

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Tuesday, September 6, 2022

The Ipswich City Council met in regular session at 7:00 p.m. on Tuesday, September 6, 2022. Members present were Erica Larson, David Coisman, Christopher Gillick, Mike Steen, Mike Hammrich and Michael Heinz. Absent was mayor Leroy Kilber. Also present were Amanda Metzinger, Kelsey Holien and Brian Schlosser, and 5 community members.

Call the meeting to order: Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Coisman/Gillick to approve the minutes of the August 22, 2022.

Building Permits: Gillick/Heinz to approve Lee Morris's building permit extension.

Ongoing Business: Water rate increase proposal Gillick/Heinz to approve second reading of Ordinance 2022-06 Steel Storage Containers/Temporary Structures Hammrich/Gillick.

New Business:

Larry Geditz – Semi's blocking storage access, would like a copy of the ordinance from Vaughn Beck, city attorney regarding regulation for a non-maintained road. Jensen to clean up pile of rock.

Ambulance – Stryker Program, Gillick/Coisman to approve.

Parmley Museum – Tony Simon donation request, insurance, lawn mowing, snow removal, museum basement repair, and tuck pointing. Hammrich/Heinz to approve.

Rooster Rush – Discussed handing out gift bags for hunters and where to set up at and covered costs.

Mosquito Grant – Discussed the grant amount of 3750.00

BNSF Contract – Wanted to send to Vaughn Beck, city attorney for clarification.

Public Works Report: Jensen to chip seal starting on Next Tuesday, on East and West streets in center area of town with some exceptions due to some streets needing more repairs.

Budget Reading: Budget to be approved Gillick/Heinz to approve.

Office Report: Discussed payroll software, would like to move forward with payroll software with the HR addition.

ORDINANCE NO. 2022-06

AN ORDINANCE REGARDING STORAGE CONTAINERS WITHIN THE CITY OF IPSWICH

BE IT ORDAINED BY THE MUNICIPALITY OF THE CITY OF IPSWICH, EDMUNDS COUNTY, SOUTH DAKOTA, that the following shall be added to Chapter 4-3 Building Permits, of the Ipswich City Municipal Code:

4-3-9 Storage Containers/Temporary Structures. A temporary structure is hereby defined as a structure which will be at a location for one (1) year or less and is not considered a permanent use. All storage containers and storage pods are defined as temporary structures when located in residential areas. Minimum setback distance shall be the same as those for residences and/or private garages as established in the definition of accessory use buildings in Title seventeen, Zoning. Placement of temporary structures will be considered by the city Council upon application of temporary building permit and shall include a start and end date for said temporary structure. Temporary building permits are subject to the same fee structure for building permits on file in the city office.

First Reading: August 22, 2022
Second Reading: September 6, 2022
Publication Date: September 14, 2022
Effective Date: October 4, 2022

Signed: LeRoy Kilber, Mayor
Attest: Amanda Metzinger, Finance Officer

CITY OF IPSWICH
RESOLUTION 2022-10

A RESOLUTION ADJUSTING WATER RATES FOR THE CITY OF IPSWICH

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS, adjustments are needed because of the increase of rates from WEB Water;

NOW THEREFORE BE IT RESOLVED THAT the City of Ipswich hereby establishes the following fees and other designations effective October 1, 2022;

Water:

Base Rate.....	\$24.70
Water Debt Surcharge	\$3.30
Usage.....	\$.007/gallon
Late Fee.....	\$25
Turn Water On	\$25
Turn Water Off.....	\$25
Excavation Permit	\$500
Tapping Fee.....	\$150
Water Deposit.....	\$100
Paper Bill Fee	\$.50

Dated this 6th day of September 2022.

Signed: LeRoy Kilber, Mayor

Attest: Amanda Metzinger, Finance Officer

Bills to Approve: Petty Cash Replenish / Postage City Council Packs, Water Samples \$195.26, Valley/Phone Charges \$412.90, Water Billing-All Accounts/Water Charges \$2,139.20, South Dakota Underground/Boring 2" Water Line \$4,591.85, SD Department of Health/Water Testing \$15.00, Dollar General/Pool and Office Supplies \$98.22, Geff Dog/Ambulance Shirts \$213.21, Physician Claims Company Ambulance Billing Fees \$406.52, US Bank/Office Supply Charges \$604.35, Amanda Metzinger/Mileage to Selby for Training \$66.25, Vickie Schulkoski Mileage/Wages for FO Training \$746.50, Verizon/Ambulance Phone Charges \$40.01, Matheson/Charges for Oxygen tanks in shop \$615.81, SD Department of Labor/Fee \$25.00, A-1 Sanitation/Garbage Fee \$3,993.75, DRN/Anti-Virus \$110.85, Smokey River/Water Deposit Refund \$100.00, Tiffany & Ethan Hannasch/Water Deposit Refund \$100.00, BCT Properties/Water Deposit Refund \$100.00, Agtegra/Fuel, Tire Repair, Supplies \$1,676.38. FEM Electric/Rubble Site Electricity \$66.60, Gibson Publishing/Publishing Fees \$155.12, CNH Capital/Repairs \$256.00, Foerser Testing Limited/Concrete Testing \$520.57

Pre-approved bills: September 2nd Payroll: Administration-\$2538.73; Streets-\$3167.54; Sanitation- \$312.25; Sewer-\$1561.26; Ipswich state bank-\$3543.94 payroll taxes/direct deposit fees; Department of Revenue-\$423.84 Sales Tax Payment; Rural Development -\$6099.00/ water loan payment; Rural Development-\$12301.00/sewer loan payment; Rural Development- 3710.00/Street loan payment; U Bank National Association-3948.86/SRF loan payment; SD retirement System-\$2888.76/August Retirement

Public Comments: No Public comments

Executive Session per SDCL 1-25-2(1): Gillick/Hammrich to enter executive session at 7:52 p.m. Executive session ended at 9:12 p.m. Present in executive session were Erica Larson, David Coisman, Christopher Gillick, Mike Steen, Mike Hammrich and Michael Heinz.

Employee Handbook Update: Tabled until next meeting

To Advertise for Public Works employee Heinz/Gillick to approve.

Adjournment: Hammrich/Gillick to adjourn the meeting at 9:17p.m.

Amanda Metzinger
Finance Officer
9/7/2022