

**MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
TUESDAY, SEPTEMBER 7, 2021**

The Ipswich City Council met in regular session at 7:00 p.m., Tuesday, September 7, 2021. Members present were Mayor LeRoy Kilber, Mike Steen, Erica Larson, David Coisman, Mike Hammrich, Jon Gilbert and Christopher Gillick. Also present were Amy Jaenisch, Tiffany Hannasch, Jordan Hintz, Joe Whitlock, Dane Ekdomek, Jack Olson, Loel Hoyle and Brian Schlosser.

Call the meeting to order: Mayor Kilber called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance.**

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes: Gillick/Coisman to approve the minutes of the August 23, 2021 regular meeting and the August 30, 2021 special meeting.

Building Permits: Gilbert/Steen to approve the following permits: Catherine Kirk – painting; Jennifer Bauer – replacing fence

Ongoing Business:

State Water Plan: Ekdomek and Hintz discussed the process to get on the State Water Plan for the Storm Sewer project. Gillick/Larson to authorize Mayor Kilber to sign the application.

Transportation Alternative Grant: Coisman/Larson to approve the following resolution:

**CITY OF IPSWICH
RESOLUTION NO. 2021-11**

WHEREAS, the City of Ipswich proposes to construct an alternative use path; and

WHEREAS, the City of Ipswich intends on applying for financial assistance up to the amount of \$331,815.55 to complete the proposed project; and

WHEREAS, the project is eligible for the Transportation Alternative funds under the Moving Ahead for Progress in the 21st Century (MAP-21) Act.

NOW THEREFORE, BE IT RESOLVED, that the proposed project will meet all local planning, zoning and ordinance requirements; and

THEREFORE, BE IT ALSO RESOLVED, that, if funded, the City of Ipswich will provide a local match of at least 18.05% of total project costs; and

THEREFORE, BE IT ALSO RESOLVED, that the City of Ipswich agrees to maintain the project, if funded, throughout its useful life and that the City understands that a project maintenance agreement will be required by the South Dakota Department of Transportation and the Federal Highway Administration; and

THEREFORE, BE IT ALSO RESOLVED, that the City of Ipswich authorizes the Mayor to execute the Transportation Alternative application.

Signed this 7th day of September, 2021

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

Stockwell Engineers:

Project Summary: A summary of all current projects was reviewed.

Proposal for services: 7th Street from Highway 12 to 3rd Avenue: Tabled

New Business:

Resolution 2021-09 Setting the number and price of liquor licenses: Coisman/Steen to approve the resolution.

**CITY OF IPSWICH
RESOLUTION NO. 2021-09**

WHEREAS, the City of Ipswich in accordance with SDCL 35-4-11 needs to determine the number of On-Sale liquor licenses and Off-Sale liquor licenses that it will approve for the ensuing calendar year and the renewal fees to be charged for the various classifications of licenses; and

WHEREAS, the City of Ipswich currently has four (4) On-Sale liquor licenses and three (3) Off-Sale liquor licenses.

WHEREAS, the City of Ipswich implemented ordinances allowing for a special restaurant liquor license and established the cost of the same ten (10) years prior. The City of Ipswich will now set the cost of a special restaurant liquor license in accordance with SDCL 35-4-116.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Ipswich shall and hereby will approve four (4) On-Sale liquor licenses and three (3) Off-Sale liquor licenses for calendar year 2022.

BE IT FURTHER RESOLVED that the City of Ipswich will charge a renewal fee of \$600.00 for each On-Sale liquor license and a renewal fee of \$300.00 for each Off-Sale liquor license.

BE IT FURTHER RESOLVED that the City of Ipswich hereby sets the cost of a special restaurant liquor license to be \$1.00 for each person residing within the City of Ipswich as measured by the last preceding decennial federal census.

Dated this 7th day of September, 2021.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

Resolution 2021-10 Capital Outlay Accumulation: Gillick/Larson to approve the resolution.

