mat-Mop Exchange/\$224.90; Max Henderson/Cemetery Mowing Fees/\$2,700.00; Montana Dakota Utilities/Utilities All Departments/\$4,238.28; Stockwell Engineers, Inc./Southwest Area Improvement Project, 7th Street & 3rd Ave/\$17,688.15; Runnings Supply Inc./Hydraulic Oil, Paint/\$146.95; Van Diest Supply Company/Mosquito Spraying Chemicals/\$5,076.50; Valley Telecommunications Inc./Phone-Internet Services/\$572.56; Agtegra/Fuel Costs, Tire Repairs, Hitch Pins/\$1,579.08; Web Water Development Assoc. Inc./Water Purchase/\$18,682.49; Beck Law Office/Legal Services/\$125.00; DRN/Computer Backup-Antivirus/\$106.90; Life-Assist, Inc./Ambulance Supplies/\$1,119.34; FEM Electric Assn, Inc./Rubble Site Utilities/\$66.39; Gibson Publishing/Publishing Fees/\$224.52; Ipswich Lumber & Hardware, LLC/Paint, Lumber, Adapter, Foamboard/365.60.

**Pre-Approved Bills:**

September 5th Payroll; Administration-\$2,641.67; Streets-\$3,576.15; Sanitation-\$447.61; Ambulance-\$6,994.99; Water-\$1,618.80; Sewer-\$1,783.07; Pool- \$2,675.00; Library-\$2,736.00. Ipswich State Bank-\$4,630.06/payroll taxes; Ipswich State Bank/\$10.00/direct deposit fees.

**Public Comments:**

Participants and Topics Included: Tod Gohl: Approved Bills and Appropriation Ordinance.

**Executive Session Per SDCL 1-25-2(1):**

Steen/Gillick to enter executive session at 7:09 p.m. Executive Session ended at 7:56p.m.

**Personnel:**

No action taken.

**Adjournment:**

Hammrich/Steen to adjourn at 7:57 pm.

Amanda Metzinger

Finance Officer

9/6/23