**CITY OF IPSWICH
RESOLUTION 2021-10
RESOLUTION FOR CAPITAL OUTLAY ACCUMULATION**

WHEREAS, the City of Ipswich proposes to purchase an ambulance for the City of Ipswich;

WHEREAS, the City Council of the City of Ipswich, South Dakota, under authority of SDCL 9-21-14.1, authorizing the accumulation of funds for capital outlay purposes, and

WHEREAS, the City Council wishes to set aside \$30,000.00 per year, each and every year for the ongoing replacement of the ambulance and until stopped or changed by resolution;

WHEREAS, the City Council of the City of Ipswich acknowledges that, according to SDCL 9-21-14.2, these accumulated amounts must be expended within 60 months from the date of resolution establishing said accumulation and any accumulated funds deemed no longer necessary shall revert to the general fund,

NOW, THEREFORE BE IT RESOLVED that the City of Ipswich establish a Capital Accumulation Reserve for the purchase of an ambulance and that the Finance Officer budget \$30,000.00 per year, commencing in the 2022 fiscal year and transfer said budgeted \$30,000.00 each year to the Capital Outlay Accumulation account.

Dated this 7th day of September, 2021.

Signed: LeRoy Kilber, Mayor

Attest: Amy Jaenisch, Finance Officer

First Reading of Ordinance 2021-05: 2022 Appropriation: Gilbert/Steen to approve the first reading of Ordinance 2021-05.

Plat of Morris First Subdivision to the City of Ipswich: Gillick/Gilbert to approve the Plat of Morris First Subdivision to the City of Ipswich in Lots 5 & 6, Block 4, Klein's Replat of Block 4, Nehl's Addition the City of Ipswich.

Coronavirus Local Fiscal Recovery Fund: Jaenisch advised the council they have the option to accept or decline ARPA (American Rescue Plan Act) funding. Coisman/Gilbert to accept the funding and to authorize Mayor Kilber to sign the Award Terms and Conditions Agreement and Assurance of Compliance with Title VI of the Civil Rights Act of 1964.

Office Report:

August Financial Reports: Expenditure & Revenue Guideline, Checking and Savings Account Reconciliation and Sales Tax & Municipal Tax Comparison: Larson/Gilbert to approve the financial report. Bank account balances are: Checking-\$1,239,346.67; Savings-\$797,621.76

Bills for approval: Gillick/Larson to approve the following bills: A-1 Sanitation -\$615.08/garbage services; Agtegra -\$575.86/chemical/fuel/supplies; Amazon Capital Services -\$273.94/shop/office supplies; Avera St Lukes Clinic Division -\$35.00/pre work screen; Beck Law Office -\$387.50/legal services; Buffalo Station -\$133.16/fuel; CLIA Laboratory Program -\$180.00/certificate fee; Dakota Pump Inc. -\$765.31/troubleshooting water tower systems; Dakota Supply Group -\$419.00/curb boxes (4); DRN -\$149.80/computer backup/antivirus; FEM Electric Assn. Inc. -\$75.47/Rubble Site utilities; Ferguson Waterworks -\$59.95/external antenna; Gibson Publishing -\$99.18/publishing; ImageTrend Inc. -\$874.18/EMS Elite Field annual fee; Ipswich Lumber & Hardware, LLC - \$153.79/parts/supplies; John Deere Financial -\$24.20/parts; Kens Food Fair - \$543.10/fuel/supplies; Lacey Weig -\$698.00/reimburse EMT course/EMT book; Landon Thayer - \$171.99/reimburse work boots; Life-Assist, Inc. -\$423.58/ambulance supplies; Oban Construction - \$280.71/crushed gravel; SD Department of Labor -\$6.72/unemployment insurance; Square 9

Softworks -\$826.10/Global Search software support; Stockwell Engineers, Inc. - \$8,658.45/engineering fees (Channel Cleaning/Storm Sewer); Valley Telecommunications - \$427.11/phone/internet services

Pre-Approved Bills: September 1, 2021 Payroll: Administration-\$3,304.14; Streets-\$2,000.00; Sanitation- \$200.00; Ambulance-\$6,647.00; Parks-\$337.50; Library-\$1,680.00; Water-\$951.77; Sewer- \$1,241.76; Payment Services Network-\$89.50/gateway/transaction fee; Ipswich State Bank- \$3,588.10/payroll taxes; Wellmark Health Plans-\$988.45/group health insurance premium

Public Comment: Participants and topics included: Schlosser-paramedic training, compensation for time spent assisting with City related business; Hoyle- street patching

Adjournment: Steen/Gilbert to adjourn the meeting at 7:44 p.m.

Amy Jaenisch
Finance Officer
9/15